

**Church of Our Saviour
Vestry Regular Meeting
Wednesday, September 16, 2026**

Rector: Charlotte Johnson; Wardens: Betsy Sharpe, Peter Civetta (absent); Treasurer: Rich Gray; Vestry Members: Kay Huff, Kevin Kamraczewski, Betsy Peterson (online), Trask Printz (absent), Katie Roeck, Michael Shoenberger, Kathy Watson, Greg Gleason, Joel Spear (online); Clerk: Michael Shoenberger

Additional Attendees: Shirlene Paul and Kristine Gleason; Deirdre Hastings (online)

Kay Huff provided dinner and opened the meeting with prayer at 7:00 pm. Pastor Charlotte then led vestry formation until 7:25 pm.

August Meeting Minutes – Greg Gleason moved to approve the August meeting minutes, with Kathy Watson seconding. The motion was unanimously approved. There was brief discussion of the ways in which the minutes are currently made available to parishioners and the possibility that more avenues for posting minutes might be considered.

Social Justice Committee Charter – Joel Spear moved to approve the Social Justice Committee charter, with Katie Roeck seconding. There was a brief discussion of which aspects of the format used in the SJC charter should be carried over to any future committee charters. The motion was unanimously approved.

Endowment Funds Motion - Greg Gleason moved to approve the moving of \$50,000 from the endowment funds to establish a separate account for the new capital campaign. The amount is equal to the first gift of the campaign (from an anonymous donor). Michael Shoenberger seconded the motion, which passed unanimously.

Stewardship Campaign - Kris Gleason and Shirlene Paul gave updates on the new stewardship campaign. Discussion covered themes, timeline, communication methods, and vestry support. Trask Printz and Carol Blendowski are providing social media assistance with the campaign. Vestry pledge due dates, Imagine cards for the 9/27 services, and key upcoming action dates were considered. It will be important to clarify the different areas of financial needs, all of which involve separate fundraising efforts. Neither the capital campaign nor other specialized funding sources are connected with the support of day-to-day operations of the church, which are funded by the stewardship campaign. There was discussion of the need to tie overall strategy to actual funding realities at a time when many community members may have limited ability to pledge or increase pledges.

Treasurer's Reports and Finance Committee Update - Rich Gray discussed the current financial situation, noting that operating results turned net negative for the first time in 2026 as summer revenues slowed down and property expenses continued to outpace budget expectations. Expected income from parking, fundraisers, and building use has yet to materialize as hoped. Expenses are higher than last year, which is not surprising given that some operations have restarted this year. Going from three to two services has saved some worship expenses, while

loan payments before the restructuring of the loan to the mortgage were a significant expense. However, the restructuring has freed up access to all COS funds, giving the vestry greater flexibility in ensuring management of short-term operating deficits. All of the spending data from 2026, the first full year in the new parish hall, will be highly valuable in creating next year's budget in the coming months. There was discussion of the need to plan with a view to attaining greater financial security over the next few years rather than expecting immediate fixes in a single year.

Fundraising Update - Betsy Sharpe updated the vestry on the fundraising campaign run by Morag Fullilove. The November 1st fundraising event is still on track, while Morag's search for a co-chair to replace Mike Mascari is getting closer to concluding.

Rectory Project/Space Utilization Update - Cate Mascari has a grant to bring the William Ferris Chorale back next February, and it also appears COS will have a chance to host a high school orchestra performance in February. In addition, needed changes to parking zoning law appear to be coming out of City Council committee shortly with a favorable result.

The vestry discussed the recent fire department visit after an accidental fire alarm activation. Dealing with the situation taught several lessons, including (1) the need to ensure contact info for the alarm company is up to date, and (2) the need to update signage for the fire department letting them know where the control panel is so they can access it more swiftly. Because the sensor that activated appeared to be triggered by heavy dust by the sanctuary doors, the sensor will be replaced if the problem recurs.

Betsy Sharpe talked about the maintenance and work done to accommodate the new tenants in the rectory. This included replacement of the oven, stove, and microwave, along with reworking the cabinets, outlets, and granite countertops. An air conditioning system part also had to be replaced because it failed to keep up with the recent heat. Otherwise the tenants seem to be settling in well.

Strategic Conversation - Pastor Charlotte briefly discussed the upcoming vestry retreat, including tools for learning more about the current demographic makeup of the surrounding neighborhood.

Announcements and Closing Prayer – After brief conversation about Pastor Charlotte's recent vacation, there was talk about the upcoming pet blessing service. After a closing prayer, the meeting adjourned at 8:44 p.m.

Upcoming Vestry Meeting: Wednesday, October 21st (Dinner provided by Greg Gleason at 6:30pm.)