



CONFERENCE REGISTRATION FORM

BILLING AND TERMS & CONDITIONS

Primary Contact Information: (Please ensure your information is accurate and legible)

Company Name: _____

Full Name: _____

Title: _____

Address: _____

City: _____ Province: _____

Postal Code: _____

Phone: _____ Email: _____

Contact (Logistics) Email: _____

PACKAGE OPTIONS	MISSISSAUGA June 17th, 2020	Amount (A)	TORONTO November 19th, 2020	Amount (B)
EVENT SPONSOR	\$5,000	_____	\$5,000	_____
FEATURED EXHIBITOR	\$2,295	_____	\$2,295	_____
STANDARD EXHIBITOR	\$1,495	_____	\$1,495	_____
ADD-ONS				
Additional 5 Feet of Space (width)	\$695	_____	\$695	_____
Electricity (\$)	Separate Form to Follow		Separate Form to Follow	
WIFI	\$100		Separate Form to Follow	
Subtotal		_____		_____
Total Amount (A) + (B)				_____
Less 10% Discount (both events)				_____
Subtotal				_____
Add 13% HST				_____
Total Including Taxes				_____

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PAYMENT

Visa _____ Mastercard _____ AMEX _____

_____ Invoice (Payment is due upon receipt)

Payment MUST be made prior to event, no exceptions
Please make cheque payable to TorontoJobs.ca Inc.

CC Number: _____

Exp. Date: _____

Company Name: _____

Name on Card: _____

Billing Address: _____

Note: For amounts exceeding \$2,000, 3% will automatically be added to your invoice if you wish to pay by credit card.

Authorized Signature: _____

"By signing I have read and agree to all the Terms and Conditions outlined below"

Please sign, scan and email to sales@TorontoRecruitersConference.ca. Any questions please call (905) 812-5627.

TERMS & CONDITIONS

(a) All prices are subject to HST (13%). (b) Sponsors and exhibitors will be placed by package level. All exhibitor space/ special requests will be taken into account but not guaranteed. Exclusivity by industry or company is not offered. (c) On the day of the event, your organization will have at least one staff member present at your booth at all times. (d) By signing this booth registration form, I hereby authorize Toronto Recruiters Conference to include my corporate logo within the event marketing materials. I confirm that I am an authorized representative of my organization. (e) I understand that any verbal representations made outside of this signed agreement will not be binding to either parties of this contract. (f) I agree that payment must be made within 30 days and at least one week prior to the FIRST event or booth space will not be allocated/released. I understand that interest on outstanding amounts will be charged at a rate of 1.5% monthly or 18% per annum, compounded after 30 days. I agree to pay a service charge of \$150.00 for any returned cheques. I understand that any discount offered will be revoked unless full payment is made up-front for all events (g) I understand that any credit card on file will be charged for any outstanding amounts due at Toronto Recruiters Conference discretion. (h) No cancellation will be permitted by exhibitors for the event. (i) There will be no refunds allotted to any exhibitor. (j) If the event is cancelled by the show organizers, a refund will be given for the booth space and no further amount will be given. (k) Exhibitors who register for the event but do not show up for the event on the day of will be billed according to their signed agreement. (l) Toronto Recruiters Conference is not responsible for weather conditions or any other uncontrollable circumstances that may affect attendance. (m) Toronto Recruiters Conference has the right to refuse any exhibitor registration form that does not comply with our terms and conditions. (n) We will provide one 15amp plug with the purchase of electrical. Any requirements beyond a basic plug will be billed to the client. (o) Please make cheques payable to "TorontoJobs.ca Inc.". (p) Other conditions may apply.

Initials _____