



EMPLOYMENT LAW ALERT

COVID-19 Infectious Disease Response Toolkit

With the rapidly spreading COVID-19 virus and increased flu rates, we know organizations want to stay ahead of these issues and their effect on the workplace. Recognizing that strict policies may not be sufficient to mitigate the risk of spreading infectious diseases, we have developed a framework for a comprehensive response plan that can be tailored to fit your organization's unique needs.

Our Infectious Disease Toolkit includes the following:

1. A comprehensive outline for creating a dynamic and responsive Sick Leave Strategy for your organization;
2. A sample Notice from leadership that sets forth your organization's commitment to stop the spread of infectious disease in the workplace that can be modified to meet your specific needs;
3. A written COVID-19 Plan outlining what employees can expect and company procedures;
4. Guidance on recommendations to slow the spread of disease and maintain workflow productivity;
5. Recommended posters and infographics to communicate good hygiene and other risks in the workplace;
6. A sample medical certification proving an employee's Fitness for Duty from their healthcare provider;
7. Frequently Asked Questions (FAQs); and
8. Remote Working Survey on evaluating remote capabilities for job positions and Remote Working Expectations Agreement.

Coronavirus is a pressing and potentially complicated workplace issue. We believe this Toolkit will be a valuable foundation for your organization to address these issues. To learn more about this Toolkit, including our fixed fee for the Toolkit, contact Mike Foley at mike@foleylawpractice.com.