United Way of Henry County & Martinsville
Day of Action Guidelines and Participation Form

Background

Day of Action is United Way of Henry County & Martinsville's hallmark event officially kicking off our annual Campaign Drive. The event offers opportunities for our 200 or so volunteers to come together on one day to complete numerous community projects defined by our nonprofit organizations, school systems and government agencies.

This year's event is set to begin **Friday, September 14, 2018, at 8 a.m.** with United Way's Campaign Kick-Off Breakfast.

For this event to be successful, your participation is needed. We're looking for unique opportunities to mobilize the community around and use local caring power to create lasting impact in Martinsville and Henry County. Do you have a project or idea that will improve your work or capacity, better our community, or help those in need? Let us know!

It is that simple, yet that powerful.

Participation Guidelines

To offer volunteer activities, your entity must be a nonprofit organization, government agency or school system; and for us to secure volunteers adequately on your behalf, **we need the accompanying Participation Form completed and returned to us by Monday, August 20, 2018, close of business, if possible.** You will have assigned volunteers no later than Wednesday, September 5, 2018. You also will be able to monitor all community projects and assignments on our website, UnitedWayofHCM.org.

In the past, community projects have included painting, yard work or landscaping, electrical work, cleaning and mailings. Employers may sponsor various drives, such as the collection of food for Grace Network and The Salvation Army and school supplies for school systems and/or children books for Smart Beginnings. Additional ideas might include preparing kits (hygiene kits, literacy kits, dental kits, baby bundles, meal kits), building emergency food boxes, and more. Do you have a new or different idea you believe will improve our community? We'd love to know that too!

If applicable, supplies and materials must be identified and plan in place on how these items will be secured. Projects to benefit individuals, such as a home repair, will be considered on a case by case basis.

United Way Responsibilities

We will promote and encourage participation in all projects submitted for consideration within our extensive volunteer network. We will supply all entities with volunteer contact information so that you are in a position to communicate directly with assigned volunteers prior to and during Day of Action. We also will keep all community projects and assignments update on our website, UnitedWayofHCM.org. You will receive regular email updates.

Participation Form

Immediately following this page is a Participation Form. Please complete and return to Julia Hollandsworth by Monday, August 20, 2018, close of business, by emailing, JHollandsworth@UnitedWayofHCM.org, faxing, 276.638.6196 or mailing to:

United Way of Henry County & Martinsville
P. O. Box 951
Martinsville, VA 24114

Questions?
Contact Julia Hollandsworth at JHollandsworth@UnitedWayofHCM.org or 276.403.5868.

2018 Day of Action Participation Form

Agency Name: _____

Address: _____

Day of Action Contact: _____ Phone: _____

Email: _____Project or Sponsor Drive Name: _____

Project or Sponsor Drive Description: _____

_____

_____

Project/Sponsor Drive Address: _____

If a Project, please complete the following:

- Number of Desired Volunteers: _____Preferred Starting Time: _____
- Estimated Time Required: _____ Special Skills Needed: _____
- What materials and supplies will you provide? _____
- What materials and supplies would you like volunteers to provide? _____

If a Sponsored Drive, please complete the following:

- What items do you need?
  _____
- Will you be able to pick up collected items on Day of Action? ☐ Yes ☐ No

If no, please call Julia Hollandsworth, 403-5868, to coordinate the logistics.

Does your agency have liability insurance to cover volunteers? ☐ Yes ☐ No

Does your entity have restrictions regarding media, photos and videos? ☐ Yes ☐ No

If yes, please explain: _____

_____

_____

Thank you for supporting Day of Action. Please return by mailing, emailing or faxing to:
United Way of Henry County & Martinsville
P. O. Box 951 ▪ Martinsville, VA 24114
JHollandsworth@UnitedWayofHCM.org ▪ Fax: 276.638.6196