



# CONFERENCE REGISTRATION FORM

Primary Contact Information: (Please ensure your information is accurate and legible)

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
 Company Name: \_\_\_\_\_ Address: \_\_\_\_\_  
 City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
 Contact (Logistics) Email: \_\_\_\_\_

PACKAGE OPTIONS	TORONTO November 26th, 2019	Amount
Event Sponsor	\$4,995	_____
Event Exhibitor	\$1,295	_____
<b>ADD-ON</b>		
Additional 5 Feet of Space (width)	\$795	_____
<b>Subtotal</b>		_____
<b>Add 13% HST</b>		_____
<b>Total Including Taxes</b>		_____

## PAYMENT

For amounts exceeding \$2,000, 3% will automatically be added to your invoice if you wish to pay by credit card.

Payment MUST be made prior to event, no exceptions. Please make cheque payable to TorontoJobs.ca Inc.

Visa \_\_\_\_\_ Mastercard \_\_\_\_\_ AMEX \_\_\_\_\_ Invoice (Payment is due upon receipt)

CC Number: \_\_\_\_\_ Exp. Date: \_\_\_\_\_  
 Company Name: \_\_\_\_\_ Name on Card: \_\_\_\_\_  
 Billing Address: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

"By signing I have read and agree to all the Terms and Conditions outlined below"

Please sign, scan and email to [sales@TorontoRecruitersConference.ca](mailto:sales@TorontoRecruitersConference.ca). Any questions please call (905) 812-5627.

## TERMS & CONDITIONS

(a) All prices are subject to HST (13%). (b) Sponsors and exhibitors will be placed by package level. All exhibitor space/special requests will be taken into account but not guaranteed. Exclusivity by industry or company is not offered. (c) On the day of the event, my organization will have at least one staff member present at your booth at all times. (d) By signing this booth registration form, I hereby authorize Toronto Recruiters Conference to include my corporate logo within the event marketing materials. I further represent that I am an authorized representative of my organization. (e) I understand that any verbal representations made outside of this signed agreement will not be binding to either parties of this contract. (f) I agree that payment must be made 48 hours prior to the event or booth space will not be allocated/released. I understand that interest on outstanding amounts will be charged at a rate of 1.5% monthly or 18% per annum, compounded after 30 days. I agree to pay a service charge of \$150.00 for any returned cheques. (g) I understand that any credit card on file will be charged for any outstanding amounts due at Toronto Recruiters Conference discretion. (h) No cancellation will be permitted by exhibitors for the event. (i) There will be no refunds allotted to any exhibitor. (j) If the event is cancelled by the show organizers, a refund will be given for the booth space and no further amount will be given. (k) Exhibitors who register for the event but do not show up for the event on the day of will be billed according to their signed agreement. (l) Toronto Recruiters Conference is not responsible for weather conditions or any other uncontrollable circumstances that may affect attendance. (m) Toronto Recruiters Conference has the right to refuse any exhibitor registration form that does not comply with our terms and conditions. (n) We will provide one 15amp plug with the purchase of electrical. Any requirements beyond a basic plug will be billed to the client. (o) Please make cheques payable to "TorontoJobs.ca Inc.". (p) To obtain any discount offering, the full amount must be paid up-front (q) Other conditions may apply.

Initials \_\_\_\_\_