



Human Services Department



# VITA FREE TAX SERVICES

**HAVE YOUR RETURN COMPLETED BY IRS-CERTIFIED TAX PREPARERS**

For eligible customers with annual income of up to \$75,000,  
or eligible seniors 65+ with annual income up to \$90,000.



Book your  
appointment at:  
[calendly.com/ffrc1](https://calendly.com/ffrc1)  
or call (510) 250-2606



Scan the QR code  
for further details  
on our website

## IN PERSON DROP OFF SERVICE

### Fremont Family Resource Center

39155 Liberty Street  
Fremont, CA 94538  
Building EFGH  
Fridays 11:00am-2:00pm  
BY APPOINTMENT

## VIRTUAL SERVICE

Submit your ID's  
and documents  
online at:  
[getyourrefund.org  
/fremont](https://getyourrefund.org/fremont)

## IN PERSON TAX PREPARATION SERVICE

### Fremont Family Resource Center

39155 Liberty Street  
Fremont, CA 94538  
Building EFGH

Wed & Thurs 1:00pm-6:00pm  
BY APPOINTMENT

### Union City Family Center

725 Whipple Road  
Union City, CA 94587

Sat 10:00am-2:00pm  
BY APPOINTMENT

### Newark Senior Center

7401 Enterprise Drive  
Newark CA 94560

Mon 12:00pm-2:00pm  
BY APPOINTMENT

<http://city.fremont.gov/taxhelp> | TELEPHONE: (510) 250-2606

Providing high-quality free tax preparation since 2002. See back for additional details.

# PLEASE PROVIDE COPIES OF THE FOLLOWING:

- **Social Security card(s) or Individual Taxpayer Identification Number (ITIN) card(s) or letter(s)** for everyone you will list on your return.
  - Please note: An ITIN is expired if it hasn't been used on a tax return for the last three tax years.
- **Photo identification:** A CLEAR selfie of you holding your VALID AND LEGIBLE photo ID. This requirement applies to both the main tax filer and spouse.
- **Savings and checking account and routing numbers,** or a voided check for direct deposit.
- **Income statements, documents, or forms**
  - Wages from each job (W-2)
  - Interest (1099-INT)
  - Dividends (1099-DIV)
  - Retirement Plans (1099-R)
  - Gambling Winnings (W-2G)
  - Unemployment (1099-G)
  - Social Security Benefits (SSA-1099)
  - Miscellaneous Income (1099-MISC, 1099-NEC, 1099-K)
  - Sale of Stock (1099-B)
  - Tuition (1098-T) and online detailed student account statement of expenses paid to university/college
  - Health Insurance Information (1095-A, B, or C)
  - If you purchased health coverage through Covered CA, you must also provide Form FTB 3895
  - Economic Stimulus Letter (Notice 1444-C)
  - Child Tax Credit Payment Letter from IRS (Letter 6419)
- **Provide, if applicable:**
  - 2022 Identity Theft PIN Letter from IRS
  - Records of charitable contributions
  - Homeowner mortgage interest (1098)
  - Property tax bill
  - DMV registration form
  - Interest you paid on student loans (1098-E)
  - Childcare or dependent care expenses. Bring total amount paid, provider's business name, address, phone number and SSN or tax ID #
  - If self-employed, provide business income and expenses, to include mileage log. For Rideshare Drivers: 1099-NEC, 1099-K and on-line tax summary page
  - If you plan to itemize, provide a summary sheet (description and total amount of your expenses)

# THE FOLLOWING SITUATIONS ARE OUT OF SCOPE:

- Married Filing Separately
- If you received a Form W-2 and a Form 1099 from the same business/employer
- Foreclosure/Short Sale
- Kiddie Tax - (Large scholarship amount may be out-of-scope, call to request consultation)
- IRA to Roth Conversions
- Sale of stocks acquired by stock options
- Over 16 stock transactions
- Cryptocurrency without 1099-B form
- Loan Modification
- Out of State Income
- Rental Income
- Self-employment & sole proprietor business with expenses over \$35,000, depreciation, losses, or office in the home
- 1040NR (non-resident alien), except for Foreign Student with Visa F, J, M or Q.
- Expired ITIN holders (should call 211 for VITA sites with Certified Acceptance Agents)

**Other situations may be out-of-scope  
Please call us to request a consultation**

## FRC VITA Sweepstakes

**File with us and save at least \$50 of your refund in a savings account for a chance to win \$100! Terms and conditions may apply.**

Fremont VITA offers secure online tax filing with Code for America via the secure Get Your Refund platform. We also partner with the following organizations below:

