

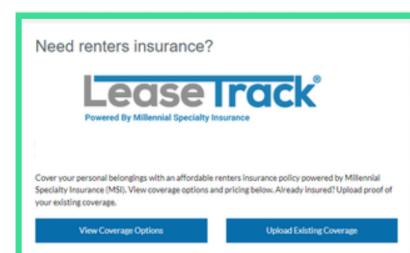
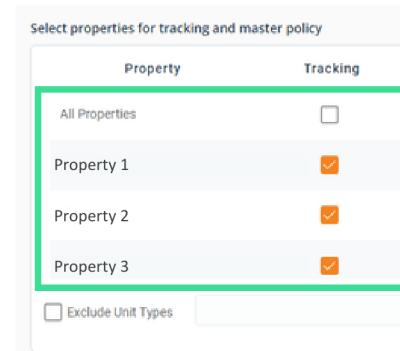
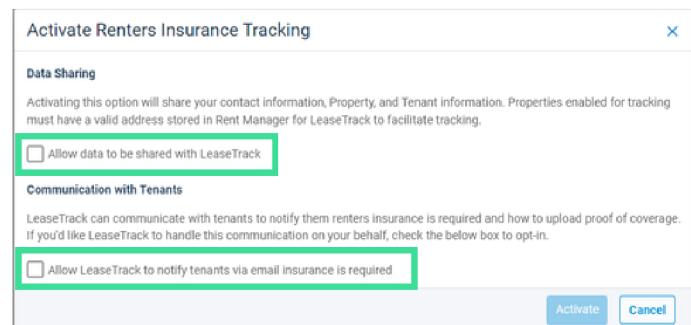
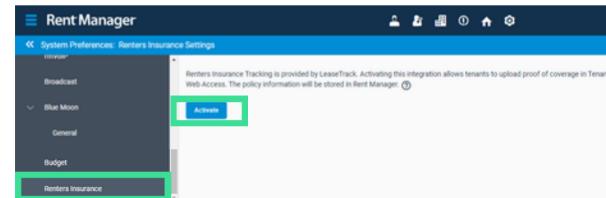
Activate Tracking & Enable Master Policy in Rent Manager



Preferred Partner Of  Rent Manager®

How to Activate Tracking

- 1 After logging in, go to the Renters Insurance section within System Preferences and click the “activate” button
- 2 Check the “allow data to be shared with LeaseTrack” in order for tracking to take place
- 3 If you would like LeaseTrack to send email communications to your tenants about renters insurance, check the box “Communications with Tenants” box
- 4 Select which properties you would like tracking to be enabled
- 5 A tile will automatically appear for residents in Tenant Web Access encouraging renters insurance and tracking will begin



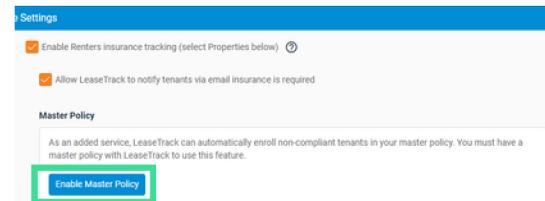
Activate Tracking & Enable Master Policy in Rent Manager

LeaseTrack®
Powered By Millennial Specialty Insurance

Preferred Partner Of  Rent Manager®

How to Enable Master Policy

1 Fill out the Tenant Legal Liability Application at LeaseTrack.ai/rentmanagerapp for LeaseTrack to issue the Master Policy and send your policy number



Settings

Enable Renters insurance tracking (select Properties below) (?)

Allow LeaseTrack to notify tenants via email insurance is required

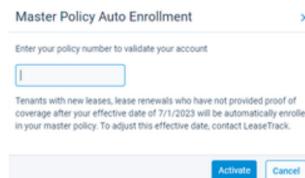
Master Policy

As an added service, LeaseTrack can automatically enroll non-compliant tenants in your master policy. You must have a master policy with LeaseTrack to use this feature.

Enable Master Policy

2 After turning on tracking, check the "Enable Master Policy" box under master policy

3 Enter the policy number provided to you by LeaseTrack



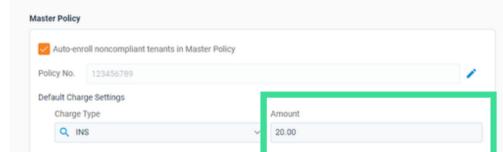
Master Policy Auto Enrollment

Enter your policy number to validate your account.

Tenants with new leases, lease renewals who have not provided proof of coverage after your effective date of 7/1/2023 will be automatically enrolled in your master policy. To adjust this effective date, contact LeaseTrack.

Activate **Cancel**

4 Enter the resident charge amount ranging between \$14 - \$20



Master Policy

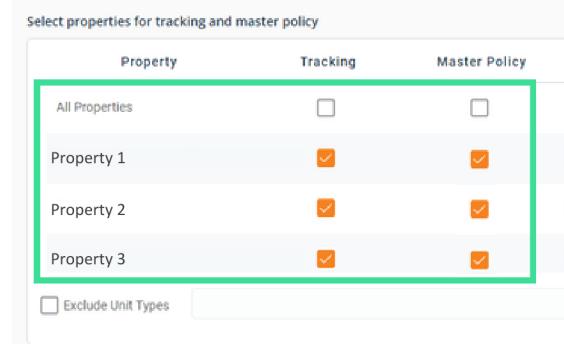
Auto-enroll noncompliant tenants in Master Policy

Policy No. 123456789

Default Charge Settings

Charge type **INS** **Amount** **20.00**

5 Select which properties you would like the Master Policy to be enabled

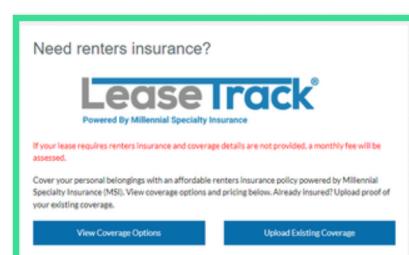


Select properties for tracking and master policy

Property	Tracking	Master Policy
All Properties	<input type="checkbox"/>	<input type="checkbox"/>
Property 1	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Property 2	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Property 3	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Exclude Unit Types

6 The Renters Insurance tile in Tenant Web Access will update to notify tenants that the Master Policy fee will be applied if alternative renters insurance is not provided



Need renters insurance?

LeaseTrack®
Powered By Millennial Specialty Insurance

If your lease requires renters insurance and coverage details are not provided, a monthly fee will be assessed.

Cover your personal belongings with an affordable renters insurance policy powered by Millennial Specialty Insurance (MSI). View coverage options and pricing below. Already Insured? Upload proof of your existing coverage.

View Coverage Options **Upload Existing Coverage**