ArtNight Pasadena MINIGRANT OPPORTUNITY
APPLICATION DEADLINE AUGUST 15, 2024 at 5:00 pm

EVENT DATE: FRIDAY, OCTOBER 11, 2024, 6 pm - 10 pm

ArtNight Pasadena is produced by the City's Cultural Affairs Division in partnership with the ArtNight Partner organizations. Twice each year, **ArtNight Partners**--a collective of Pasadena's non-profit arts and cultural institutions--open for free to the public on a Friday night to provide a variety of art, culture, and music. Free shuttles circulate to all participating venues. The primary purpose of ArtNight is to introduce audiences to and build membership for Pasadena's arts and cultural organizations.

After 49 successful events, ArtNight continues to be one of Southern California's most popular events. Patrons of Artnight have come to expect excellent performances and diverse programming. Music, dance, spoken word, theater, performance art, visual art exhibits, art workshops, and storytelling are among the many eligible art forms that have received MiniGrants.

The City of Pasadena is coordinating the ArtNight Pasadena event and is seeking participation by small non-profit arts and culture organizations, arts organizations without venues, independent non-commercial galleries, ensembles and individual artists. Applicants based in Pasadena will receive preference over those not based in Pasadena, but all are welcome to apply.

Grant Opportunity:
Seeking individual artists and organizations of all sizes and disciplines to reflect the robust cultural life of Pasadena by participating in ArtNight at one of the host sites (**ArtNight Partner** sites). MiniGrants of $500 each are offered to smaller arts and culture organizations; arts and culture organizations without facilities; independent, non-commercial galleries; ensembles; and individual artists who live, work or lease property in Pasadena, to offset the cost of participating in the ArtNight event. Awards are contingent upon available funds and host site commitment.

ArtNight Partners are art or cultural venue host sites. ArtNight Partners include: A Room to Create; Alkebu-Lan Cultural Center; Armory Center for the Arts; ArtCenter College of Design; artWORKS Teen Center; Boston Court Pasadena; Jackie Robinson Community Center; Kidspace Children's Museum, Light Bringer Project; Lineage Performing Arts Center, Norton Simon Museum; Parson's Nose; Pasadena City College, Pasadena Public Library (Jefferson Branch); Pasadena Museum of History; Remainders Creative Reuse; The Gamble House; USC Pacific Asia Museum; and City Hall.

MiniGrant applicants are encouraged to contact ArtNight Partners as soon as possible to propose programming to organization staff.

GRANT INFORMATION

Event Date: October 11, 2024 from 6:00 – 10:00 pm

Criteria on which applications will be evaluated:

- Negotiations with host site (ArtNight Partner)
- Appropriateness of proposed programming for the ArtNight event
- Demonstrated ability of applicant to produce the proposed programming

Grant Requirements:

Applicants must:

- **contact one of the participating ArtNight Partners** (see list on pg 1) where they want to perform or exhibit and coordinate with them to provide a letter of support (LOS) for this application;
- promote their own event through all means possible, including e-mail, flyers, press releases, websites, and social networking;
- credit the City of Pasadena, Arts & Culture Commission in all publicity materials;
- cross-promote their event with their host site;
- perform 30-45 minutes each hour for the entire event, 6 pm -10 pm;
- acknowledge payment is reimbursement only per City policy. Checks will be mailed approximately 3 weeks after the event. Awards are non-deferrable and non-transferable.

Courtesy of Cultural Affairs, MiniGrant recipients will be featured on the ArtNight website and social media and print material as available or appropriate.

Host Site/MiniGrant Recipient Relationships:

MiniGrant applicants must negotiate all arrangements with the host site prior to applying. Both MiniGrant recipient and host site will market their events through website postings, social media and press announcements whenever possible.

Additional performance sites may be available on a limited basis. For additional information please contact fil-contractor@cityofpasadena.net.

DEADLINE and DELIVERY METHOD:

Application must be received by email before August 15, 2024 at 5:00 pm**.** Early applications welcome!
E-MAIL your application to: jfil-contractor@cityofpasadena.net

Questions: E-mail questions to Jayme Filippini, ArtNight Coordinator at jfil-contractor@cityofpasadena.net. City of Pasadena Cultural Affairs Division (626)744-7062.

Updated ArtNight Information will be available in September 2024 on the website: http://artnightpasadena.org/ You will receive notice of award status by August 20, 2024.

SEE next page for APPLICATION!

ARTNIGHT MINIGRANT APPLICATION

Provide the following as one document:

A) Narrative Section:

1) Contact Person:
   Address:
   Phone number:
   E-mail address:
2) Description of Proposed Programming, Grantees must perform 30-45 minutes each hour for the entire event, 6 pm -10 pm. Please include links to websites or videos that show your work.
3) Brief history and description of the applicant organization -OR- An artistic history/description of the individual artist or ensemble (demonstrates applicant's ability to carry out the proposed programming)
4) Resume: Individual artist or artistic director bio/resume (differs from the artistic history above)
5) Program budget: identify use of grant monies (i.e. sound equipment, artists' fees, etc. as applicable to the applicant's proposed programming) totaling $500. The budget may be brief if all expenses are artist fees.
6) A 25-word marketing description of programming which may be used in City-sponsored marketing efforts and press releases

B) Letter of Support (LOS) - brief letter of support from your host site, including recognition of proposed programming. This can also be sent to jfil-contractor@cityofpasadena.net directly from the host site.