



Santa's Secret Shop will be held in the library from Tuesday, December 3rd to Thursday, December 5th. A class schedule can be found below. Parents are permitted to shop with their own child during their class time (no volunteer badge is required for shopping with your own child during their designated time), but K-8 children may also shop unaccompanied with assistance from the volunteers working at the shop! Pre-K students will shop with their parents/guardians at the end of the day on Wednesday and Thursday. If you are shopping with your child or volunteering, kindly park in the parking lot (where your car will not block any pick-up line or recess) and ring the doorbell at either door to be allowed in by Mrs. Glass and sign in.

This letter will also be sent home with an attached budget envelope provided to clearly write down your child's intended purchases. Most items are priced from \$.50 to \$8.00. There will be reindeer food bags (\$1.00) available for purchase too. Only cash or checks are accepted at Santa's Secret Shop (No Venmo). If you intend to send a check without an amount written in, please clearly write the maximum allowance for your child on their envelope. If a check is provided without this information or your child does not attend their class time with a payment method, we will hold their items for one night and they may ask their teacher to return the next day with payment.

**Please make checks payable to St. Charles Borromeo PTA.**

Thursday morning will be the last day for picking up non-paid items and returns/exchanges. There will be no shopping on Thursday morning unless a child was absent during their designated class time, so please make sure your child plans on purchasing all their gifts during their class time.

The PTA will be emailing a sign-up genius for volunteers; your help and support is much appreciated! These volunteers must have an active volunteer badge from the diocese.

If you have any questions regarding Santa's Secret Shop, or if you have not received a letter with an attached budget envelope by 11/22/24, please email Stephanie at [sreigart@gmail.com](mailto:sreigart@gmail.com).

Thank you for your support of Santa's Secret Shop,

Stephanie Sullivan and Shannon Gibson



## 2024 Schedule

TIME	Monday 12/2	Tuesday 12/3	Wednesday 12/4	Thursday 12/5
8:35-9:20	SET UP ONLY	OPEN SHOPPING (For students not able to shop at their designated class time)	OPEN SHOPPING (For students not able to shop at their designated class time)	RETURNS/ EXCHANGES & PICK UP OF UNPAID SHOPPING BAGS
9:25-10:05	SET UP ONLY	<b>KA</b>	<b>4A</b>	CLOSE UP ONLY
10:10-10:50	SET UP ONLY	<b>1A</b>	<b>5A</b>	CLOSE UP ONLY
10:55-11:35	SET UP ONLY	<b>2A</b>	<b>6A</b>	CLOSE UP ONLY
LUNCH	SET UP ONLY			CLOSE UP ONLY
LUNCH	SET UP ONLY			CLOSE UP ONLY
12:35-1:20	SET UP ONLY	<b>3A</b>	<b>7A</b>	CLOSE UP ONLY
1:25-2:05	SET UP ONLY		<b>8A</b>	CLOSE UP ONLY
2:10-2:50	SET UP ONLY	Pre-K only with parent/guardian	Pre-K only with parent/guardian	CLOSE UP ONLY