



Psi Iota Xi National Convention June 27-29, 2025 Sheraton Hotel at Keystone Indianapolis, IN

February 24, 2025

Dear sisters,

The Upsilon Chapter is busy getting things ready for the Psi Iota Xi National Convention, which will be held at the Sheraton, Keystone at the Crossing, 8787 Keystone Crossing, Indianapolis, Ind., on June 27-29, 2025.

It's going to be a "totally tubular" evening at the Friday night welcome party hosted by Alpha Psi, Washington! You won't want to miss the 80s-themed Lip Sync War!

Saturday we will enjoy the world of art, present the debut Lifetime Achievement Award, and celebrate all the hard work that has gone into making the year a success for Psi Iota Xi.

During registration we are requesting each member in attendance donate 1-2 new or gently used books for Sunday during our Literature Day. These books will be donated to worthwhile programs in our service areas.

Our Raffle Committee is hard at work preparing for Convention as well! If you or your chapter would like to donate for our raffles, please contact Cori Shambaugh. This could be in the form of a complete basket, gift cards, or a monetary donation. Indiana chapters, please plan to bring your items to the 2025 Indiana State meeting in April. To fulfill the gaming license requirements, we need the fair market value of your donation. Please be sure to provide this information with your donation.

For Raffle questions or information, contact Cori at: 463-701-1494.

Important Dates to Remember:

Registration Form/Payment	- Due May 15, 2025 to Upsilon Chapter
Memorial Form	- Due May 15, 2025 to Zeta Xi Chapter
Sales Room	- Due May 15, 2025 to Upsilon Chapter
National Memorial Donation	- Due May 31, 2025 to Sara Overway, PNP
Raffle Items	- Contact Upsilon Chapter by May 31, 2025

Indiana Gaming License #013913





Psi Iota Xi National Convention
June 27-29, 2025
Sheraton Hotel at Keystone
Indianapolis, IN

Agenda (tentative)

Friday, June 27, 2025

Registration	4:30-7 p.m.
Sales Room Set Up	5 - 7 p.m.
Welcome Party	7 - 9 p.m.

Saturday, June 28, 2025

Sales Room	7:30 a.m. - 4:30 p.m.
Registration/Raffles	7:30 a.m.
Business Meeting begins	9 a.m. (delegates seated by 8:50)
Project Presentation	11 a.m.
Lunch/Raffle	12 p.m.
Business Meeting resumes	1:30 p.m. (delegates seated by 1:20 p.m.)
Project Vote	2 p.m.
Business Meeting adjourns	4 p.m.
Cocktails/President's Reception	5:30 p.m.
Dinner	6 p.m.
Awards	7 p.m.
Raffles & Party	8-10:30 p.m.

Sunday, June 29, 2025

Raffles begin	7:30 a.m.
Sales Room	7:30-11:30 a.m.
Business Meeting	9:30 a.m. (delegates seated by 9:20 a.m.)
Memorial Service	9:30 a.m.
Adjourn/Raffles	12 p.m.
New President's Reception	12:30 p.m.

*Note: Final agenda will be included in the confirmation packets/registration folders.
Raffles: Indiana Gaming License #013913*





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Hotel and Parking Information

The 2025 National Convention will be held at the
Sheraton Hotel at Keystone
8787 at Keystone Crossing
Indianapolis, IN 46240

Reservations can be made by phone at 888-627-7814.

Be sure to state you are with **Psi Iota Xi**.

Or book online at bit.ly/PIXcon2025 or scan the QR code below.



We have a block of rooms reserved at a rate of \$159 + tax per night.

The deadline for hotel reservations is May 23, 2025, to guarantee the special rate.

**Complimentary self-parking in attached parking garage and
complimentary guest room WiFi.**





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Registration Information, Fees, and Fines

Information:

Please make sure all members of your chapter receive this information.

