Project Proposal Form

Citizen Science Competitive Funding Program

Complete the following information and return to FSCCS@fs.fed.us with subject line: CitSci Fund. All applications must be typed and submitted electronically. For questions or comments contact Michelle Tamez, Crowdsourcing and Citizen Science Coordinator at FSCCS@fs.fed.us or 202-205-1194. Applications due **January 31, 2018**. Website: https://www.fs.fed.us/working-with-us/citizen-science

Project Title: _____

Project Subject Area (mark all that apply):

   Biological   Social   Cultural   Economic   Infrastructure   Other: _____

Type of Project (see Instructions for definitions):

   Data gathering   Classification/problem solving

USFS Unit: _____   **City/State:** _____
(Region, Station, Area, Local FS Unit)

Project/Program Website (if available): _____

Proposed Start Date: _____   **Proposed End Date:** _____

Forest Service Project Lead(s): _____   **Title(s):** _____

Email: _____   **Phone Number:** _____

Partner Project Lead(s): _____   **Title(s):** _____

Email: _____   **Phone Number:** _____

Which of the following CitSci objectives does your project address? (mark all that apply)

Provide meaningful public engagement, learning opportunities, and follow up

Proactively engage youth, minority, and/or low-income communities

Establish, strengthen, and sustain strategic partnerships and collaboration

Manage data/data quality, apply open data principles, and seek opportunities for data sharing

Utilize innovative applications and technologies

Current status of project (explain in Project Summary)

Ideation: still in the brainstorming stage; project design is not fully developed

Development & Planning: finished design & selected partners, but implementation not started

Established & Ongoing: project is implemented and ongoing; volunteers are participating

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Suggestion: Type your answer in a separate document and then paste it into the text box. If you go over the word limit, your content will be deleted.

PROJECT SUMMARY (250 words max):
Briefly describe available data and those being acquired that will benefit the project. Will data collected through this project be accessible to other managers, researchers, and the general public? If yes, specify which database(s) will be used and their audiences. If no, explain why not.

FOREST SERVICE INFORMATION NEED (200 words max):
What Forest Service scientific and/or management outcome does your project address?

POTENTIAL BENEFITS (200 words max):
Describe how this project will add value to resource management, increase efficiency, and/or reduce operating cost to the agency.

PROJECT TIES TO EXISTING FOREST SERVICE STRATEGIES/DECISIONS (Please list)**:** Examples: 2012 Planning Rule; 2013 Inventory, Monitoring, and Assessment Strategy; 2015 Integrated Strategy for Youth; USDA Environmental Justice Strategic Plan; 2016 Forest Service Digital Services Strategic Framework; Collaborative Forest Landscape Restoration Program, Watershed Condition Framework, Climate Change Scorecard, etc.

PROJECT DESIGN (400 words max):

a) Briefly describe information collection design including protocols used (use of existing protocols is encouraged), volunteer training, data collection instruments, data management, quality assurance/quality control measures, data analysis, and sharing of results.

b) Briefly describe available data and those being acquired that will benefit the project. Will data collected through this project be open access for other managers, researchers and the general public to access? If yes, specify which database(s) will be used and their audiences. If no, explain why not.

Forest
Service

Washington
Office

1400 Independence Avenue, SW
Washington, DC 20250

MEANINGFUL VOLUNTEER ENGAGEMENT (200 words max):
Describe the ways in which volunteers will be engaged (coming up with scientific questions, monitoring, data analysis, etc.) If working with students, describe how the project will meet relevant education standards.

ANTICIPATED NUMBER OF VOLUNTEERS: _____

TARGET AUDIENCES (**Please list):** Examples: Tribal youth, community collaborative, outdoor recreationists, 4th grade students/Every Kid in a Park, urban, rural, etc.

PROJECT SUCCESS MEASURES (200 words max):

BUDGET:

Project budget total: _____

Requested funding amount (up to $25,000): _____

Budget Breakout for Requested Funds (see list of typical expenses in Instructions):

Item	Cost	Source of Funds (CitSci Fund, Unit, Partner and whether in-kind)	Notes
Total			

Does the Forest Service unit have a mechanism in place to transfer funds to the partner?

   YES   NO

If yes, describe. If no, what mechanism do you think you will use, e.g. Participating Agreement, Challenge cost-share agreement, etc.? (100 words max)

STATEMENTS OF LEADERSHIP SUPPORT:

"I am the line officer for the _____ (USFS unit submitting this proposal). I have read the enclosed proposal, and I support this project and am committed to ensuring its success."

_____   _____   _____

Print Name   **Signature**   **Date**

Title: _____

Phone Number: _____

"I am the decision-maker for the _____ (partner organization submitting this proposal). I have read the enclosed proposal, and I support this project and am committed to ensuring its success."

_____   _____   _____

Print Name   **Signature**   **Date**

Title: _____

Phone Number: _____

Optional: Attach letters of support from partners to email submission.

Selected projects will be announced February 16, 2018. The Ecosystem Management Coordination staff and the USFS Crowdsourcing and Citizen Science Core Team thank you for your interest in the CitSci Fund.