**USEFUL BUDGET DOCUMENTS**

Many of the documents below can be found on the General Assembly's website, under the "Publications" tab.

**90 Day Report.** Published by the Department of Legislative Services (DLS) after the end of session, this report summarizes all of the major accomplishments during the session - including a detailed discussion of the operating and capital budgets. It can be obtained from the Department of Legislative Services library or the General Assembly's homepage [http://mgaleg.maryland.gov/Pubs/LegisLegal/20l 7rs-90-day-report.pdf.](http://mgaleg.maryland.gov/Pubs/LegisLegal/20l7rs-90-day-report.pdf)

**Major Issues Review.** Produced each gubernatorial election year, this document summarizes the major issues (including budget issues) from the previous four legislative sessions. It was produced in June and is available on the General Assembly's homepage. The 2014 volume can be found at: <http://mgaleg.maryland.gov/pubs/legislegal/20l4-major-issues-review-2011-2014.pdf>

**Issue Papers.** Produced prior to each session, this is a compilation of informational reports and background on issues likely to face the General Assembly in a given session. The 2018 Issue Papers can be found at: [http://dls.maryland.gov /pubs/prod/RecurRpt /Issue-Papers-2018- Legislative-Session.pdf](http://dls.maryland.gov/pubs/prod/RecurRpt/Issue-Papers-2018-)

**Joint Chairmen's Report.** This report, produced by the Chairs of the Senate Budget and Taxation Committee and the House Appropriations Committee, details all budgetary actions taken in the operating and capital budget bills, including any nan-ative or funding restrictions. It can be obtained from the General Assembly's website ([http://mgaleg.maryland.gov/Pubs/BudgetFiscal/20l 7rs-budget-docs-jcr.pdf)](http://mgaleg.maryland.gov/Pubs/BudgetFiscal/20l7rs-budget-docs-jcr.pdf%29) or through the Department of Legislative Services library.

**Spending Affordability Committee Report.** Each interim the Spending Affordability Committee makes recommendations to the Governor concerning the spending limit for the upcoming fiscal year, future budget sustainability, reserve fund balances, capital debt, transportation debt, and State employee positions. Their report can be found at: [http://mgaleg.maryland.gov/Pubs/BudgetFiscal /2017-spending-affordability-interim-report.pdf](http://mgaleg.maryland.gov/Pubs/BudgetFiscal/2017-spending-affordability-interim-report.pdf)

**Volume IV of the Maryland Legislative Handbook Series *-Maryland's Budget Process.*** This document is produced by DLS every four years, coinciding with each gubernatorial election year. The 2014 volume is available on the General Assembly's website: <http://mgaleg.maryland.gov/Pubs/legislegal/2014-LegislativeHandbookSeries-Vol-4.pdf>

**Data Dashboards.** The Department of Legislative Services maintains data dashboards and files related to the capital and operating budgets, personnel, and revenue, as well as other topics. The dashboards and files are available via the department ' s website here: [http://dls.maryland.gov/data/.](http://dls.maryland.gov/data/)

**OPERATING BUDGET**

**Maryland Operating Budget.** This document is produced by the Department of Budget and Management and contains a detailed report of the programs and agencies funded in the budget. It accompanies the introduction of the operating budget in January. These volumes can be obtained from the Department of Budget and Management via its website: [http://dbm.maryland.gov/.](http://dbm.maryland.gov/)

**Operating Budget Analyses.** These analyses of departmental or program budgets are produced by DLS in January through March and are made available on the General Assembly's website as the budget hearings take place. As they are produced, analyses will be available on the General Assembly's website under the Budget/Operating Budget tabs.

**Operating Budget Agency Testimony.** Agency testimony for operating budget hearings are made available on the Department of Budget and Management' s website as the budget hearings take place. Testimony is generally made available the morning of the respective budget hearing date: [http://dbm.maryland .gov/.](http://dbm.maryland.gov/)

**Operating Budget Committee Reports.** These are the reports of the decisions of the Senate Budget and Taxation Committee and the House Appropriations Committee on the operating budget. They include a summary of amendments and committee narrative. These reports are available on the General Assembly's website after the individual committee makes its final decisions .

**Conference Committee Report.** This document details the decisions of the operating budget conference committee. It is available on the General Assembly's website after the conference committee has concluded its work.

**Board of Revenue Estimates Reports.** Revenue estimates from the Board contain the most recent State revenue forecasts, analyses of the Maryland and national economies, and other valuable information. The Board's March, September, and December reports can be found here: [http://finances.marylandtaxes.com/Where the Money Comes From/Board of Revenue Estim](http://finances.marylandtaxes.com/WheretheMoneyComesFrom/BoardofRevenueEstim) ates/default.shtml.

**Mandated Appropriations in the Maryland State Budget.** This report, produced annually by the Department of Legislative Services, analyzes funding for statutorily mandated appropriations. The most recent report covering the fiscal 2018 budget can be found here: [http://dls.m aryland.gov/pubs/prod/0 perBgt /Fiscal%202018%20Mandated%20App ropriations%2](http://dls.maryland.gov/pubs/prod/0perBgt/Fiscal%202018%20Mandated%20Appropriations%252) 0and%20Entitlements%20Repor.tpdf.

**CAPITAL BUDGET**

**Guidelines for the Submission of Individual Bond Bill Requests to the Maryland General Assembly.** This document, which is available on the General Assembly's website, outlines the process through which a bond bill may be requested. It also contains the bond bill project request form, examples of bond bills, instructions for completing a bond bill fact sheet, and an example of what a bond bill fact sheet looks like. Guidelines are available on the General Assembly website under the Budget/Capital Budget tabs, and can also be found here: [http://mgaleg.maryland.gov/pubs-cun en t/cunent-bond-bill-submission-guidelines.pdf.](http://mgaleg.maryland.gov/pubs-cunent/cunent-bond-bill-submission-guidelines.pdf)

**Capital Budget Analyses.** These analyses of departmental or program budgets are produced by DLS in January through March and are made available on the General Assembly's website as the budget hearings take place. As they are produced, analyses will be available on the General Assembly's website under the Budget/Capital Budget tabs.

**Capital Budget Agency Testimony.** Agency testimony for capital budget hearings are made available on the Department of Budget and Management's website as the budget hearings take place. Testimony is generally made available the morning of the respective budget hearing date: <http://dbm.maryland.gov/>

**Capital Budget Committee Reports.** These are the reports of the decisions of the Senate Budget and Taxation Committee and the House Appropriations Committee on the capital budget. They include a summary of amendments and committee nan·ative. These reports are available on the General Assembly's website after the individual committee makes its final decisions.

**Conference Committee Report.** This document details the decisions of the capital budget conference committee. It is available on the General Assembly's website after the conference committee has concluded its work.

**Maryland Capital Budget.** This document is produced by the Department of Budget and Management and contains a detailed report of the projects funded in the capital budget. It accompanies the introduction of the capital budget in January. This volume can be obtained from the Department of Budget and Management via its website: [http://dbm.m aiyland.gov/.](http://dbm.maiyland.gov/)

**Five-year Capital Improvement Plan (CIP).** Published by the Executive Branch, this document accompanies the capital budget bill in January. It provides a description of each capital project and program proposed in the five-year CIP. This document can be obtained from the Department of Budget and Management via its website: [http://dbm.ma ryland.gov.](http://dbm.maryland.gov/)