- Two accredited delegates must represent each active chapter at every business session and all meals. This includes paying for registration fees and meals.
- All members in attendance must pay registration fees including members working in the Sales Room.
- Please return the completed registration form with check including all fees and fines payable to Psi Iota Xi - Upsilon.
- The deadline for registration is postmarked by May 15, 2025.

Fees:

Fee includes convention registration for Saturday and Sunday	\$50.00
Meals include Saturday Lunch and Dinner, Sunday Breakfast	\$147.00
Total Registration fee per Delegate:	\$197.00

Fines:

In accordance with national bylaws, a \$25 late fine per chapter shall be imposed for failure to send fees for delegates by the registration deadline of postmark May 15, 2025. For each delegate NOT in attendance, a fine of \$50 plus the total registration fee is imposed. The total cost per delegate for non-attendance is \$247 (includes cost of meals, registration fee and fine).

For registration questions, please contact Shelby McMaster at 317-439-8551 or shelby.mcmaster@crossroadsff.com.





— Share the Past —
Experience our Future

Psi Iota Xi

2025 Convention Registration Form

Form and payment due by May 15, 2025

Chapter:	Chapter city:				
Main contact name:	District: <i>please circle one</i> East Central West Central Northeast Northwest Southeast Southwest				
Address:	City, state & zip:				
Email:	Phone number: ()				

Note: Each chapter is required by the National Bylaws to send two (2) delegates.

Name	1st time attendee?	Welcome Party (please circle one)	PNP Dinner \$25	Sat Breakfast 06/28 (optional) \$33	Sat Lunch 06/28 \$45	Sat Dinner 06/28 \$62	Sun Breakfast 06/29 \$40	Special Dietary Needs*	Registration Fee \$50	Total
Delegate 1		Yes or No			\$45	\$62	\$40		\$50	
Delegate 2		Yes or No			\$45	\$62	\$40		\$50	
		Yes or No								
		Yes or No								
		Yes or No								

Please print neatly. If more space is needed, please print additional page. Keep a copy of this form for your records and mail completed form and payment:

Upsilon chapter, c/o Shelby McMaster, P.O. Box 30, Maxwell, IN 46154. Must be postmarked no later than May 15, 2025.

Make checks payable to Psi Iota Xi - Upsilon

If you indicate special dietary needs, please mark the form and provide details on the back of form.

(*) SPECIAL DIETARY NEEDS: VT - Vegetarian, VG - Vegan, GF - Gluten free



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Meal Information

PNP Dinner

- Past National Presidents: See invitation with menu in your individual registration packet.

Saturday Breakfast (optional) - \$33

- Seasonal fresh fruit and berries
- Vanilla honey yogurt parfaits
- Assorted pastries, danishes, and muffins
- Chilled orange juice, cranberry juice, apple juice, freshly-brewed Starbucks regular and decaffeinated coffee, and assorted invigorating Tazo Teas

Saturday Lunch - Build-Your-Own Fajitas and Taco Bar - \$45

- Southwestern chicken tortilla soup
- Grilled chicken & spicy taco meat
- Refried beans & black beans
- Chopped tomatoes, iceberg lettuce, diced onion, pico de gallo
- Shredded cheddar cheese, sour cream, salsa, corn salad, Spanish rice
- Warm tortillas, taco shells
- Tres leches parfaits
- Freshly-brewed iced tea and water

Saturday Dinner - \$62

- Rosemary-infused chicken breast with a blackberry port wine reduction
- Keystone Salad
- Wild rice pilaf
- Seasoned vegetable
- Dinner roll
- Double chocolate cake

Sunday Breakfast - \$40

- Seasonal fresh fruit and berries
- Assorted pastries, danishes, and muffins
- Farm-fresh scrambled eggs
- Crisp bacon
- Breakfast potato of the day
- Chilled orange juice, cranberry juice, apple juice, 2% milk, freshly-brewed Starbucks regular and decaffeinated coffee, and assorted invigorating Tazo Teas





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2025 National Convention Rules

Please familiarize yourself with these rules before arriving at National Convention. These rules will be adopted as we begin convention.

