



JOB ANNOUNCEMENT
(September 2021)

Job Title: Training Specialist

Position Status: Full-time (1.0 FTE), Exempt

Reports to: WRCAC Program Manager

Position Overview: The Western Regional Children's Advocacy Center (WRCAC) is recruiting for a Training Specialist to join its technical assistance and training (TTA) team and provide training and education geared to multi-disciplinary team (MDT) professionals responding to child abuse. The TTA team for MDTs consists of two Training Specialists and one Training and Communications Coordinator and works closely with other WRCAC staff to implement TTA services.

WRCAC is one of four regional training and technical assistance centers funded by the US Department of Justice, Office of Juvenile Justice and Delinquency Prevention to support the growth and development of children's advocacy centers (CACs), children's justice centers (CJCs), multi-disciplinary teams (MDTs) and state chapters in the thirteen western states that comprise the western region. Since October 2016, WRCAC has operated as a project of the Chadwick Center for Children and Families at Rady Children's Hospital - San Diego (RCHSD). The WRCAC Training Specialist works collaboratively with other WRCAC project staff (based remotely outside of California and in San Diego) and staff from partner agencies funded through the Victims of Child Abuse Act (VOCAA), (at present that includes four Regional Children's Advocacy Centers, National Children's Alliance, National Children's Advocacy Center, National Native Children's Trauma Center and Zero Abuse Project). **For more information about WRCAC and the current menu of trainings offered, please visit www.westernregionalcac.org.**

Location: This position can be based at the WRCAC main office at RCHSD in San Diego or remotely through a telecommute arrangement from a home office. Preference will be given to candidates that reside in the following states that comprise the western region: AK, AZ, CA, CO, HI, ID, MT, NM, NV, OR, UT, WA, WY. Due to the COVID-19 pandemic, all staff travel has temporarily been halted; once it resumes, the Training Specialist will be expected to travel (within and outside the western region) approximately 1-2 times per month. The selected candidate must have a current driver's license and ideally have easy access to a major airport.

Position Roles and Responsibilities:

- Serve as a content expert and provide TTA on the MDT/CAC approach to child abuse investigations and interventions and NCA accreditation standards
- Design and deliver virtual and in-person training for MDT professionals, MDTs/CACs and chapters, with a particular emphasis on strong MDTs, MDT leadership, and building resilient and trauma-informed teams
- Work with the State Chapter Liaison to develop and deliver trainings as requested by State Chapters and prioritized by WRCAC
- Serve as the lead staff member on regional trainings, including work with consultants and WRCAC staff on training development, outreach, logistics, and submissions for DOJ approval
- Serve as lead on WRCAC special projects on topics such as increasing access to services for Native children and families
- Respond to technical assistance requests for information and resources submitted by email or through the WRCAC website
- Track trainings, TA activities, project efforts, and related performance measures through Salesforce, and compile data for required project reporting
- Actively engage in collaborative projects with VOCAA partners and, at times, serve as project lead (current collaborative projects focus on cross-agency communications, support to chapters, MDT leadership, and secondary traumatic stress)
- Participate in regional and national workgroups and events as appropriate
- Plan and facilitate (state and national) conference workshops and webinars on pertinent issues
- Contribute to WRCAC communication strategies, including a website and newsletters
- Participate in continuing education to ensure knowledge of current best practices in trauma and evidence-based practices in response to child abuse allegations

Position Requirements:

- Experience working within a CAC, state chapter, or as a member of an MDT agency responding to child abuse
- Extensive knowledge of the MDT model for child abuse investigations, children's advocacy centers, and related NCA accreditation standards
- Experience in team development and team facilitation
- Knowledge of and/or experience with instructional design, adult learning principles, participant engagement strategies as they relate to in-person and virtual trainings
- Demonstrated experience assessing and responding to technical assistance needs
- Self-starter with ability to work independently and as a team member
- Dependability in following through on projects within set timeframes
- Exceptional public speaking, communication and interpersonal skills (including one-on-one, in small groups and in large-audience presentations) and strong writing skills
- Strong organizational skills with high levels of attention to detail
- Strong project management skills and ability to balance multiple deliverables and deadlines
- Dependability and ability to work autonomously (particularly in a remote setting)
- Proficiency in Microsoft Office Suite and capacity to learn new applications quickly
- Masters degree in related field preferred
- Ability and willingness to travel up to 50% when travel resumes

This position is approved and funded by a grant provided through the U.S. Department of Justice (DOJ), Office of Juvenile Justice and Delinquency Prevention (OJJDP), and is contingent upon receipt of continued funding by DOJ.

Please email wrcac@rchsd.org for instructions on how to apply for this position through the Rady Children's Hospital Human Resources system.

Applications will be reviewed as they are received; applicants are encouraged to apply by Friday, September 17, 2021.