



## Getting Started

To set up your individual account:

1. Go to [www.franciscanathome.com/scg](http://www.franciscanathome.com/scg)
2. Scroll down to "Register Online"
3. Click on "My parish or school is already registered, and I would like to set up my individual free account under that institution"
4. Click on "create a new account" in **blue lettering**
5. You will be asked to search for your diocese (Springfield-Cape Girardeau) and your parish/school in drop down lists.  
\*\*\*Members of mission churches will have access through their affiliated main parish. (ie. members of St. Leo, Ava will sign up through Immaculate Heart parish, Mansfield.)
6. Fill in all of the required information. Click on "Create a new account" at the bottom of the screen when all information is complete.
7. A confirmation e-mail will be sent to you and you will be able to access your account.
8. When you go back into your personal dashboard, scroll down and look for the list of workshops in the bottom right hand corner of the page. You may scroll through and click on any workshop of your choice.

If you have questions, please contact, Shasta Beckers - [sbeckrs@dioscg.org](mailto:sbeckrs@dioscg.org) or [Lynn.Melendez-lmelendez@dioscg.org](mailto:Lynn.Melendez-lmelendez@dioscg.org).