# BRUSY

B'nai Torah Congregation &
Congregation Shaarei Kodesh

# USY Board Election Packet

For more information, email:
CSKBTCyouth@gmail.com

## Chapter elections will be held on Tuesday, April 21, at 6:30pm at Congregation Shaarei Kodesh

Dear Candidate and Parents,

Congratulations on your decision to run a BRUSY Board position for the 2026-2027 programming year. The success of our chapter depends on committed young people to take on leadership roles.

Being on our board is a serious commitment. You will be working as a member of a team and will have responsibilities, specifically for your position. This may include planning large-scale programs, creating advertising (ie. flyers) and assist with administrative tasks. Although school and family responsibilities will remain your first priority, you must be prepared to balance the expectations of your role with the other activities with which you will be involved.

Next year, it's my expectation that Board members will shoulder more responsibility than they have in the past. For those of you who have held a position in the past, please note that the time commitment and specific responsibilities will be greater. Failure to meet these expectations may result in removal from the board.

Parents: we need your help, as your child considers running for a position on the Board. As stated above, the time commitments and expectations will be greater. If you are concerned about the commitment of board members, then perhaps a job on the board may not be suited for your child.

In addition to programming tasks, each board member will be expected to maintain a regular presence in their synagogue, attend sub-regional and regional programs, and demonstrate a commitment to Conservative Judaism.

Should you have any further questions, I can be reached by email at CSKBTCyouth@gmail.com.

Sincerely,
Allyson Frimet, Interim Youth Director

## Duties of BRUSY Board Members

### President

*Prerequisites: Must have one year of previous USY Board experience.*

1. Presides over all meetings of the organization
2. Communicates with the Youth Director/Advisors for meeting agendas
3. Runs chapter board meetings
4. Must plan and run the board retreat with the Youth Director
5. Act as a spokesperson for the chapter in their respective synagogue, community, and region
6. Act as overseer and organizer of the chapter board, being ultimately responsible for the outcome of chapter board duties
7. Gives all announcements at general meetings/programs
8. Mentor the Gesher Council; especially the member who acts as Gesher President
9. Responsible assisting Membership and Communications VP with membership recruitment, retention, and encouragement, such as participation
10. Oversees all in-house programs
11. Responsible for promoting all USY programs, including USY Israel and International summer programs
12. Will only cast the deciding vote in case of a tie in an election

### Religious/Education (Rel. Ed.) Vice President (1 member) and Israeli Affairs Vice President (1 member)

*Prerequisites: Must have one year of previous USY Board Experience.*

1. Responsible for organizing and/or leading all the religious or religious education portions of events
2. Responsible for providing assistance in the teaching of religious rituals and services
3. Responsible for promoting religious education clubs and projects
4. Responsible for Israeli programming and promoting Israel awareness in the chapter
5. Responsible for providing education about Israel
6. Coordinates a d'var torah for special programming/meetings, as needed
7. Mentor the Gesher Council; especially the member who acts as Gesher Religious Education and Israeli Affairs VP

**Social Action/Tikun Olam (SATO) Vice President (1 member)**
*Prerequisites: None.*

1. In charge of fundraising for programs, especially for Tikun Olam projects
2. Responsible for the participation of the chapter in all regional SATO projects
3. Responsible for promoting all SATO clubs and projects
4. Responsible for at least one ongoing SATO project for the year
5. Responsible for informing the chapter about community situations which require attention, including community service
6. Mentor the Gesher Council; especially the member who acts as Gesher Social Action/Tikun Olam VP

**Membership and Communications Vice President (1 member)**
*Prerequisites: None.*

1. Responsible for membership recruitment, retention, and encouragement, such as participation
2. Responsible for reaching out and checking in with non-active members
3. Must create a weekly membership and attendance log at the beginning of the year, and maintain it throughout the year
    a. This includes collecting information (ie. emails, phone numbers, Remind information, etc.)
4. Must maintain chapter social media (ie. instagram)
5. Responsible for making sure the chapter members know about upcoming USY programs, through management of social media accounts and working with the Youth Director on flyers and email campaigns
6. Take pictures at every program
7. Responsible for all chapter correspondence
8. Record/take notes of the proceedings at all board meetings
9. Mentor the Gesher Council; especially the member who acts as Membership and Communications VP

**9th Grade Representative (1 member)**
*Prerequisites: None.*

1. Must be in the 9th grade as of August 2026
2. Acts as the liaison between the Chapter Board and the Gesher Council
3. Assists the Membership and Communications VP with their responsibilities and programs
4. Communicate with your grade and help to encourage programming and events

**Duties/Roles of all BRUSY Board Members**

1. Attends all meetings/programs of the chapter; will inform Youth Director, Advisors, and other board members before the program if they will not be in attendance (cannot miss more than 3 meetings)
2. Responsible for organizing and leading programming including creating a flier and creating a program write-up; flyers are due one week prior to the program, and write-ups are due 5 days prior to the program
3. Assists with Sunday Chalutzim/Chaverim programs, as needed
4. Expectation to maintain a regular presence in your synagogue
5. Attend sub-regional (ARVOT) and regional (Ha'Negev) programs, as much as possible
6. Demonstrate a commitment to Conservative Judaism

*Candidates for president will have five minutes to speak and all other candidates will have three minutes to speak.

*Any candidates running must have one person nominate them, and a second person to confirm the nomination. The second nomination must be a verbal confirmation that is encouraged to be done in a song parody format.

## Application

A copy of this application (pages 6 & 7) must be submitted either in person or via email at Cskbtcyouth@gmail.com by 8:00pm on **April 19** (or earlier)

Name:_____

Grade as of August 2026:_____ Phone:_____

Position you are running for:_____

What position would you drop down to (if any):_____

I have read the BRUSY/CSK Board Responsibilities and have an understanding and a sense of commitment to my position. I agree to enthusiastically participate in my leadership position on the BRUSY/CSK Board.

USYer
Signature_____Date_____

I have read the BRUSY/CSK Board Responsibilities and have an understanding and a sense of commitment to my child's position. I agree to support and encourage my child's commitment to a leadership position on the BRUSY/CSK Board.

Parent
Signature_____Date_____

Please answer the following questions:

1. Why do you want to be on the BRUSY Board?

2. What position are you running for and why have you chosen it?

3. If you have been on the BRUSY board in the past, what reflections can you make about your experience? List your major accomplishments.

4. What does teamwork mean to you?

5. Provide a list of goals that you would like to accomplish.

6. List the positions you have held in USY or Gesher.