



Job Opening

Emmanuel Gospel Center

2 San Juan Street
Boston, MA 02118
egc.org

Networking & Research Associate

Boston Black Church Vitality Project (BBCVP)

EGC is looking for a Networking and Research Associate to join the Applied Research & Consulting team. Our research projects are designed to foster more and better connections among Christian leaders, and for EGC and our partners to gain a more data-grounded grasp of the needs and resources of Boston communities and churches. As a research hub, EGC investigates on-the-ground, changing realities using a community-based approach that is practical and actionable.

The BBCVP research associate can expect to spend the majority of their time on the [Boston Black Church Vitality Project](#), developing relationships with city pastors and other leaders, collecting information from those leaders, and analyzing what we're learning from them.

ROLES & RESPONSIBILITIES

The BBCVP Networking & Research Associate will report to the Director of Applied Research & Consulting (ARC) and be responsible for the following duties:

- Reach out to city pastors to connect them with the Black Church Vitality Project
- Participate in partner meetings and presentations, including assisting with planning
- Assist in developing survey instruments
- Manage survey data collection process
- Conduct phone and in-person interviews
- Contribute to team data compilation, analysis and reporting
- Maintain email and phone communication with partners and survey/interview respondents
- Actively contribute ideas and energy to build team cohesiveness; pray regularly for the ARC team and the work it stewards; contribute to positive ARC team culture by being honest and appropriately assertive in providing feedback



SKILLS & EXPERIENCE

- Master's or Bachelor's degree in Sociology, African American Studies, Theology or related discipline
- Excellent listening, written, and oral communication skills
- Excellent analytical, critical, and innovative thinking skills
- Excellent interpersonal and teamwork skills, and a sense of humor
- Cultural competency and experience working in African American and/or African diaspora churches
- Experience or training in qualitative or quantitative research design and implementation a plus
- Highly proficient in standard office applications, e.g.: Google Sheets, Microsoft Office Suite

CRITICAL QUALITIES

- Teachable, honest, and able to learn from failure
- Able to navigate relational and task-oriented conflict/blockage, generally with grace and clarity
- Mature Christian faith, as defined by being an active member of a local church, agreement with the Apostles Creed, and displaying the life of a Christian leader as described in 1 Timothy 3:1-10
- Passion for EGC's mission and principles
- Displays cultural, gender, religion, race, nationality, and age sensitivity and adaptability

This is a part-time, temporary position from February-September 2019 with the potential to become a permanent and/or full-time position in the fall. Salary is commensurate with experience.

TO APPLY

Please email a resume and cover letter to mharper@egc.org and write, "Networking & Research Associate" in the subject line of your email.

PHYSICAL ENVIRONMENT

The job is performed in an office environment. Day-to-day work includes paper and computer work as well as interaction with city leaders, staff and volunteers. The position requires travel between facilities or community locations.