

Church of the Ascension
2020 Annual Meeting – January 31, 2021
Proposed Agenda as of January 20, 2021

- I. Welcome – Rector
- II. Opening Prayer – Meeting Chaplain
- III. Zoom Webinar Orientation – Gary Alexander

For technical difficulties during the meeting, call (312) 664-1271 or another number to be provided.

- IV. Introduction of motion allowing for annual meeting by remote participation,
and explaining protocols to be followed. *See the following pages.*
- V. Appointments: Clerk, Parliamentarian, Tellers
- VI. Ascertaining of quorum
- VII. Notice of Approval and Availability of January 26, 2020, Annual Meeting Minutes.
- VIII. Financial report – Treasurer
- IX. Ministry and Leadership Reports – Part I
 - A. Outgoing Senior Warden – Gary Alexander
 - B. New Technology Project – prepared presentation
 - C. Choirmaster – Benjamin Rivera
- X. Nominations Report
 - A. Introduction of Nominees
 - For two-year term as Warden: Ken Kelling
 - For three-year terms as Vestry members: Jim Lo Bello, Grady Parker, Samuel Sommers
 - B. Call for additional nominations
 - C. Election
 - If for a single slate, as presented, the vote will proceed here.*
 - In the event of additional nominations, the election will take place as soon as the tellers prepare for and explain how the vote will proceed.*
- XI. Ministry and Leadership Reports – Part II
 - A. Food Pantry/Outreach – Deacon Charles Farrell
 - B. Reconciliation Roundtable – Enrique Vilaseco
 - C. Seminarian Bonnie Scott and Deacon/Curate George Arceneaux
- XII. Leadership Recognition: Outgoing Warden and Vestry Members
 - Gary Alexander, Patrick Johnston, David Reeves, Ken Kelling
- XIII. Greeting from incoming Senior Warden, Cheryl Peterson
- XIV. Acknowledgement of Ministry, Program & Committee Reports, Leaders, Participants
- XV. Open Mic: Opportunity for Questions, Recognitions
- XVI. Old and New Business
- XVII. Closing Hymn
- XVIII. Closing Prayer

RULES OF ORDER FOR ANNUAL MEETING
Church of the Ascension, Chicago
For Adoption at the Annual Meeting, January 31, 2021

1. The Constitution and Canons of the Diocese of Chicago, the Bylaws of the Church of the Ascension (hereinafter 'Ascension') and Illinois law do not prohibit the holding of an Annual Meeting by remote communication ("a Virtual Annual Meeting").
2. Due to the COVID-19 pandemic and state-mandated limits on the size of gatherings, the annual meeting of Ascension will take place using remote communication such as Zoom or equivalent platform, as will any future Annual Meeting during which similar circumstances prevail (as determined by the Rector and Wardens).
3. These Rules of Order for a Virtual Annual Meeting are adopted pursuant to Canon 22 of the Diocese of Chicago and Section 5 of the Ascension bylaws. These Rules accede to the Constitution and Canons of the Episcopal Church and of the Diocese of Chicago (collectively, "the canons"). Except where inconsistent with the canons or these Rules, Robert's Rules of Order Newly Revised, the latest edition, shall govern the business proceedings of the Annual Meeting. Notwithstanding the foregoing, the Annual Meeting may, by unanimous consent, take any action not inconsistent with the canons.

Prior to Annual Meeting

4. To participate in the Virtual Annual Meeting, Members of the Parish ("Members") must have access to the Internet with a device (laptop, tablet, smart phone, or desk top computer) that allows for connection to the Internet platform. Members must also have an email address to receive materials about Annual Meeting login information.

Note for purposes of voting only: In the event of more than one Voting Member in a household, each Voting Member will need to separately register, log in and participate.

5. Notice of the meeting, its day and time and the Internet platform by which the Annual Meeting will take place, will be publicized in the weekly electronic newsletter and by email to Members at least 14 days before each meeting.
6. No later than three (3) days before each meeting, the Clerk or designee shall notify Members in the electronic newsletter the URL and codes necessary to connect to the Internet meeting platform, and, as an alternative and backup to the audio connection included within the Internet service, the phone number and access codes that members need to participate aurally by telephone. A Member, however, cannot participate solely by telephone and must be connected to the electronic platform via the Internet on their device.

Day of Annual Meeting

7. The Clerk or designee shall schedule Internet meeting service availability to begin at least 1 hour before the start of each meeting for check-in.
8. Any Member experiencing technical difficulties can access support by using the technology support line or email publicized in the Annual Meeting materials provided in advance. However, each Member is responsible for their audio and Internet connections; and no action shall be invalidated on the grounds that the loss of, or poor quality of, a Member's individual connection prevented participation in the Annual Meeting.

9. In order to participate fully in the Annual Meeting, specifically to vote, Members must log in on a separate device from other Members in their household.
10. The Rector or meeting chair may cause or direct the muting of a Member's connection if it is causing undue technical interference with the meeting. All Members are asked to remain muted during the meeting unless they are addressing the meeting or invited to unmute by the Rector or meeting chair.
11. The presence of a quorum shall be established during meeting check-in by recording the names of those listed in the participant screen.
12. Questions of order shall be decided without debate by the President or, at the President's direction, by the Parliamentarian, subject to an appeal of the ruling upon motion.
13. To seek recognition by the Rector or meeting chair, a Member shall use the raise hand (or analogous) feature to indicate their desire to be recognized. The Rector or meeting chair will ask the Member to unmute so that they may speak to the issue at hand. Members will be recognized in the order they request the floor via the raise hand function. Any Member wishing to post a written amendment or post in-writing something germane to the business of the annual meeting must use the Chat feature or other feature designated by the Rector or meeting chair. The chat feature may also be used for non-business postings.
14. All motions, resolutions, or documents that are before the Annual Meeting for action shall be shared on the screen for all Members to view.
15. Except where otherwise provided by canon or Ascension Bylaws, by these Rules, or by Robert's Rules, a simple majority of those voting will carry a question. The Annual Meeting shall vote using Zoom online anonymous polling.
16. Elections for warden, vestry members, and diocesan representative shall take place using Zoom online anonymous polling. Those elected will be those candidates receiving a plurality of votes.
17. Neither absentee voting nor proxy voting is recognized. Only Members present in person in the electronic meeting and voting in the affirmative or negative on a particular question shall be counted for that vote, and only such persons shall be included in the denominator used to calculate the percentage of support for the question.
18. Business may also be conducted by unanimous consent.

(To be Adopted at the Ascension Annual Meeting of 2021)