



**Georgia Southern University – Nessmith-Lane Conference Center**

**November 14<sup>th</sup>-16<sup>th</sup> 2019**

**Exhibit Application Form**

**Must be returned by October 25, 2019**

ORGANIZATION: \_\_\_\_\_

Non-Profit? Yes \_\_\_\_\_ No \_\_\_\_\_

Contact Person: \_\_\_\_\_ Exhibit Staff: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Please write a brief description of your display:

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## **REQUIREMENTS & COST:**

Vendors will not be permitted to tape or pin posters, etc. directly to the walls.

**Non-profit** exhibitors: \$10 registration fee, includes a 6-foot table & two chairs

Additional tables may be requested if space allows

**For-profit** exhibitors: \$50 + \$10 registration fee, includes one 6-foot table and two chairs

Additional tables = \$45 (if space allows)

[ ] additional table(s). Please specify #: \_\_\_\_\_

[ ] other requirements. Please specify: \_\_\_\_\_

\* Please supply your own audio/visual equipment and electrical cords. Exhibit area will be secured overnight, however **loss due to damage or theft of any exhibit material or equipment is the sole responsibility of the exhibitor.**

**Mail check, payable to “The Episcopal Diocese of Georgia” with a notation that it is for “2019 Convention Exhibit,” and completed form to Maggie Lyons at the diocesan office. Contact Ms. Lyons for more information if needed.**

Maggie Lyons  
Episcopal Diocese of Georgia  
18 E. 34<sup>th</sup> St, Savannah, GA 31401-1296  
(912) 236-4279  
mlyons@gaepliscopal.org

General Registration: # of persons @ \$10 each	\$ _____
For Profit/Commercial Exhibit Fee (\$50)	\$ _____
____ Additional Tables @ _____ each	\$ _____
TOTAL Enclosed	\$ _____

**All exhibit requests are subject to approval by the Bishop**

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DIOCESAN OFFICE USE ONLY

Date Received: \_\_\_\_\_ Fees Paid: [ ] Yes [ ] No Check #: \_\_\_\_\_

Approved By: \_\_\_\_\_ Confirmation Sent: [ ] Date: \_\_\_\_\_