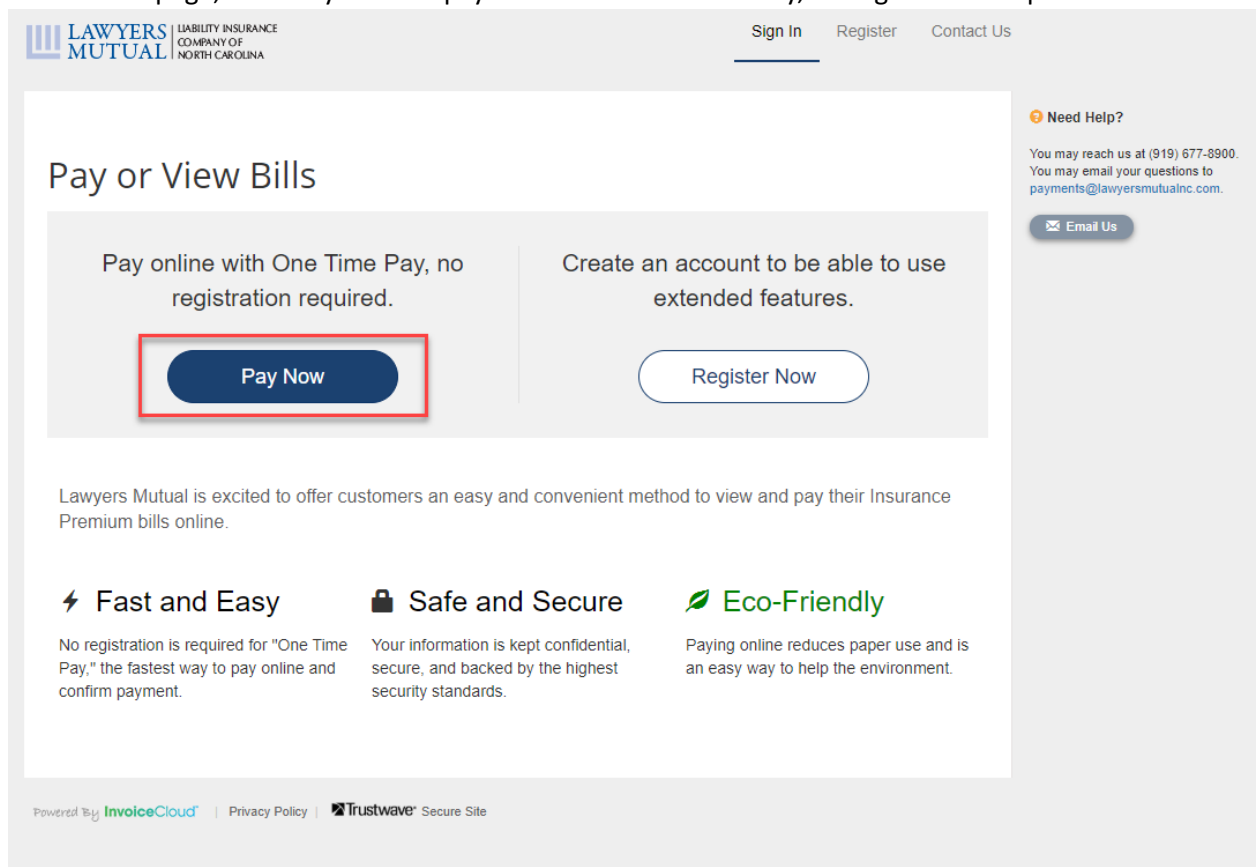


Steps for making a secure online payment:


1. On our home page (www.lawyersmutualinc.com), click on the 'Payment Due' icon on the right hand side.



2. On the next page, click 'Pay Now' to pay online with One Time Pay, no registration required.



- On the next page, locate your account by entering your Client Number and Zip Code that can be found on your invoice or quote. Next, enter the Secure Code as it appears and click 'Search Invoices'.