1. Convention shall be open to all members of Psi Iota Xi. During business meetings, non-delegates will be seated in the areas specifically reserved and separated from the official delegates.
2. Any problems with the chapter's delegates shall be referred to the credentials committee.
3. Voting:
 - a. Each active chapter shall have two official delegates, one vote each.
 - b. Each auxiliary chapter may have one official delegate with one vote.
 - c. Each member of the National Council shall have one vote.
 - d. Each state president and each past national president shall have one vote.
 - e. Each voting member shall vote in only one capacity. No proxy voting.
4. A chapter's delegates shall not be eligible to vote at convention business meetings unless their entire chapter's national and state fees and fines are paid.
5. If a delegate must be absent from a business meeting, a member of her chapter may register for the entire business meeting with the credentials committee and take the delegate's place.
6. Roll will be taken by the credentials committee at all sessions of the business meetings. Each delegate must sign her name and chapter on the proper credential ticket and give it to the credentials table before entering the convention meeting room.
7. Delegates shall be seated ten (10) minutes prior to the start of all meetings.
8. Each delegate shall be individually responsible to arrive promptly at the scheduled time for each event listing in the program.
9. Delegates or their alternates must be present at all business meetings of the convention. Any official delegate not attending a business meeting, unless represented by an alternate or previously excused by the national president, shall pay a fine of \$50. Requests by delegates to be excused early must be received in writing by the national president prior to the official opening of the convention's first business meeting.



2025 National Convention Rules - Page 2

10. The credentials committee shall be responsible for keeping an accurate count of voting delegates present at business meetings.
11. Members who are unable to rise for standing vote may request a voting card from the credentials chairman. When standing votes are taken, those members vote by raising the voting card while remaining seated.
12. The convention body shall rise for processional and recessional of national council as determined by the official program.
13. Only members of the voting body may introduce business or vote with the following exception: the chairman of the national committee may make motions relating to her committee.
14. A delegate or non-delegate wishing to speak to the convention shall approach a microphone, identify herself by name, chapter, town and be recognized by the chair before speaking.
15. All resolutions, motions, suggestions, and reports presented verbally to convention must be given to the chair in triplicate prior to their reading.
16. Debate during this convention shall be limited to two (2) minutes for each speaker. No one may speak a second time until all who wish to speak have spoken. No one may speak more than twice on the same question.
17. The report of each project representative shall be limited to seven (7) minutes.
18. All announcements, communication, and requests must be delivered by the pages. When addressing a note to a delegate, please indicate the chapter, district, and table number. Pages will not function during formal presentations such as speeches by council members, project representatives, or guest speakers.
19. The chair shall appoint three (3) members, including one (1) member from National Council who shall serve as chairman to correct and approve the minutes of the convention. A summary of the official transactions of this convention will be sent to all chapters. Chapters requesting a full set of minutes should request them in writing from the national secretary by July 25, 2025.
20. Please make an appointment if you wish to meet the officers, committee chairmen and/or parliamentarian.
21. There will be no passing of the hat for proposed projects.
22. All mobile devices are to be silenced during all meetings.





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Memorial Service Information

If your chapter had a member pass since May 1, 2024, please complete the form below and return before May 15, 2025. This information will be used for the Memorial Service at the 2025 National Convention.

Memorial cards will be sent to the survivors of the deceased member after convention. If the survivor information is not available, the memorial card will be sent to the deceased sister's chapter.

Please be sure that this form is as complete and accurate as possible. Please print or type. Please include a recent photograph of the deceased member as well.

Note: Please be sure to retain the names of any deaths that occur after May 1, 2025, and submit them for inclusion in the Memorial Service at the 2026 National Convention.

*Email form to: svherrick@hotmail.com Or mail form to: Shirley Rogers Herrick
309 Hargan Dr.
*This is the preferred method of submission. Madison, IN 47250

Your chapter name:	
Your chapter district:	
Person completing form:	
Phone and/or email:	

Turn sheet over to complete form.



