

MEMORANDUM OF UNDERSTANDING
Between
Sacramento City Unified School District
&
Sacramento City Teachers Association

Professional Development Days for Distance Learning
2020-2021 School Year

August 31, 2020

This Memorandum of Understanding (MOU) is between the Sacramento City Unified School District (District) and the Sacramento City Teachers Association (SCTA), collectively “the Parties,” regarding the professional development distance learning instructional program that will be implemented as the Sac City schools start school for the 2020-2021 School Year.

1. For the 2020-2021 school year only, an additional two days with pay will be added to the work year calendar for professional development focused on the delivery of robust instruction to students via distance learning and will be scheduled for September 1 and 2, 2020, to allow for additional professional development prior to reopening District schools based on the Professional Learning schedule prepared by the District. The traditional work calendar will be increased from 181 to 183 work days for the 2020-2021 school year. In addition, September 3 and 4, 2020, will be considered “smart start” dates with students receiving the required instructional minutes and direct live instruction as set forth below:

	<p style="text-align:center"><u>Sample Smart Start Schedule</u> <u>Elementary and K-8 Schools*</u> Thursday, September 3 and Friday, September 4, 2020</p>
9:00-10:00	<p>Synchronous Learning to Include</p> <ul style="list-style-type: none">• Establishing routines and procedures• Setting norms for whole group, small group, and break out rooms• Daily check in and attendance• SEL/community building• Log into and practice using technology• Review syllabus, course content
10:00-10:15	Teacher: Break

Remainder of day for students	Students and families: asynchronous learning, complete paperwork, prepare workspace, set up practice technology
10:15-12:15	Professional Development
12:15-1:00	Lunch
1:00-3:00	Professional Development

*Students at K-8 schools in grades TK-6 will follow the elementary smart start schedule while students at K-8 schools in grades 7-8 will follow the secondary smart start schedule.

<p align="center"><u>Sample Smart Start Schedule</u> <u>Secondary and K-8 Schools*</u> Thursday, September 3 and Friday, September 4, 2020</p>	
	Synchronous Learning to Include <ul style="list-style-type: none"> • Establishing routines and procedures • Setting norms for whole group, small group, and break out rooms • Daily check in and attendance • SEL/community building • Log into and practice using technology • Review syllabus, course content
8:00-10:00	Professional Development
10:00-10:15	Break/transition
10:15-10:45	Period 1/2**
10:45-10:55	Break/transition
10:55-11:25	Period 3/4**
11:25-11:35	Break/transition
11:35-12:05	Period 5/6**
12:05-1:00	Teacher: Lunch
Remainder of day for students	Students and Families: asynchronous learning, complete paperwork, prepare workspace, set up practice technology
1:00-3:00	Professional Learning

*Students at K-8 schools in grades TK-6 will follow the elementary smart start schedule while students at K-8 schools in grades 7-8 will follow the secondary smart start schedule.

**Odd periods will meet for synchronous instruction and to receive asynchronous instruction on Thursday and even periods on Friday.

2. The District's professional development on delivering instruction in a distance learning environment will focus on the following:

- a. Providing planning time and infrastructure that will allow unit members to discuss real-time feedback from students.
- b. Providing planning resources to work together to design and lead changes in the classrooms.
- c. Development of a framework for what data will be collected as a feedback loop on student's experience to inform planning and how such data will be collected.
- d. Development of framework for how the District will ensure students with disabilities and other special populations are fully integrated into every aspect of preparation and participation of the instruction model.
- e. Utilization of Universal Design for Learning (UDL) during instructional planning time.
- f. Discussion on how certificated unit members will engage with the students to determine learning barriers and develop innovative ways to meet their needs.
- g. Development and provision academic and social-emotional supports or interventions to be provided to students who are struggling with the instructional model, including training on the SEL mini-lesson.
- h. Strategies on how to ensure the needs of all students are addressed.
- i. Use and support for Google Classroom.

3. This MOU addresses only the pre-service and smart start professional development for distance learning for the 2020-2021 school year and does not preclude continued discussions between the District and SCTA on other working conditions related to the reopening of schools.

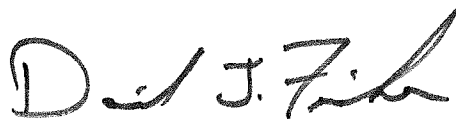
4. This MOU expires on June 30, 2021, unless the Parties mutually agree to extend it.

SACRAMENTO CITY UNIFIED
SCHOOL DISTRICT



Jorge Aguilar
Superintendent

SACRAMENTO CITY TEACHERS
ASSOCIATION



David Fisher
President