



CHURCH
OF THE
ASCENSION

Overview of In-Person Mass Procedures February 2021

+ **Reservations.** As was the case when we reopened for 10 weeks in the fall of 2020, reservations are required to be present for any in-person mass.

- **Links to our reservation site** for the mass on the upcoming Sunday only will be posted at the top of each Wednesday's newsletter. (We will not be able to prove registration in advance for future Sundays.) If other in-person masses are scheduled in the forthcoming week, separately links will be provided.
- Reservations will be taken on a **first-come, first served basis**.
- **Those without technology** to make reservations online may call the church office from 2:30-3:00 p.m. Wednesdays or 9:00 a.m. to Noon on Thursdays.
- **If you plan to come to Ascension with someone else** from your immediate household with whom you intend to sit, you may reserve more than one place. Please provide the names of each person for whom a reservation is made.
- **The reservation system will tell you the remaining number of seats** for a scheduled mass. The system will indicate '0' when there are no remaining seats. We cannot provide a waiting list at this time.
- **Please cancel your reservation if you are unable to attend.** To do so, go back to your confirmation email, follow the same link provided and click on the (all new!) blue CANCEL button.

+ **Before and when you arrive ...**

- Please arrive at least 5 minutes before the starting time for the mass. Allow enough time to go through the check-in process (see below) and to be seated.
- Please bring a mask and wear it as you near the church and everywhere inside the building at all times. *One exception: when you receive Communion. Instructions for Communion are provided in the bulletin.* You may also ask to be provided with a free surgical mask.
- Enter only through the garden gates and garden parish house entrance. This pertains to all: clergy, organist, altar ministers and other volunteers.
- You will be screened upon entering: Your temperature will be taken and your name will be checked against our reservation system. You will be asked a few health-related questions of the kind we are all familiar with by now.
- Normal entry through the parish house doors will proceed through Wheeler Hall, the narthex, and into the church.

Continued ...

+ **Think of the Sunday bulletin as your guidebook ...** It will include additional information with diagrams about seating, Communion, how to make your way to a restroom if needed, and more.

+ **We welcome our guests and visitors!** Although we are unable to greet you in person, we encourage you to be in touch with us using telephone or website information below. We hope for the opportunity to get to know you and to support you in your faith.

+ **After the mass ...** Please remain seated until after the organ voluntary, if one is played. All are asked to depart expeditiously and to follow the guidance provided in the worship bulletins and/or by our ushers. We regret that we are unable to host in-person fellowship/coffee hours on Sundays at this time.

+ **Remember: Virtual Worship and fellowship also continue,** in the event that you are unable or choose not to take part in in-person worship.

+ **As we've all learned during the pandemic, circumstances continue to change.** Please watch our newsletter or go to our website for current information.

For additional information:

www.ascensionchiago.org

(312) 664-1271

*Normal parish office hours are
Monday-Thursday, 9:00 a.m. – 3:00 p.m.*