Name of deceased sister:	
Dates of her birth and death:	
Membership status at the time of her death (circle one):	Active Honorary Active Honorary Retired Honorary Conferred Sustaining Temporary Inactive National Member-At-Large Alumnae
Name of family member:	
Address of family member:	
City, state, and zip:	

Name of deceased sister:	
Dates of her birth and death:	
Membership status at the time of her death (circle one):	Active Honorary Active Honorary Retired Honorary Conferred Sustaining Temporary Inactive National Member-At-Large Alumnae
Name of family member:	
Address of family member:	
City, state, and zip:	

If you have any questions or need assistance, please contact Shirley at 812-599-2255.

Duplicate form if needed.



Psi Iota Xi

National Memorial Donation Form

Date of donation: _____

Amount of donation: _____

Amount to Endowment Fund: _____

Amount to Project Fund: _____

In Memory of: _____

In Honor of: _____

If donation is for a deceased Psi Iota Xi member, please provide: Chapter name: _____
Chapter city: _____

Family/Friend to be notified of donation:

Name: _____

Address: _____

City, state & zip: _____

Send acknowledgement to donor? ____ Yes ____ No

Please make checks payable to:

Psi Iota National Memorial Fund

Send to:

Sara Overway, PNP
211 Princeton Ln.
Logansport, IN 46947

*Your donation to Psi Iota Xi Memorial Fund is tax deductible
to the full extent of the law.*

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Sales Room Registration Form

Sales Room Hours

Friday, June 27	-	5 - 7 p.m. set up only
Saturday, June 28	-	7:30 a.m. - 4:30 p.m.
Sunday, June 29	-	7:30-11:30 a.m.

Vendor Fees - **6 ft. table, cover/skirting, 2 chairs - \$35**

Guidelines

- Each chapter is responsible for running their booth.
- Bring your own change.
- No raffles are allowed in the Sales Room.
- Per Sheraton Hotel: Chapters can sell sealed, prepackaged dry goods (excludes beverages, no homemade food items). Please note these goods cannot be consumed in the meeting space.
- A listing of Sales Room participants and items will be in the registration folder.
- Any questions should be directed to Kara Wetzel, 2025 Sales Room Coordinator at 317-498-6921 or karastin.wetzel@gmail.com.
- **Mail your completed form and payment to: Upsilon Chapter, c/o Kara Wetzel, P.O. Box 30, Maxwell, IN 46154**

Note: Once your form is received, you'll receive a confirmation notice from Kara Wetzel.

Detach and mail bottom of form with payment - Postmark by May 15, 2025

Chapter name:	_____
Chapter district:	_____
Sales Room contact person:	_____
Address:	_____
City, state & zip:	_____
Phone:	(____) _____ - _____
Email:	_____
Table:	6 ft. table \$35
Electricity needed (additional cost):	____ Yes ____ No (If yes, please call Kara to discuss)
Description of sales items:	_____
(required for registration packet)	_____



**MUSIC
CASH BAR**

ALPHA PSI, WASHINGTON
presents

**RAFFLES
FUN**

BACK *to* **80'S**

Welcome Party

FRIDAY, JUNE 27, 2025, 7-9PM
SHERATON AT KEYSTONE CROSSING BALLROOM

LIP SYNC BATTLE OF THE DISTRICTS

**CHEER ON YOUR SISTERS AS THEY LIP SYNC
MEGA HITS FROM THE 1980S!**

Vote for your favorite 80's group or soloist.
Winners will be based on money donated.
Donated money will go to the Long Term Project.



Upsilon presents

A CELEBRATION OF SHOOTING STARS



Saturday, June 28, 2025
Formal/Semi-Formal Attire

5:30 PM.....President's Reception
6 PM.....Dinner
7 PM.....Awards
8-10:30 PM....Raffles & Party

DANCING

CASH BAR

AWARDS

Enjoy an unforgettable night dressed up fancy and making memories with your sisters!
We will celebrate our collective impact and make the debut Lifetime Achievement Award.