Hiring FT and PT sales associates who like to smile and offer great customer service! Associates will also present and explain products and services to customers. Associates help customers complete their "To Do List" which includes shipping, printing, and mailbox services. A positive attitude and strong communication skills are a must. Also required for this position is the ability to work in a constantly moving and changing environment. We will teach you the rest!

Responsibilities

- Greet and assist customers
- Provide information, product features, pricing, and after-sales support
- Conduct price and feature comparisons to facilitate purchasing
- Cross-sell and up-sell products
- Ensure retail racks are fully stocked
- Manage merchandise returns
- Promote discounts and special offers
- Provide customer feedback to the Store Manager
- Stay up to date with new products/services
- Keep the store tidy
- Additional duties as assigned

Skills

- Basic math skills
- Excellent communication skills, capable of building trusting relationships
- Ability to perform in fast-paced environments
- Flexibility to work various shifts
- High school degree

Job Type:

- Full Time 35-40 hrs./wk
- Part Time15-25 hrs./wk.

Training

- Yes, paid training
- In person as well as webinars

Schedule

- Flexible schedule - Mon-Fri. and Weekends (must be available weekends as well as weekdays)
- Store Hours 8am-6:30pm M-F, Sat. 8am-2pm, Sun. 10am-3pm

Physical Requirements

- Ability to be on your feet for the extended periods of time
- Ability to lift 40-50lbs



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