

ACoM Certification Checklist

Below is an overview of the requirements to earn the ACoM certification and becoming an ACoM Member. Once completed, an application for the ACoM may be submitted.

Experience

- ☐ 1 year (12 months) of qualifying commercial real estate management experience as defined by IREM ([meeting portfolio and functions minimums](#))

Education – Select one of four (4) options

Option 1 IREM Course

- ☐ [CML201](#)

If you plan to take CML201, consider taking the [ACoM Track](#) to meet the ACoM education, ethics, and examination requirements.

Option 2 IREM Courses

- ☐ [MNT402](#)
- ☐ [HRS402](#)
- ☐ [FIN402](#) or [ASM603](#)
- ☐ [MKL404](#) or [MKL406](#)

Option 3 Designations Fast Track

- ☐ Hold a CPM®, CCIM, CSM, PCAM, or RPA designation

Option 4 Degree Fast Track

- ☐ Have an undergraduate or graduate degree with a major, minor, or concentration in real estate or property management, or an associate's degree in a non-residential property or real estate management program

Exam

- ☐ Pass the [ACoM certification exam](#)

Ethics

- ☐ Complete IREM ethics education in one of two ways:
[Attend class and pass exam for ETH800](#)
[Take online course and pass exam for ETH001](#)
- ☐ Pledge to uphold the IREM Code of Professional Ethics

Other Requirements

- ☐ Submit an ACoM application with the non-refundable \$80 application fee (if you are an existing member this fee is \$40)
- ☐ Be approved by your IREM Chapter

To obtain an ACoM application, [click here](#) or contact us at getinfo@irem.org or call 800-837-0706 ext. 4650