

*Pamela T. Girouard*  
Executive Director



*Donna Goodell, Program Director*  
Pre-school, Elementary & Middle School Programs

*James Kelly, Program Director*  
High School Programs

December 14, 2022

Collaborative Parents/Guardians:

LABBB Collaborative will participate in a Massachusetts Department of Elementary and Secondary Education (DESE) Mid-Cycle Review during the week of January 9, 2023. The Department is required by federal and state special education law to conduct periodic reviews of collaborative programs throughout the Commonwealth. Mid-cycle reviews, such as the one being conducted at LABBB, will include document review, student record review, observations of the facility including instructional areas, and interviews of a sampling of staff.

A detailed report for the program will describe the implementation status of each requirement reviewed by DESE. Where program standards are found not to be fully implemented, the school must implement the corrective actions ordered by DESE to bring those areas into compliance with the respective statutes or regulations. Collaboratives are encouraged to incorporate the corrective action activities into their improvement plans, including their professional development plan. The report will also note those program standards which the team found substantially implemented, and revised standards for which implementation is in progress. Both the Department's report and the program's response to DESE are public information and will be available to the public upon request. Mid-cycle Review Reports are also available here [Collaborative Program Review System - Office of Approved Special Education Schools \(mass.edu\)](https://www.mass.gov/info-details/collaborative-program-review-system-office-of-approved-special-education-schools)

Parents who wish to provide feedback regarding their student's overall experience at the school may contact the Review Chairperson, Christine Romancewicz, at [christine.romancewicz@mass.gov](mailto:christine.romancewicz@mass.gov).

We are confident that this Mid-Cycle Review will be a productive and positive experience for everyone involved and that the preparations, communications and report issued by the Department of Elementary and Secondary Education will be a helpful planning tool for the continued development of educational services for all students.

Sincerely,  
  
Pamela T. Girouard  
Executive Director