



REVISED GUIDELINES FOR VIRTUAL LEARNING

"I will pray for the grace to trust my Father God, as I wish my children to trust me" - St. Monica

St. Monica Catholic school is continuing to offer a virtual learning option for students during the second quarter, an education alternative during the Covid-19 Pandemic.

The virtual learning option is offered to those families who feel that sending their child to school in person would impose a health risk to the child or to other family members. Our virtual learning program is not designed to be used for alternative family situations such as travel or other family needs.

Virtual learning has been successful for many families as a viable option during this pandemic ensuring that all students will be academically ready to return to on-campus learning as soon as it is deemed appropriate for all students. It continues to be the hope and prayer of St. Monica Catholic School community that as we move through this pandemic, we will soon welcome all students back to the campus, the best learning environment for all our children.

A student may transition to virtual learning from in-person learning when the student needs to isolate or quarantine. In this case, the student will join virtually after 24 hours and not sooner, in order to allow the teacher to prepare for a new virtual student.

After analysis of our virtual learning program during the first quarter and in an effort to ensure that instructional time is used in a sufficient manner, virtual students must follow the guidelines outlined below.

Home Environment:

- Students must have a quiet home study space that is free of distractions.
- Students must have a reliable WiFi connection and a printer at home if needed.
- Students may not join classes from their cars or other places that are not conducive to receiving instruction in an appropriate manner.

Personal appearance:

- Students must be dressed in their uniforms.
- Students must follow St. Monica Catholic School rules regarding personal appearance (haircut, hair color, nails). Please refer to communication in the Bearcat Byte on 10/16/20.

Schedule:

- Students must follow their regular class schedules unless specified otherwise by their teachers.
- Students must report to class before 8:00 am for Prayer, Pledge, and Attendance.
- Students should not try to join classes earlier than the designated time as it may interfere with the teacher's schedule.



- Students must participate in specials classes, with the exception of PE. PE is not graded for virtual learners.

Tests/Quizzes/Projects:

- Students must demonstrate integrity and honesty when taking tests and quizzes or working on projects.
- Students must complete their assessments and assignments individually.
- Tests, quizzes, and projects will be taken on the same day and at the same time when on-campus students are testing unless otherwise specified by the teacher.
- Students must submit tests, quizzes, and projects in a timely manner and in the format specified by the teacher.

Parental involvement:

The degree and manner of parental involvement largely depend on the age/grade level of the student. The goal is to give the student just the right amount of help that is necessary for him/her to be a successful off-campus learner.

This could include:

- Turning on the device, helping to join the classroom - younger students
- Keeping the student on task when necessary
- Helping the student locate supplies - younger students
- Helping to log off - younger students
- Helping to submit assignments - younger students
- Setting up for the day - younger students
- Periodically checking in with the student

Parents/caregivers must refrain from:

- Sitting next to the student during instructional time (unless it is necessary for very young students).
- "Co-teaching" during live instructional time. Doing so distracts the teacher, the student, and other students on the screen and in the classroom.
- Giving the student help during assessment - teachers need to assess the student's knowledge and skills.
- Interjecting during live instructional time - please remember, a full classroom of students are listening.
- Advising the teacher during live instructional time.

Student behavior:

Off-campus students must adhere to St. Monica Catholic School behavior guidelines at all times.

In addition to the expectations described above, the following applies to all off-campus students:

- Students will turn the laptop/iPad camera on.
- Students will not eat while in a virtual class, other than during a scheduled snack time or lunchtime for both in-person and off-campus students.
- Students will not talk with each other unless directed by the teacher.



- Students will not type in "Chat" unless directed by the teacher.
- Students will not engage in playing during class.
- Students will utilize their electronic devices as directed by the teacher.
- Students will not make faces/noises or otherwise distract others.
- Students will not have toys and other objects other than school supplies and textbooks with them.
- Students will not have pets on camera - no exceptions, please!
- Students will not have siblings and other family members on camera.
- Students will not leave class before being dismissed by the teacher.

Non-compliance with the behavior guidelines outlined in this document will result in disciplinary action.

By receiving this document by email, parents and students acknowledge the expectations of virtual learning set forth in this document.