FOREST HEIGHTS ACADEMY

P.O. BOX AB-20182, Marsh Harbour

Abaco, Bahamas

Tel: (242) 699-3194

forestheightsacademy@gmail.com www.forestheightsacademy.org

Permission to Administer Medicine

Dear Parents,

Please note the following school policy which concerns administering Medicine to students on campus.

"Forest Heights Academy will not provide medication to students without signed parental permission. Students are also prohibited from bringing and self-administering prescription medications on campus. Students who require medication, prescription or over the counter, should bring a signed note from a parent stating the medication, dosage, and frequency. Forest Heights Academy will continue to provide band-aids, rubbing alcohol, antibacterial cream, anti-itch cream and feminine hygiene products as needed. Students that have been prescribed inhalers for asthmas should always carry their inhaler with them. Students with diabetes should also always keep their insulin on them. All oral medications (prescription or non-prescription) will be administered by a school administrator. If written authorization is not on file in the school office, no medications will be administered. A written record of all medications administered on campus will be kept in the office."

Please note that ALL students who require ANY MEDICATION MUST have the SIGNED slip below on file. Thank you so much for assisting us in assisting us in this effort.

Sincerely,

James Richard
Principal

****

Name of Student: _____ Grade: ___

I _____ give my permission for the staff of Forest
Parent's/Guardian's Name

Heights Academy to administer over-the-counter pain relievers (acetaminophen, Advil,

Tylenol, Midol, etc.) to the above-named child as needed.

Signature of Parent/Guardian: _____

Please note that this note must be signed and on file in order for medications to be administered.