



## REGION 6 ASSEMBLY COMMITTEE SUMMARY REPORT

**Date of meeting:** September 21, 2024

This report must be completed and given to the R6 Secretary by the close of the Assembly. In addition to specifying the committee's goals and action plans, this summary will guide the committee at its next meeting. Please attach the list of committee members to this summary.

**Committee Name:** Bylaws Committee

**Committee Chair:** Carmen D. **Committee Secretary:** Mary S.(guest)  
Present : Jeffrey S, Ann W. (parliamentarian) Kimberly (mentor)

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**Issues discussed during meeting:** how often we will meet;  
Mary S. a guest, kindly offered to be secretary for this meeting.  
If any motion is taken off the consent agenda, Carmen will present.  
Karen G and Kara will remain active on the committee.

**Decisions made:** we will continue to meet virtually once a month and continue to communicate by email.  
Karen G. had offered to stay on as secretary for the next 6 months.  
At this time, we have no committee chair

**Goals / Actions which will be completed by the next assembly:**

- Complete the review of Beth's edits in the P&P; (Bylaws are done) and update Manual for posting by the end of 2024.
- write amendments for policies 001-002-005-006 (have been reviewed) and any other ones following the final review.
- Establish a clear procedure for writing and submitting new motions and amendments. [NOTE: The R6 Board might be doing this. Also, Karen noted that OA.org already offers some relevant resource materials.]
- Review/revise Bylaws Committee Procedures document.

**Assignments and deadlines:** deadline to submit motions for SA is Feb 4<sup>th</sup>.  
Next meeting planned for October 15<sup>th</sup>



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**Committee Name:** Convention Committee

**Committee Chair:** Michelle N. (CTIG) **Committee Secretary:** Jacki A. (CTIG)

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### Issues discussed during meeting:

Elected Chair Michelle N. & Secretary Jacki A.  
Correction to the Committee List roster

### Established Norms & Expectations:

- Frequency of communication meeting monthly to review manual
- Calender of expectations \*\*\*
- Committee Convention Planning Manual *Translation in French* \*\*\*

The convention planning manual has been updated by a subcommittee since Fall 2023. The committee will continue to get together to update the timeline.

### Convention 2024

- Ticket Sales- Registrations (304 registered/ capacity 400)
- @ the Door- website abilities to register; losing \$ due to service fees.
- Meals sold #134
- Room Booking Capacity
- Cancellations- Guests' meals, room blocks
- Angel Ticket availability (48 purchased/ 4 claims) (for daytripping/financially challenged announcing @ Intergroup & Individual meetings
- \$15 USA #3 sessions of keynote speakers available \*\*\*needing advertising via Ticket Leap and email by Monday- to go on Zoom Hybrid option w/ French Interpretation \*\*\*if you can't come /we don't want to discourage anyone from not participating.\*\*\*

### Convention 2025

- Passing processing Fees onto the ticket buyer 2025 Convention
- Increasing Registration fees from \$45 to \$50+

Convention 2026 Montreal, Canada

**Decisions made:**

Next Reg 6 Convention Committee Meeting 6:30-8PM Wednesday November 6, 2024 via Zoom Reg 6 account. (chair or secretary) to send Convention Committee Meeting Zoom invite \*\*\*

**Goals / Actions which will be completed by the next assembly:**

Convention October 24-26, 2025

Hyatt Regency in Rochester NY/ Buffalo/ Syracuse will co-sponsor

Amtrak stop across from Hyatt location

196 room blocks; \$189 room block rate; parking fee;

Ken L. & Ed R. Co-chairs

**Assignments and deadlines:**

This afternoon: our Chair Michelle N. motions: "I move to recommend the 2025 convention be held October 24-26 in Rochester, NY. Hosted by Buffalo, Rochester & Syracuse NY intergroups and volunteers."

Create a List of Convention 2024 Refund Requests- to Karen C; to be processed by a check



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**Committee Name:** Finance Committee

**Committee Chair:** Debbie H **Committee Secretary:** Austine R

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### Issues discussed during meeting:

Review of activities performed during the year

- Tracking all incoming and outgoing financial activity
- Canadian foreign exchange is applied daily and tracked

Current Region 6 Treasurer will remain in the role through November 2024 to support the October Region 6 Convention in Nashua, NH as Convention Treasurer

### Decisions made:

We will not elect a Vice Chair – Ann G will remain in that role

Incoming Region 6 Treasurer will select their own Vice Chair

Motion will be needed to provide seed money for the 2025 Region 6 Convention in Rochester, NY

### Goals / Actions which will be completed by the next assembly:

Emails and Actions will be sent to the Finance Committee, as needed.

### Assignments and deadlines:



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**Committee Name:** Intergroup Outreach (IGOR)

**Committee Chair:** Chloe G. **Committee Secretary:** Lisa N.

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### **Issues discussed during meeting:**

- Need to discuss WSBC application between Oct. 1 deadline and Oct 16/18 Board meeting
- It is important to encourage IGs for self-sufficiency first. In other words, those IGs that can afford to pay for reps and delegates to attend Assembly and WSBC, should retain those funds and not send the funds along and then apply for a scholarship.
- IG Renewal – we may deliver it again. The creators are not available to deliver it. Possibly it could be done online or on the Thursday evening before the Assembly. Would need to budget for shared accommodation for those who come early.
- IG Outreach is continuing with some IGs who have not yet been reached. Need to get creative in some cases with combing their websites or contacting people who might help.

### **Decisions made:**

- Chloe G. accepted a second term as IGOR Committee Chair
- The next committee meeting will be Tuesday, October 8<sup>th</sup> at 7 PM (Eastern Time) to review WSBC scholarship applications.
- Outreach priority will be given to IGs that have yet to be reached.

