



Application Guidelines

Associated Builders and Contractors of Georgia invites you to showcase your company's talent and dedication to quality, innovation, and safety by entering this year's Excellence in Construction (EIC) awards competition!

An invaluable business development tool, the EIC Award demonstrates your company's commitment to and achievement of the highest-quality construction.

Important Dates

January 27	March 12	April 10
Application Opens	Intent to Compete Deadline	Application Deadline
May 28	June 22	July 23
Winners Notified and Registration opens for Excellence in Construction Awards Gala	Extra Award Order Deadline	Excellence in Construction Awards

The following Application Guidelines can be used to help you prepare your application. All applications should be submitted online at:

<https://abcrecognition.secure-platform.com/a/organizations/main/home>

Questions?

Contact Austin Seamster at austin@abcrecognition.org or 678.824.6973

Intent to Compete – Due March 12

Fee: \$75 due at time of submission

Project Information

- Company
- Project Category (see available categories below)

General Contractors		Specialty Contractors
Commercial	<ul style="list-style-type: none">• Under \$2 Million• \$2 to \$5 Million• \$5 to \$15 Million• \$15 to \$25 Million• \$25 to \$50 Million• \$50 to \$100 Million	Electrical
Healthcare	<ul style="list-style-type: none">• Under \$2 Million• \$2 to \$25 Million• \$25 to \$50 Million• \$50 to \$100 Million	Exteriors
Historical Renovation	<ul style="list-style-type: none">• Under \$2 Million• Over \$2 Million	Interiors
Industrial	<ul style="list-style-type: none">• Under \$5 Million• \$5 to \$15 Million• \$15 to \$25 Million• \$25 to \$50 Million• \$50 to \$100 Million	Mechanical
Infrastructure	<ul style="list-style-type: none">• All Contract Amounts	Other Specialty Construction
Institutional	<ul style="list-style-type: none">• Under \$5 Million• \$5 to \$15 Million• \$15 to \$25 Million• \$25 to \$50 Million• \$50 to \$100 Million	• Under \$1 Million
Mega-Projects	<ul style="list-style-type: none">• Projects over \$100 Million• Projects over \$250 Million	• Over \$1 Million
Other General Construction	<ul style="list-style-type: none">• All Contract Amounts	Sitework/Landscape/Hardscape
Pre-Engineered Building	<ul style="list-style-type: none">• Under \$2 Million• Over \$2 Million	<ul style="list-style-type: none">• All Contract Amounts
Public Works/Environmental	<ul style="list-style-type: none">• All Contract Amounts	
Renovation	<ul style="list-style-type: none">• Under \$2 Million• Over \$2 Million	

- Project Title
- Project Location

Eligibility Requirements

- Project Completion Date

Projects must have been completed between April 1, 2024 and March 31, 2026. Since a Georgia competition was not held in 2025, you may submit projects already entered in an ABC National EIC competition, whether or not the project won an award.

- ABC of Georgia Membership

You must be an ABC of Georgia general contractor or specialty contractor to compete. Joint ventures are eligible as long as at least one firm is a member. Please note that entries must originate from the member company.

- Did your company have a safety-related fatality within the last 12 months?

*Any company with a **safety-related fatality** is ineligible.*

- Did this project have a safety-related fatality?

*Any project that has experienced a **safety-related fatality** is ineligible, even if it was not a direct employee of your company.*

- Has your company had a safety-related fatality in the last three years?

*Any company that has experienced a safety-related fatality of a direct employee in the United States from **January 1, 2023, to December 31, 2025**, must provide information regarding the incident.*

Contact Information

This should be the best point of contact for this project submission

- First Name
- Last Name
- Job Title
- Direct Line or Cell Phone
- Email

Submission Materials- Due April 10

Fee: \$425 due at time of submission

Overall Presentation (3 Points)

Each entry will be judged on overall presentation and conformance to entry requirements. Keep the following in mind:

- Uploaded documents should be pleasing to the eye and legible. Points will be deducted for type that is too small to easily read.

- Points will be deducted for grammatical errors, spelling mistakes and other typographical errors.
- Be sure to utilize all allowable space to demonstrate why your project deserves an award.

SECTION 1: Contracted Scope (10 points)

In this section you will provide a detailed description of your project scope.

- Scope Summary
- Type of Contract
Lump Sum, Time & Materials, Construction Management at Risk, Cost Plus, etc.
- Physical Size of Project
What was the size of this project?
- Contract Value
What was the contract value of this project?
- Completion Date
When was this project completed?
- Length of Project
*Please provide the **number of weeks** this project took to complete.*
- Self-performed Labor
What percentage of labor was self-performed on this project?

SECTION 2: Narrative (30 points)

In this section you will tell the story of your project.

