

# **NY FORWARD SAFETY PLAN for Outdoor Worship**

## **The First Presbyterian Church of Philipstown**

Rev. Dr. Doris Chandler  
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Outdoor service safety plan created July 17, 2020

This plan for “re-opening” our church for outdoor services has been prepared to maintain safety for the congregation. Listed below are the specific procedures with which our church will proceed. These guidelines are for outdoor services. They have been prepared in accordance with the NY Forward safety plan.

- **Pre-event information:** All notices announcing this event will include information about this service requiring masks, social distancing, and other practices in accordance with NY Forward safety guidelines. They will also mention that restrooms will not be available.
- **Masks:** All attendees over three years old are required to wear masks at all times.
- **Physical Distancing:** Attendees from separate households will maintain a physical distance of at least 6ft. Children will stay with their family.
- **Spacing markers:** Chalk or tape marks will help attendees adhere to spacing requirements.
- **Open air:** The gathering will be in a well ventilated and open area.
- **Parking:** There will be a designated area for parking with the outdoor service entrance and exit area marked to limit contact.
- **PPE and sanitizing:** Masks will be available on site, along with hand sanitizer, gloves and antiseptic wipes.
- **Zero contact:** Any shared objects such as microphones, tables or seating will be thoroughly sanitized. Attendees will be encouraged to bring their own chairs. Seating can be sanitized as needed. There will be no physical passing of the peace, no passing of the collection plate, no shared Bibles or hymnals, and only self-serve single use bulletins. Communion will not be served.
- **Signage:** The entrance, exits, parking procedure, mask requirements and all other safety protocol will be clearly posted.
- **Attendee record:** A log will be kept of all those attending and required contact information be made available if needed. One person will be responsible to take this information and keep a logbook for those attending every service. The logbook will be kept at the church office. Should a person who attended become positive with COVID-19 within 2 weeks of attending the service, they must notify Rev. Dr. Doris Chandler. Local state and health departments will then be alerted. This information will be announced verbally and printed in the program.