

COMMUNICATIONS COMMITTEE

Meeting Agenda

January 6, 2025 @10:00 AM

Community Room

12395 Military Drive West

San Antonio, Texas 78253

- 1) Call to order
- 2) Roll call
- 3) Approval of minutes Dec.2 CC Meeting
- 4) Old business:
 - a) Templates for Newsletter articles
 - b) Newsletter statistics
 - c) Use of "Alt Text" for Constant Contact and Website
 - d) Welcome packages response from Board
 - e) Yard of the month response from Board
 - f) VWOA website service response
 - g) Recommend procedures for proper and timely notifications of Board and Committee meetings.
 - h) Interim chair for CC
- 5) New business:
 - i) Change monthly meeting day
 - j) Annual notification of all meetings
- 6) Next meeting – TBD
- 7) Adjournment