

**Worship Leader: Job Description and Responsibilities**  
**Archwood UCC, 2800 Archwood Avenue, Cleveland Ohio 44107**  
[archwoodoffice@gmail.com](mailto:archwoodoffice@gmail.com)

Archwood UCC is a 200-year-old congregation on the near west side of Cleveland in need of a worship leader to plan and lead Sunday morning worship services, on average up to 2x/month.

**Profile of the Congregation**

The congregation is a small, but active, group of mostly mature adults. We continually explore where God is leading us so we consider all ideas for change. We seek to serve our community in the ways that God and the Spirit lead, and consider mission work and outreach to be central to our more liberal Christian beliefs.

Worship: We want Sunday worship to reflect our needs and values, including our study and appreciation of progressive theology as reflected in the works of Marcus Borg, John Shelby Spong, the *Living the Questions* DVD series and others. We are open to new styles of worship, and though our order of worship trends toward a more traditional one, we are relaxed and intimate in style. We value thoughtful worship content and sermons. We encourage congregational interaction and personal testimony as part of the worship service.

Study and Education: Regular book study explores our understanding of the Bible and what it means to follow Christ in today's world. We also seek to stay informed about racial, economic, ecological and political issues that impact our community..

Mission: To serve our community and use our resources to reflect this commitment. We developed a bi-monthly Fruit and Vegetable market so neighbors have regular choices of low-cost fresh produce. We recently gifted our church building to the Julia De Burgos Cultural Arts Center, which allows them to expand their mission, and us to honor our commitment to service in a fresh way. We seek to collaborate with faith partners where their mission aligns with our own, as demonstrated in our service to, and support of, Denison Avenue United Church of Christ's outreach and meal programs to their community. Our mission is evolving, and our worship service nurtures and sustains us to be open to such change.

**Duties of A Worship Leader:**

- Plan and provide a worship service on assigned Sundays
- Collaborate with our musicians to choose hymns and musical pieces that support the worship experience.
- Prepare a simple written worship order (bulletin) on assigned Sundays.
- Be welcomed to join with us to explore new or expanding worship ways.

**Authorization:** The ideal candidate is an authorized minister within the United Church of Christ (or able to become authorized) who can lead communion.

**Hours:** On-site presence encompasses our worship time-service starting at 11am on Sundays-and typically being approximately 1.75 hours on average. We ask that Worship Leaders arrive at least 15 minutes before the start of service. Comfort with Zoom is a plus, as we host a hybrid zoom-in person format.

**Compensation:**  
\$300 per service.

Interested candidates may send their Resumes to [archwoodoffice@gmail.com](mailto:archwoodoffice@gmail.com).