- Project Narrative
PDF - Maximum 4 pages | The focus of your narrative should be the construction (i.e. erection, installation, modification, grade footprint, etc.) of the project. Be sure to include what makes this project special and why it should qualify for an award.

Describe any unique or innovative solutions relating to:

- Personnel Management
- Quality Control
- Scheduling
- Value Engineering
- Value Engineering Dollar Value
- Obstacles You Overcame
- Difficulties or Extenuating Circumstances Encountered

SECTION 3: References (10 points)

In this section you will provide letters of recommendation.

- Letter of Recommendation #1

PDF | Please provide us with letters of recommendation from important partners on this project.

- *If you are a **General Contractor**, please provide a letter of recommendation from the owner of this project.*
- *If you are a **Specialty Contractor**, please provide a letter of recommendation from the general contractor on this project.*
- Letter of Recommendation #2

PDF | Please include additional letters of recommendation or endorsements from third-parties.

- Letter of Recommendation #3

PDF | Please include additional letters of recommendation or endorsements from third-parties.

SECTION 4: Supplemental Materials (4 points)

In this section you will provide any supporting materials for the project.

PDF - Maximum 5 pages | Please provide any miscellaneous supporting materials such as diagrams and other graphics, including any media coverage or promotion.

URL | Was this project covered on the news? Please provide a link to the video online.

SECTION 5: ABC Member Involvement (2 points)

In this section you will provide a list of ABC members who worked with you on this project.

ABC Members Involved in Project: Please select all **ABC member companies** who worked with you on this project.

Non-Member Referrals: No points awarded | Surprised that one of your favorite partners isn't on this list? Refer any non-member companies that you believe would benefit from ABC.

SECTION 6: AQC Participants (2 points)

In this section you will indicate whether you are an AQC member.

Accredited Quality Contractor

If your company is designated as an ABC **Accredited Quality Contractor (AQC)**, upload a copy of the company certificate. The certificate must indicate the chapter that you are submitting your project through since AQC membership is chapter specific. If necessary, you may request a copy of the certificate by emailing AQC@abc.org.

Note that AQC status is not required to submit for an Excellence in Construction award.

For more information about the AQC program, visit abc.org/AQC or email AQC@abc.org.

SECTION 7: Photographs (5 points)

In this section you will provide supporting photographs for your project.

JPG - 300 DPI - Maximum 10 photos | Submit up to 10 high-quality photographs below (.jpg image format only). It is recommended to include photos that are relevant to the challenges and solutions outlined in the narrative.

To obtain maximum points, projects should:

- Include "in progress" photos in addition to the completed project.
- Include "before and after" photos (renovation and restoration projects) - be sure to include these side-by-side in a single file.
- Include a descriptive caption for each file in the text box provided
- Photographs should be free of any labels, captions, and/or borders/framing
- Ensure the photographs are free of any safety violations
- Ten photographs are strongly recommended

Occasionally, entrants have asked that certain photos not be used in programs or on public sites, due to certain sensitivities, such as the exterior layout of an embassy.

Do any of the photos submitted above have this restriction? Indicate the number(s) of the photo(s) (i.e. #1) that should remain CONFIDENTIAL.

Have these photographs been taken by a third-party photographer?

- If any photos being submitted were taken by a third-party photographer, the photographer's written authorization to use the photos is required. In order to comply, please have your photographer sign a letter allowing the use of these photos to promote the Excellence in Construction awards program and the gala.
- Identify the three photos you would prefer ABC to use in marketing and communications.

If this project wins an award, these photos will be considered for the printed program and gala presentation. However, ABC may elect to use different photos based on quality, size, etc. with the exception of any photos you have identified as confidential.

SECTION 8: Safety (34 points)

In this section you will provide your safety files and history.

- **2025 STEP Level**
- **Project Safety Contact**
- **Who was responsible for safety on this project?**
- **Project Organizational Chart**
PDF | Upload the project's organizational chart, **identifying the person responsible for safety on the project**. This should be a one page document and should be portrait orientation.
- **Total Man-Hours**
Please indicate total man-hours for all disciplines included in your contract on this project.

General contractors must also include all specialty contractors' hours on this project

- **New Employee Safety Orientation**
Does your company conduct a new employee safety orientation?

PDF | Please upload a copy of your new employee safety orientation agenda.
- **Pre-Task Safety Planning**
Did your company regularly establish pre-task safety planning prior to beginning work on this project?

Provide at least one example of the safety pre-task planning utilized.

- **Toolbox Safety Meetings**
Were toolbox safety meetings held with employees?

Were these meetings documented?

PDF | Please include a one-page summary or actual example of documentation.

Frequency of meetings?

- **Specialized Training**

Was specialized training conducted on this project?

PDF | Please upload a one-page description of the specialized training.

- **Near-Miss Cases**

Did your company have a process in place to record near-miss cases on this project?

