

**St. Brendan the Navigator
Minutes of the Vestry/Renewal Team Meeting
October 24, 2017**

Present: Lis Ingoldsby, Josephine Jacob, Pete Dane, Richard Paget, Miriam Antich, Peter Tarlton, Barbara Kourajian, and Father Edward Dufresne.

Senior Warden Lis Ingoldsby called the meeting to order at 4:02 p.m. Fr. Dufresne offered an opening prayer.

Minutes

Pete Dane moved and Miriam seconded the motion to approve the Minutes of the September 21st Vestry/Renewal Team meeting. The motion passed.

Conversation with Skip Greenlaw and Renewal Plan Discussion

Fr. Dufresne gave a report on the meeting he and Lis had with Skip Greenlaw on Saturday, October 14th to address Skip's concerns about his new role on the Pastoral Care and Welcoming Ministry and to address concerns about the whole Renewal Process.

A discussion about the Renewal Plan followed. We talked about listening to the body of the parish and to ask ourselves if we are in balance on the question of shared leadership. Fr. Dufresne suggested Vestry Advocates think of ourselves as a coach for our ministry for the next few months.

Report from Finance and Stewardship Ministry

Current Financial Statement

Pete Dane cautioned us not to be deluded by the bottom line showing we are ahead of our budget. We are ahead of revenue (as revenue is bunched in the summer), but we're not really ahead. It is likely we will probably make the \$86,000 in income. Another reason we are ahead is that Outreach hasn't expended what it usually does; if it does, we will have a deficit.

Pete stated that even if we break even, we still owe the Diocese \$13,000 in assessments. Fr. Dufresne suggested the full assessment should be budgeted in the financial performance sheet. There was discussion about paying half of that amount in this calendar year and the balance listed as an account payable for 2018. We will revisit this in December.

2018 Budget

The Finance and Stewardship Ministry would like to know the Vestry's priorities before they begin work on the 2018 budget. A lengthy discussion followed:

- Fr. Dufresne would like to sit down with the Finance & Stewardship Ministry to take them through the process of building a budget according to the goals the

congregation has set.

- Two budgets might be developed. The first would be a balanced budget with a flat revenue (would basically reflect what we are currently doing); the second would be a budget to meet the goals of the Renewal Plan. We would accept this budget when we are sure of the funding for it.
- We talked about a Designated Gift budget. This would require developing a list of items/projects we would like funded (one of which might be a contribution to defray the responsibilities to the Diocese). Such a list might encourage giving as the congregation knows specifically what is needed.
- Pete was asked to prepare a worksheet that will show 1) projected income and expenses for 2017; 2) a budget for 2018 reflecting budget requests from the ministries; 3) how we might make the budget requests and same pledge revenue break even.

Review of Ministry Continuing Resolution Descriptions

We briefly looked at the Finance and Stewardship Ministry description. This ministry divided their responsibilities between two headings: Renewal Period and Non-Renewal Period. They also did some rewriting in terms of organization, further delineating the responsibilities of the Stewardship Team and the Treasurer.

Due to lack of time, we decided to table the approval of Continuing Resolutions for our ministries until our next meeting.

Other Business:

- Fr. Dufresne presented a statement of his hours as our consultant.
- Peter and Ann Tarlton donated various CDs, tapes, and other materials to the library.

The next Vestry/Renewal team meeting will be Tuesday, November 7th at 3 p.m. Our last meeting with Fr. Dufresne prior to his departure will be November 16th at 10:15 a.m.

We closed the meeting by reading the Prayer of St. Brendan together. The meeting adjourned at 6:00 p.m.

Barbara Kourajian
Clerk