

KODIAK CHAMBER OF COMMERCE
Board of Directors Meeting Minutes
Noon, November 27, 2018
Kodiak Chamber of Commerce Conference Room

Present:

President L. Knight
Past President S. Simmons
Vice President J. Bonney
Sec/Treasurer J. Sanford
City Of Kodiak Rep. M. Tvenge
Guest UAF Student Tori Frank

USCG Base Rep. Capt. Good
Discover Kodiak Rep. A. Williams
Board Member E. Simeonoff
Board Member S. Johnson
Board Member G. Shank

Excused:

Vice President J. Bonney
Sec./Treasurer J. Sanford
KEA Rep. D. Scott
KIB Rep. M. Powers

USCG Air Station Rep. Capt. Dailey
USCG Base Rep. Capt. Good
Board Member A. Turner
Board Member G. Shank

Staff:

Frank Schiro, Executive Director
Sarah Phillips, Community Relations Director
Anastasia Painter, Administrative Assistant

CALL TO ORDER

President L. Knight chaired the meeting at the Kodiak Chamber of Commerce Conference Room. The meeting was called to order at 12:07 p.m.

APPROVAL OF AGENDA

Past President S. Simmons made a motion to approve the agenda. Board Member G. Shank seconded. Motion passed.

CONSENT AGENDA

1. October 19, 2018 Board Minutes
2. Executive Director's Report
3. Community Relations Director Report

APPROVAL OF CONSENT AGENDA

Vice President J. Bonney made a motion to approve the Consent Agenda. Past President S. Simmons seconded. Motion passed.

ACTION ITEMS:

1. Swearing in of Board Members

Past President S. Simmons swore in President L. Knight and Board Member G. Shank.

2. Confirmation of Board Officers

Executive Director F. Schiro stated that at the last meeting we discussed L. Knight moving into the role of President and B. Lickfield would move into the role of Vice President and J. Sanford remaining Sec./Treasurer.

OLD BUSINESS:

1. Follow up discussion of Committees and Small Business Committee

President L. Knight informed the board that he has received positive feedback on the Small Business Forums.

2. Strategic Planning Session Summary, brief overview, work in progress

Executive Director F. Schiro passed out an overview pack of the strategic plan meeting for the board members to review.

3. Alaska Blue Ocean Presentation

Joel H. from Alaska Ocean Cluster gave a presentation to the board regarding small business development in coastal communities. The board discussed potential future involvement.

4. Status of 2-day Entrepreneurial Training Workshop “Ideas to Dollars” 12/7-12/8

Community Relations Director S. Phillips informed the board that we are doing an entrepreneurial training work shop called “Ideas To Dollars” that will be on December 7th and 8th at the Koniag Building.

5. Computer Upgrade Update

Community Relations Director S. Phillips informed the board that we took advantage of the Black Friday deals and purchased new computers, a new server and a monitor.

NEW BUSINESS:

1. Code of Conduct Introduction and Discussion

Executive director F. Schiro gave a code of conduct document for the board to review and discuss by the next board meeting.

PUBLIC COMMENTS:

BOARD COMMENTS:

UPCOMING EVENTS:

1. **Business Safety Forum- November 28th, Noon at Borough Chambers**
2. **Business After Hours- Grand Slam Toys & Games- December 6th 5-7**
3. **Entrepreneurship Workshop- December 7-8th**
4. **Harbor Lights Festival- Possible participation from Chamber- December 15th 5-9**

ADJOURNMENT:

President S. Simmons adjourned the meeting at 1:05pm.