Provide supporting documentation of this process and explain how your company uses this information.

PDF | Please include a supplemental document.

- **Innovative Safety and Health Programs**

Do you have additional information to include regarding any innovative safety and health programs used on this project?

Please provide a brief summary of any innovative safety and health programs you implemented on this project.

PDF | Please include any supporting documentation.

- **Select your company's NAICS (and SIC) code:**

For all questions pertaining to OSHA recordables:

- **General contractors must include data on all specialty contractors under your contract.**
- **Specialty Contractors should refer only to their contract.**

- **OSHA-Recordable Cases**

Indicate total number of OSHA-recordable cases on this project:

General contractors must also include all specialty contractors' recordable cases on this project

- **OSHA Job Transfer or Restriction Cases**

Indicate number of OSHA job transfer or restriction cases on this project:

General contractors must also include all specialty contractors' job transfer or restriction cases on this project

- **OSHA Days-Away-From-Work Cases**

Indicate number of OSHA days-away-from-work cases on this project:

General contractors must also include all specialty contractors' days away from work cases on this project

- **Specialty Contractor Accident Reports**
If you are a general contractor, do you require accident reports from the specialty contractors? Please provide a brief description of the process
- **Calculate the project's Total Recordable Incident Rate:**
(TRIR = Total number of recordable cases x 200,000 / total man-hours for the project)

Required Forms & Materials

Every competing company is required to provide the following forms and materials in order to be eligible for competition:

- Project-specific **OSHA Forms 300 and 300A** (with personal information redacted) OR company-specific OSHA forms for the year(s) the project was under construction
- Your company's **Safety & Health Policy Manual's Table of Contents** OR a one-page summary
- Please also visit drugfreeconstruction.org to take the **Construction Coalition for a Drug- and Alcohol-Free Workplace Pledge**. Any company that has not signed this pledge is not eligible for an Excellence in Construction award.
- **OSHA Form 300**

PDF | Upload your company's **OSHA Form 300** (project-specific, if available) for the year(s) the project was under construction. **Redact all personal information**

If the project was under construction for more than one year, you must combine the form files to upload together as one file, arranged in chronological order starting with the most recent year.

- **Safety and Health Policy Manual**

Does your company have a written Safety and Health Policy Manual?

PDF | Please upload one of the following documents:

- Your company's Safety & Health Policy Manual's **Table of Contents**
- **a one-page summary** of your company's Safety & Health Policy Manual

If your company does not have a written Safety and Health Policy Manual, you are ineligible for an award.

- **Site-Specific Safety and Healthy Policy Manual**

Was a site-specific Safety and Health Policy Manual developed for this project?

PDF | Please upload one of the following documents:

- Your site-specific Safety & Health Policy Manual's Table of Contents
- a one-page summary of your site-specific Safety & Health Policy Manual

- **Written Substance Abuse Policy**

Does your company have a written substance abuse policy?

PDF | Please upload one of the following documents:

- Your company's Substance Abuse Policy's **Table of Contents**
- a **one-page summary** of your company's Substance Abuse Policy

- **Drug- and Alcohol-Free Workplace's Pledge**

Has your company signed the Construction for a Drug- and Alcohol-Free Workplace's pledge at drugfreeconstruction.org?

Note that signing the pledge is a requirement in order to be eligible for an award.

Safety Related Fatalities

If your company has experienced a safety-related fatality of a direct employee in the United States from **January 1, 2023 to December 31, 2025**, you are still eligible to compete, but must provide information regarding the incident below.

Please skip this section if it does not apply to you.

- *What was the violation type as determined by OSHA?*
 - i.e. willful, serious, repeated, other-than-serious, no violation was cited, etc.
- *Date of Incident*
- *Location of Incident*
 - Please provide the city and state of the incident.
- *Were there any fines, citations or penalties issued?*
 - *If yes, by whom?*
- *Fatality Written Report*

PDF | Please provide a written report, up to five pages, that details a full account of the incident and investigation. Be sure to include the following:

- What corrective actions were taken immediately following the incident?
- What corrective actions were taken culturally?
- How was accountability addressed?
- What procedural changes were made?
- Was there an overall evaluation of the company safety policies, and if so, what changes were made?

- Please provide details as to how your company has implemented the changes discussed above and how it has affected the overall safety performance of your organization.

Safety Professional

• **Safety Professional Name**

Provide the below contact information for the person responsible for safety on this project and attesting to these accident rates:

• **Safety Professional Title**

• **Safety Professional Phone**

• **Safety Professional Email**

Before you finalize your submission, be sure to review your application in its entirety. Once you have hit the final submission button, you will not be able to make any changes. Thank you for your submission!

Questions?

Contact Austin Seamster at austin@abgca.org or 678.824.6973

