

Vestry Minutes

Meeting: Zoom

July 22, 2026

Vestry Members: Jane Foote ('27), Gael Grossman ('27), Anne Hamilton ('28), Bruce Hinkle ('28), Pam Janson ('27), Jason Price ('28), Bev Siirila ('29), Minerva Melville ('29)

Present: Gael Grossman, Anne Hamilton, Bruce Hinkle, Pam Janson, Jason Price, Bev Siirila, Minerva Melville, Jane Foote

Absent:

Opening

- Check-in
- Minerva informed vestry she will not be able to continue with term and is stepping down effective immediately.
- Prayer – Anne

Collect for the 7/22: Almighty God, whose blessed Son restored Mary Magdalene to health of body and of mind, and called her to be a witness of his resurrection: Mercifully grant that by your grace we may be healed from all our infirmities and know you in the power of his unending life; who with you and the Holy Spirit lives and reigns, one God, now and forever. *Amen.*

- Approve Minutes – June 17, 2026: Gael motioned to approve, Pam seconded. Motion approved unanimously
- Minutes from 7/10/2026 email: motion to approve Position Posting Documents : Anne motioned to approve, Gael seconded. The motion passed unanimously.

Mission & Discussion

From Executive Session discussion: Jane Moved to advise Search Committee to post Three-Quarter Time position, Pam seconded. The motion passed unanimously.

- Preaching scheduled through November. Anne looking to keep supply priest scheduled through December if there is no or minimal response to job posting

- Care Team Updates - Minerva. With Minerva stepping down looking for new liaisons for her ministries.
- Faith & Advocacy - Jane stepping down from committee due to Jr. Warden responsibilities. Plan for Social Justice Jar in place through end of year
- Reminder - Safe Church Training – Scheduled for Saturday September 12th (9-3pm) – Save the date.
- Follow-up from last meeting:
 - Recruiting Vestry & other member participation for Ushers/Closers, Counters - Added to Action Items to keep in mind.

Information & Decisions

- Tenant Updates – Jane, Pam
 - Inspections: Have plumber information to contact to install air gap in food preparation sink. Needed for tenant licensing. Also to fix toilet in girls bathroom. Gathering & submitting information to prep for Fire inspection.
 - Lease Management Guide – Anne: Setting up procedures to maintain agreement through lifetime of lease. Will have folder to document items needed for tenant to move in
 - Transition: Pam spoke with inspectors, they feel there should not be any issues. August plan will be focused on setting up workspace and passing inspections with a goal to open and start enrollment in September.
- Website Update – Anne: updates in process
- Building & Grounds Updates:
 - Painting Update - Jane: Everything but sanctuary is completed.

Follow-up to items from last meeting:

- Electrical Panels next steps? – Bruce all mapped out, copies available
- Emergency lights in sanctuary, fellowship hall - Bruce sanctuary replaced, hall repaired
- Water fountain update – Bruce: plumber getting parts to repair/install
- Zoom status/Spectrum router swap status - Bruce to re-visit
- Any items needing handling while Junior Warden on Vacation? Pam to help coordinate with painters
- Financial Report – Bruce

Files - Profit & Loss: pledges lower than monthly budget but ahead of yearly budgeted total. Expenses below budget

Balance Sheet: available funds increased over last month, for building fund painting costs reflected. Anonymous donor paid for water fountain instillation

Financial Reports accepted by acclimation.

Accomplishments

- Search Committee profile approved, posting pending
- Painting progress - complete, except Sanctuary
- Worship Leader: Gael & Jane have passed class. Gael is certified. Jane pending Safe Church training will be certified
- Supply priests secured through Nov.
- Joe LaVela returned as supply priest

Review Action Items & Next Steps

- Review & Update Action Items
- Next Vestry Meeting: August 19th on zoom
- Next Prayer – Jason