### **Goals / Actions which will be completed by the next assembly:**

- IG outreach to all IGs with the priority being the ones not yet reached
- Meet in October to review WSBC scholarship applications and make recommendation to the Board
- Planning a Renewal Session in person on the Thursday night before the Assembly and/or online and submit budget request for next year if needed.
- Review Region 6 scholarships

**Assignments and deadlines:**

- Lynda (mentor) will have applications to IGOR committee members by October 3<sup>rd</sup>
- Chloe (Chair) will assign committee members to do outreach to specific IGs and share the spreadsheet with us.
- Chloe (Chair) will give access to given Google docs access to new committee members and remove access for former committee members.
- Chloe (Chair) to place IG Renewal, for our next committee meeting.



## REGION 6 ASSEMBLY COMMITTEE SUMMARY REPORT

**Date of meeting:** 9.21.2024

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**Committee Name:** Public Information Professional Outreach

**Committee Chair:** Rachel **Committee Secretary:** Diane C

### Issues discussed during meeting:

Purpose of Committee.

Nominations and voting for R 6 OA PIPO Chair for 12-month term.

Nominations and voting for PIPO Secretary for 6-month term.

Since last assembly, the PI PO Committee reviewed and revised the Blitz App's name to exclude the acronym PO. Now this matches the title of the name of the consistent with R6 bylaws P&P.

Reviewed 3 PI Blitz apps.

### Decisions made:

To submit recommended revision of PI Blitz Application to the board for review and acceptance.

Chair: Outgoing chair is Blaire. Rachel was nominated and vote was unanimous for 12 month term

Secretary: Diane C. was nominated, and vote was unanimous for next six month term.

Submit recommendation to the board to award the 3 PI Blitz App's Submitted this Term that totals

1.Green Mountain North : \$424 to Post notice in the Seven Days Newspaper for one year with website address, phone number for people to find more information on meeting information, times and locations.

2. Western Mass IG: \$900 to do: Local and current OA information to be distributed to Colleges, Weight mgm't and Health centers in Western Ma.

3. South Western Ct. IG : \$1020 ti Run poster in Spanish and English 30x 108 poster on city buses for 4 weeks at 5 different buses.

**Goals / Actions which will be completed by the next assembly:**

Meet via zoom to discuss short and long term goals for next six months.

Action item: Blaire will be to send us an updated list of PI PO Blitz Committee Members

Action Plan: Blaire will add Rachel as zoom as co-rep to run the next zoom meeting.

Meetings are tentatively planned for the 4<sup>th</sup> Tuesday of the Month via zoom from 6:00pm to 7:00pm with frequency TBD by Committee Chair based on project/need.

**Assignments and deadlines:**

Our next PIPO IG meeting will be: October Tuesday 10.22.24 4<sup>th</sup> Tuesday from 6pm to 7pm via zoom.

New PI Blitz applications for funding at the next Assembly are required to be received by February 4<sup>th</sup> 2025.





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**Committee Name:** 12th Step Within

**Committee Chair:** Dawn B **Committee Secretary:** N/A – Chuck for now

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**Issues discussed during meeting:**

Help the IGs with their 12<sup>th</sup> step within work

- Discuss Relapse and Recovery Workshop
  - o Work on board approval
- Review WSO status of Neurodivergent member support

**Decisions made:**

- We will organize a WSO 12<sup>th</sup> step within
- We will work on a Grief and Loss workshop

**Goals / Actions which will be completed by the next assembly:**

- Seek Region 6 Board approval of workshop materials
- Review WSO status of Neurodivergent member support

**Assignments and deadlines:**

- Bobbi to send workshop materials and receive R6 Board approval by October 31
- Dawn to bring script for Grief and Loss to committee

**Membership**

First Name	Last Name	Intergroup	Attendee Email	Telephone
Chuck	F	Board Mentor	thechuckfarmer@gmail.com	6473911331
Bobbie (Chair)	M	Mass Bay	bmorton@clearwayschool.org	8572371623
Dawn	B	Suffolk County	warmhoney0012@gmail.com	6315597610

Dawn	P	Westchester United	ddpierro@gmail.com	8454946856
Amy	J	Westchester United	amyjakob15@gmail.com	9178467735
Barbara	H	Greater Rochester IG	Ed +	
Gloria	H	Guest	gloriaofny@gmail.com	



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**Committee Name:** Web and Publications

**Committee Chair:** Karen S. **Committee Secretary:** Susan P.

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**Issues discussed during meeting:**

Election of Chair and Secretary

Introduction and review of the Messenger and Guidelines

From previous meeting: Having a virtual place to store documents, such as the Resources of the Month and the template for the newsletter. Michael advised that it being arranged.

**Decisions made:**

Karen continues as Chair

Susan is secretary

**Goals / Actions which will be completed by the next assembly:**

Add link to calendar to the Messenger

Forum – none for October, Michael will get Flyer for November

Add deadline for submissions for next Messenger

Deadline for submissions by the 1<sup>st</sup> of previous month. i.e. For November issue submissions to be received by October 1<sup>st</sup>. Newsletter to translation committee by October 15<sup>th</sup>.

Send to translation by 15<sup>th</sup> of prior month

**Assignments and deadlines:**

Susan will provide Assembly article for October issue by Monday September 23, 2024, to be forwarded for translation.

For November issue:

A sampling of the writing exercise from this Assembly will be included

Annie will write the lead story (Convention or Newcomer to assembly/Web & Pub committee)

Susan will do article for WSO section

Diana will do article for R6 section

Karen will create the November version on Constant Contact

Next meeting October 1<sup>st</sup>, 2024, at 5:30