

**KODIAK CHAMBER OF COMMERCE**  
**Board of Directors Meeting Minutes**  
**Noon, November 13<sup>th</sup>, 2019**  
**Kodiak Chamber of Commerce Conference Room**

**Present:**

President L. Knight	Board Member D. Eubanks
Board Member E. Simeonoff	Board Member P. Cummings
Board Member A. Turner	Board Member T. Kornelis
Discover Kodiak Rep. A. Williams	USCG Air Station Rep. Capt. Dailey
Board Member G. Shank	Guest Tyler Wallace
Guest Diane Million	

**Excused:**

Board Member J. Bonney	Sec./Treasurer J. Sanford
KEA Rep. D. Scott	Past President S. Simmons
KIB Rep. M. Powers	City of Kodiak Rep. M. Tvenge
USCG Base Rep. Capt. Good	

**Staff:**

Sarah Phillips, Executive Director  
Jena Lowmaster, Community Relations Director  
Anastasia Painter, Administrative Assistant

**CALL TO ORDER**

President L. Knight chaired the meeting at the Kodiak Chamber of Commerce Conference Room. The meeting was called to order at 12:00 p.m.

**APPROVAL OF AGENDA**

Board Member G. Shank made a motion to approve the Agenda. Board Member A. Turner seconded. Motion passed.

**CONSENT AGENDA**

1. October 9, 2019 Board Minutes
2. Executive Director's Report
3. Community Relations Report

## **APPROVAL OF CONSENT AGENDA**

Board Member G. Shank made a motion to approve the Consent Agenda. Board Member E. Simeonoff seconded. Motion passed.

## **ACTION ITEMS:**

### **1. Open Board Seat-1 application Diane Million**

President L. Knight introduced the only applicant for the open board seat Diane Million to the Chamber Board. Board Member D. Eubanks made a motion to nominate Diane Million. Board Member P. Cummings seconded. Motion Passed.

### **2. Swearing in of new board members**

President L. Knight led the board in swearing everyone into their positions.

### **3. Election of Executive Committee**

The board discussed the Election of Executive Committee and ultimately decided to postpone it until our next meeting.

## **OLD BUSINESS:**

### **1. Committee Updates:**

#### **i. Small Business Committee**

Discover Kodiak Rep. A. Williams informed the board that the Small Business Committee had a meeting and talked about a master schedule of the events that the Small Business Committee is going to be involved in, and what kind of shopping promotions they will promote. She mentioned over the holidays they are going to have a shop local promotion called Kodiak Bucks.

#### **ii. Strategic Planning Committee**

Board Member G. Shank had the board review the plan the Strategic Planning Committee came up with for short, medium and long-term goals. Board Member E. Simeonoff made a motion to approve the plan. Board Member A. Turner seconded. Motion passed.

#### **iii. Crab Fest Committee**

Executive Director S. Phillips informed the board that the Crab Fest Committee had their first meeting last month and said they had decided on the 2020 slogan “Sea What Matters”. She also mentioned we released our logo and poster contest and said those will be finalized at the end of December then the Committee will vote on the winner in January.

iv. **ComFish Committee**

Executive Director S. Phillips informed the board that the ComFish slogan will also be “Sea What Matters” because that is going to be the Chambers 2020 theme. She also mentioned she will be attending the Pacific Marine Expo next week to reach out to some potential ComFish vendors.

**NEW BUSINESS:**

1. **Support for rural fishermen testimony at January Board of Fish meeting**

Board Member G. Shank proposed to the Board having Executive Director S. Phillips attend the January Board of Fish Meeting. Board Member A. Turner made a motion to approve the proposal. Board member E. Simeonoff seconded. Motion passed.

2. **State Chamber Fall Forum Synopsis**

Executive Director S. Phillips informed the new board members what the State of Chamber Fall Forum is and mentioned that she will be attending it again this year and explained how it is beneficial for our Chamber.

3. **Annual Dinner Synopsis**

Executive Director S. Phillips informed the board that the Annual Dinner did really well this year with making \$8,000 in proceeds and selling out the event.

4. **Kodiak Chamber Board 101**

Executive Director S. Phillips proposed to the Board that we schedule one of the board meeting 101’s to come together to figure out exactly everything you can do to contribute as a Chamber Board Member and go over what our rules and regulations and guidelines are. She said she would like to have the meeting sometime between January 6<sup>th</sup> – January 10<sup>th</sup> and said she would email the Board Members who are interested in attending the details.

**BOARD COMMENTS:**

1. Board Member E. Simeoneoff informed the board that the Christmas in Kodiak cards should be here tomorrow and said she should be able to get them out a week from now. She mentioned that they have \$5,500 to give away this year with about 55 businesses participating.

2. Board Member A. Turner mentioned the AAUW Bazaar was last weekend and said it was slower than it has been in the past, but said she is looking forward to a busy December.
3. Discover Kodiak Rep. A. Williams said Discover Kodiak is working with someone to make a documentary about their Adjust Your Altitude Challenge, that will go into a 9city series across the State of Alaska of different trails called Homebound.
4. Board Member G. Shank stated that from now until the end of the year is Patient Appreciation at Eyecare Excellence and mentioned for anyone who has had an appointment this year will be entered into a drawing to win either a free eye exam or cash prize.
5. USCG Air Station Rep. Capt. Dailey mentioned the USCG Spouses Association had their big fundraiser for the year and made close to \$30,000 and said the money that will go to some villages, local scholarships and also back to the community to places like the Elder House.
6. Board Member T. Wallace mentioned he is in the process of searching for an office somewhere downtown if anyone has any recommendations.

**Upcoming Events:**

1. Alaska Startup Week will be November 18-24
2. December BAH is currently open

**ADJOURNMENT:**

President L. Knight adjourned the meeting at 1:15 p.m.