



CHURCH
OF THE
ASCENSION

Overview of In-Person Mass Procedures February 2021

+ **Reservations** are required to be present for any in-person mass until further notice.

- **Links to our reservation site** for the mass on the upcoming Sunday only will be posted at the top of each Wednesday's newsletter. (We will not be able to provide registration in advance for future Sundays.) If other in-person masses are scheduled in the forthcoming week, separate links will be provided.
- Reservations will be taken on a **first-come, first served basis**.
- **Those without technology** to make reservations online may call the church office from 2:30-3:00 p.m. Wednesdays or 9:00 a.m. to Noon on Thursdays.
- **If you plan to come to Ascension with someone else** from your immediate household with whom you intend to sit, you may reserve more than one place. Please provide the names of each person for whom a reservation is made.
- **The reservation system will tell you the remaining number of seats** for a scheduled mass. The system will indicate '0' when there are no remaining seats. We cannot provide a waiting list at this time.
- **Please cancel your reservation if you are unable to attend.** To do so, go back to your confirmation email, follow the same link provided and click on the (all new!) blue CANCEL button.

+ **Before and when you arrive ...**

- Please arrive at least 5 minutes before the starting time for the mass. Allow enough time to go through the check-in process (see below) and to be seated. *Note: Seats for those who have registered but who arrive after this time may be given to others*
- Please bring a mask and wear it as you near the church and everywhere inside the building at all times. You may ask for a free surgical mask. *Note: Masks are briefly removed for all who receive Communion; instructions are provided in the bulletin.*
- Enter only through the garden gates and garden parish house entrance. This pertains to all: clergy, organist, altar ministers and other volunteers.
- You will be screened upon entering: Your temperature will be taken and your name will be checked against our reservation system. You will be asked a few health-related questions of the kind we are all familiar with by now.
- Normal entry through the parish house doors will proceed through Wheeler Hall, the narthex, and into the church.

+ **Think of the printed worship bulletin as your guidebook ...** It will include instruction and diagrams about seating, Communion, restroom use, exiting after mass, and more.

+ **Welcome our guests and visitors!** Although we are unable to greet you in person, we encourage you to be in touch with us by phone or email. We hope to get to know you and to support you in your faith.

Continued ...

+ **After the mass ...** Please remain seated until after the organ voluntary, if one is played. Depart promptly, following the guidance in the worship bulletins and/or given by our ushers. We regret that we are unable to host in-person fellowship/coffee hours at this time.

+ **Remember: Virtual Worship and fellowship also continue,** in the event that you are unable to take part in in-person worship. Information is regularly updated in our weekly newsletters and on our website home page.

+ **As we've all learned during the pandemic, circumstances continue to change.** Please watch our newsletter or go to our website for current information.

For additional information:

www.ascensionchiago.org

(312) 664-1271

*Normal parish office hours are
Monday-Thursday, 9:00 a.m. – 3:00 p.m.*