REGISTER FOR IUP'S WORKPLACE ESSENTIALS CERTIFICATE PROGRAM

This program provides you with core skills employers value. Through training, you will build competence and confidence needed to excel in any professional environment. You will enhance your soft skills, communication, and leadership abilities.

The cost is $449 per person.

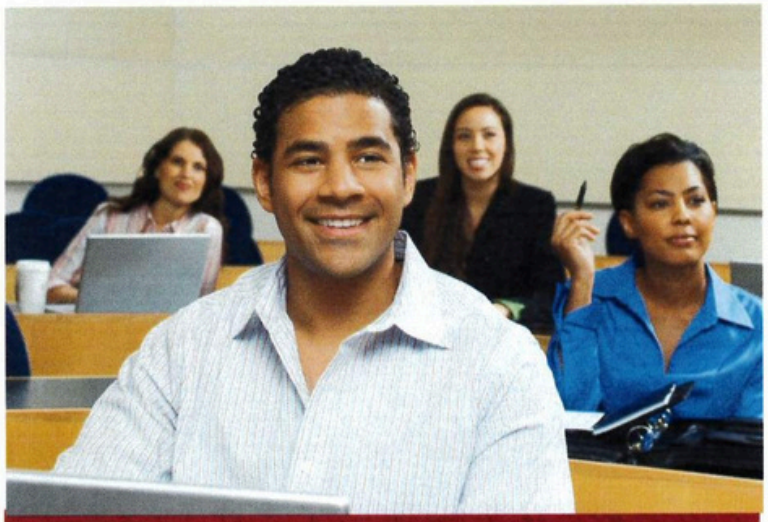
AICDAC Recovery HUB will pay the cost for individuals who work in our 22 county serivce area!

Topics include:

- Communication
- Leadership
- Teamwork
- Body Language and Nonverbal Communication
- Time Management
- Adaptability and Problem Solving
- Conflict Management
- Emotional Intelligence

The Workplace Essentials Certificate Program consists of 8 modules. We provide 2 ½ hours of training per module for a total of 20 hours of non-credit instruction for four weeks. A digital badge and certificate will be issued to those who successfully complete the program.

You may be eligible for workforce development funding. Contact your local Workforce Investment Board (WIB) to explore available options.



Tuesdays and Thursdays
10:00 a.m.-12:30 p.m.
Sept. 22, 24, 29; Oct. 1, 6, 8, 13, and 15, 2026
B34 Stabley, 429 South Eleventh Street Indiana, PA 15705

Scan the QR code or use the link below to register today!

Register online today!

If you have questions, email us at workforce-education@iup.edu or call 724-357-2789 for assistance.

www.aicdac.org | 724-762-3429 | recoveryhub@aicdac.org

ARMSTRONG INDIANA CLARION DRUG AND ALCOHOL COMMISSION
Maximizing Resources • Empowering Change

IUP Indiana University of Pennsylvania