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Please Locate Your Account

Insurance
Search our files for your invoices using the fields below. Required fields are marked with a *.
[Need help finding your invoice?](#)



Client Number *

Zip Code *


Secure Code *



Need Help?
You may reach us at (919) 677-8900.
You may email your questions to payments@lawyersmutualinc.com.

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4. On the next page, you will see a list of invoice(s) due. On this page, you can view the invoice by clicking the 'View Invoice' link to the right. To pay an invoice, click the box under the 'Select' column to select the invoice you want to pay and click the '+ Add selected invoices to your cart' icon at the bottom.

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Search Results

Please review your results below and select invoices to Pay. Click [here](#) if you would like to search again.

Select	Bill #	Account #	Due Date	Bill Total	Balance Due	
<input type="checkbox"/>	██████	██████	3/30/2020	\$593.32	\$296.66	View Invoice Related Invoices Remind Me

[+ Add selected invoices to your cart](#) | [Register Customer](#)


[Need Help?](#)

You may reach us at (919) 677-8900.
You may email your questions to payments@lawyersmutualinc.com.

[Email Us](#)

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5. The next page is a review of your cart, showing the invoice(s) you have selected for payment. Once you have confirmed, click the 'Proceed to Checkout' icon in the bottom right.



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Please review your cart

Please confirm your selections below. Click on Proceed to Checkout when you are ready to pay.

Type - Insurance Premium

Type	Account #	Invoice #	Due Date	Balance Due	Options
Insurance Premium	██████	██████	3/30/2020	\$296.66	View Invoice Remove from Cart

Subtotal (1 Items) \$296.66

Not including any applicable service fees.

Proceed to Checkout >

Additional Options


[I want to find more invoices](#)

Need Help?

You may reach us at (919) 677-8900.
You may email your questions to
payments@lawyersmutualinc.com.

Email Us

6. On the next page, the 'Available Payment Methods' drop-down box allows you to select Credit/Debit Card or EFT (Check). Once you have selected your preferred payment method, click the 'Continue to Payment Information' icon in the bottom left.

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Payment Options

Payment Information

Review Payment

How would you like to pay?

Available Payment Methods

Credit/Debit Card

Credit/Debit Card

EFT (Check)

How much would you like to pay?

☒ Pay Full Invoice

\$296.66

☐ Pay Minimum

\$296.66

☐ Pay Other Amount

Continue to Payment Information >

Payment Summary

Invoice #	Amount
<div>██████████</div> View	\$296.66
SUBTOTAL	
	\$296.66
GRAND TOTAL	
	\$296.66

Any applicable service fees and/or discounts will be displayed before processing your payment

7. From here, depending on the payment method selected, you will be directed to a page to fill in payment information. Follow the prompts to complete the payment.

8. If you selected EFT (Check) in step 6, the screen below appears. Simply fill out the required fields and click 'Continue to Review Payment' to complete the payment on the next screen. Below is a screenshot with a sample check showing where to find the Routing # and Bank Account # for those fields.

Payment Options

Payment Information

Review Payment

Please enter your bank information

Please fill out all fields below and click Continue to Review Payment to save your information.

[Need help filling out this information?](#)

Bank Account Holder's Name *

[Redacted]

Account Type *

Select One

Routing # *

Routing #

Bank Account # *

Account #

Re-enter Bank Account # *

Re-enter Account #

Check Number (Optional)

Check #

Billing Address *

[Redacted]

Country *

United States

City *

[Redacted]

State *

North Carolina

Zip *

[Redacted]

Email *

Email Address

[Continue to Review Payment](#) | [Go back to Payment Options](#)

Payment Summary

Invoice #	Amount
[Redacted] View	\$316.42
SUBTOTAL	\$316.42
GRAND TOTAL	\$316.42

Any applicable service fees will be displayed before processing your payment

ROBERT SAMPLE
JOAN SAMPLE
123 MAIN ST
PORTLAND, ME 04101

Date: 11/30/2011

Pay to the Order of: Sample Check \$ 158.00

one hundred and fifty eight 00/100 Dollars

TD Bank
America's Most Convenient Bank®

For: SAMPLE Joan Sample

Routing Number: 0123454321 Account Number: 0123454321 9999