

KODIAK CHAMBER OF COMMERCE
Board of Directors Meeting Minutes
Noon, September 17, 2018
Kodiak Chamber of Commerce Conference Room

Present:

President S. Simmons

Past President R. Kniaziowski

City Of Kodiak Rep. M. Tvenge

USCG Air Station. Rep. Capt. Dailey

Discover Kodiak Rep. A. Williams

Board Member S. Johnson

Board Member E. Simeonoff

Board Member A. Turner

Board Member T. Cornelis

Board Member B. Lickfield

Board Member L. Knight

Excused:

KEA Rep. D. Scott

Past President R. Kniaziowski

City Of Kodiak Rep. M. Tvenge

KIB Rep. M. Powers

Board Member A. Turner

Board Member B. Lickfield

Board Member E. Simeonoff

Board Member S. Johnson

Staff:

Frank Schiro, Executive Director

Sarah Phillips, Community Relations Director

Anastasia Painter, Administrative Assistant

CALL TO ORDER

President S. Simmons chaired the meeting at the Kodiak Chamber of Commerce Conference Room. The meeting was called to order at 11:57 a.m.

APPROVAL OF AGENDA

Past President R. Kniaziowski made a motion to approve the agenda. Board Member L. Knight seconded. Motion passed.

CONSENT AGENDA

1. August 20th, 2018 Board Minutes
2. Executive Director's Report
3. Community Relations Director Report

APPROVAL OF CONSENT AGENDA

Past President R. Kniaziowski made a motion to approve the Consent Agenda. Board Member L. Knight seconded. Motion passed.

ACTION ITEMS:

OLD BUSINESS:

1. Edward Jones CD

Executive Director F. Schiro informed the board that Tyler from Edward Jones came in and gave a presentation about a potential investment direction that we could go.

2. Key Bank Signatories and status of Money Market Savings

Executive Director F. Schiro informed the board that it is all taken care of and said that it is a money market savings account that expired September 10th and mentioned we have all the signatories now in place.

3. Status of Audit of Chamber

Executive Director F. Schiro informed the board that he reached out to The Foraker Group for audit recommendations and they gave him four options of auditing firms that specialize in non-profit auditing. He mentioned once we feel we are ready to move forward with that the next step would be that we can have a solid quote of what it would cost and how they would approach the audit.

4. Strategic Plan Status

Executive Director F. Schiro discussed with the board having a meeting to come up with a strategic plan for the chamber. He mentioned that he contacted Jerome Selby and The Foraker Group. The board discussed having the meeting on Wednesday Nov 14th at Koniag. Executive Director F. Schiro informed the board that he would contact Jerome Selby by the end of the week to see if he is available for that date.

NEW BUSINESS:

1. Filling Board Vacancies

The Board discussed filling the board chair vacancy with Ginny Shank. Board Member L. Knight made a motion to accept Ginny Shank as the new board member. City of Kodiak Rep. M. Tvenge seconded. Motion passed.

2. Annual Meeting Awards Discussion and Awards Decision

The Board discussed the Annual Meeting Awards and how to go about the award decisions.

3. Position on Small Business Forum

Executive Director F. Schiro informed the board that both he and Community Relations Director S. Phillips attended the Small Business Forum Meeting last week. He discussed with the board having a stronger outreach to our small businesses and making it more obvious and clear in regards to what we can offer them as a chamber. He also requested for the Small Business Forum to become a Committee. President S. Simmons requested some information on the subject. The board will vote on it once President S. Simmons questions are answered.

UPCOMING EVENTS:

1. Business After Hours-Baranov Museum-September 27th

Executive Director F. Schiro informed the board that it will be on September 27th from 5pm-7pm at the Kodiak Historical Society/Baranov Museum.

2. Gubernatorial Fisheries Debate-Moved to October 22, Two Candidates Confirmed, Auditorium Reserved

Executive Director F. Schiro informed the board the date is set on October 22 and it has been reserved at the auditorium with two candidates confirmed to be there.

3. Annual Members Meeting-October 12th

Executive Director F. Schiro informed the board that the event has been reserved for October 12th at the Convention Center from 6pm-10pm.

4. Pacific Marine Expo-

Executive Director F. Schiro informed the board the dates are set for it to be on November 18-20 in Seattle.

PUBLIC COMMENTS:

BOARD COMMENTS:

- Board Member B. Lickfield informed the board that Samson just bumped its service back to every three weeks. He said that the season is kind of winding down with fishing and transportation in general.
- Past President R. Kniaziowski informed the board that this will be his last meeting and said that he will be out of the country so he won't be able to attend the Chamber Annual Dinner.
- City Of Kodiak Rep. M. Tvenge mentioned that he liked Franks interview with KVOK and thought that it was a great introduction to the community.

- Board Member T. Kornelis informed the board that on Tuesday of next week he has a guy coming from the Alaska Ocean Cluster he's with the Blue Ocean Economy and combined with the Small Business Development Committee from the University Of Alaska they have partnered with the City of Seward and the Seward Chamber of Commerce to fund a full time position in Seward as a SBDC agent to help small businesses there.
- Board Member L. Knight mentioned the Special Olympic Dinner is on Nov 4th at the Elks and said you can pick up tickets from him or one of his athletes for \$100.
- Board Member E. Simeonoff stated the women's show is coming up October 5th and 6th at the Convention Center.
- President S. Simmons encouraged the board to really educate themselves on Ballot Measure 1.

ADJOURNMENT

President S. Simmons adjourned the meeting at 12:57pm