

STPA Board Meeting Minutes

11/16/2020

Attendees: Can Chen, Becky Lutte, Bethany Stich, Chad Miller, Olga Smirnova, Wie Yusuf, Victor Huang

- Introduced Board Members

- Treasurer's Financial Statement Report
 - Thanks to Chad for updating the bank account information.
 - Current Balance \$4,177.24 (in good shape).

- 2021 Virtual ASPA (Starting on April 9, 2021)
 - Truitt – Felbinger Award
 - Thanks to Bethany for coordinating the nomination.
 - All board members endorse Richard Little for this award candidate (Editor of Public Works Management & Policy).
 - Nominee deadline (Piggyback on ASPA awards).
 - Can will contact ASPA about the deadlines of ASPA awards.

 - Student Paper Award
 - Thanks to Wie for coordinating the student paper award.
 - The committee: Wie Yusuf (Chair), Olga Smirnova, Victor Huang.
 - All board members agreed to raise the amount of award to \$250 and pay for the registration fee if the student winner plans to attend ASPA conference (Thanks to Becky for proposing the motion).
 - Paper submission deadline (Piggyback on ASPA awards).
 - Can will contact ASPA about the deadlines of ASPA awards.

 - STPA-ASPA Paper Panel
 - Can will coordinate the paper panel submission for STPA.
 - If you are interested in ASPA 2021, please send your proposal to Can by December 8, 2020.
 - A brief overview of the panel will be provided by Can for the next newsletter.

 - ASPA Reception
 - Cancelled due to COVID-19.

- Elections
 - Thanks to Becky for updating the board member information
 - Review terms & determine any openings
 - Three elected positions up
 - One is chair (a two-year term)
 - Two elected board positions (staggered terms of 3 years)
 - Can will send a call to members in regard to the three open elected positions
 - Goal: election completed via online vote prior to board meeting

- Newsletter
 - The following people agreed to provide content for the newsletter to Chad
 - Bethany: Information on Truitt-Felbinger Award
 - Wie: Information on student paper award
 - Can: STPA-sponsored paper panel preview
 - Due date: TBD (After Can's Communication with ASPA about the Award)
 - Possible content input (100 -200 words write up on research activity or the impact of COVID-19 on STPA matters)
 - 1. Wie
 - 2. Can
 - 3. Others are welcome to submit your news.

- Website Update
 - Can will follow up with Anthony about the maintenance and payment of STPA website.