

APPENDIX #01: Docket

PRESBYTERY OF CAYUGA-SYRACUSE
February 9, 2019 Stated Meeting
First Presbyterian Church
118 Arch Street, Chittenango, NY 13037

Childcare is available by reservation. RSVP to the church office (firstpres118@gmail.com, 315-687-7355) by **Tuesday, February 5 for childcare.**

Limited internet service will be available at this meeting. The cost for lunch will be \$7.00 payable at registration.

The offering collected during worship will support the CNY Food Bank.

We welcome Elder Chris Burger as our Stated Clerk Pro-Tem for this meeting. Chris is one of two co-clerks for the Presbytery of Susquehanna Valley.

We also welcome Dr. Lori Klivak, Director of Senior Services at InterFaith Works of CNY. Lori will make a presentation on the One to One Program that serves elder orphans in the greater Syracuse area. InterFaith Works has received \$8000 in Mission Initiative and Benevolent Care grants from Presbytery, and they requested this opportunity to say thank you to Presbytery, to interpret the value of this program, and to offer their expertise to local congregations.

Requests to be excused, as well as names of new elder commissioners requesting nametags, may be sent to lsruss@aol.com.

The meeting may be recorded and pictures taken.

Directions: Parking is available alongside the church and on either side of North Street. Enter up the stairs through front door facing North Street. For mobility concerns, enter through the door on the right at ground level. There is a lift just inside this door. Registration will be in the room to the left through the Narthex. Look for signs.

<http://cayugasyracuse.org/index.php/blog/our-next-stated-meeting/>

- 8:30 am Registration - Prayer requests may be left at the registration table. A chaplain of the day will be available.
- 8:45 am Q&A session on Proposed Amendments from GA R&O Task Group
- 9:30 am Gathering of the People of God Rev. Shawn Reyburn
Declaration of quorum (*a minimum of five ministers who are members of the Presbytery, and five elders, from five different congregations*)
Introduction of Stated Clerk Pro-Tem
Appointment of Recording Clerk – CLP Gail Banks **VOTED**
Presbytery constituted with prayer
Welcome by Host Church Rev. Charles Vollmer
Introduction of first-time ministers and elder commissioners
Seating of corresponding members
Welcome of Guests

9:50 am Worship of the People of God with Communion

11:00 am Work of the People of God

Adoption of the docket **VOTED**

Approval of Minutes of the November 3, 2018 Presbytery Meeting **VOTED**

Moderator's Report

Rev. Shawn Reyburn

Report of the Leadership Team – Part 1

Elder Linda Russell

Special Report from Interfaith Works

Dr. Lori Klivak

CNY Missional Structures Working Group

Rev. Tom Oak

12:00 pm Gathering around tables for Fellowship and Lunch

1:00 pm Work of the People, continued

Report on Amendments from 223rd GA

Elder Jill Fandrich

Report of the Leadership Team – Part 2

Elder Linda Russell

Future of Presbytery Leadership

Recommendation R-1

That Standing Rule 2.03 remain as written:

“The Moderator of Presbytery shall be elected for a two (2) year term, without renewal, and shall have authority and responsibilities according to G-3.0104; shall be a member of the Leadership Team without Vote; and shall have responsibility to speak on behalf of the Presbytery.” **VOTED**

And that Standing Rule 2.04 be amended to read as follows:

“The Vice Moderator of Presbytery shall be elected for a two (2) year term, without renewal, ~~concurrent with the Moderator of Presbytery~~ **and which shall not run concurrent with the Moderator.** In the absence or at the request of the Moderator of Presbytery, the Vice Moderator may discharge any or all of the functions of the Moderator. **VOTED**

Recommendation R-2

That Article VI of the Bylaws be amended as follows to allow for members of the Leadership Team to be elected to two successive three-year terms:

The Leadership Team of the Presbytery is what has at various times been described as “The Council, The General Council, The Executive Committee, etc.” The Leadership Team shall consist of 15 individuals, each of whom shall be a member of one of our churches or of the Presbytery, and who shall be elected for a three (3) year term, **and who shall be eligible for reelection to a second three-year term up to six consecutive years of service, after which they shall be ineligible for election to the Leadership Team for a period of one year. In the case of**

an individual elected to fill out parts of multiple terms, the maximum number of consecutive years of service shall be six years followed by a year of ineligibility. ~~without possibility for immediate renewal with the exception that under extenuating circumstances, should Presbytery deem it necessary or prudent, Presbytery may vote to extend the term of an officer for up to one additional year.~~ In addition, One member, between the ages of 16 and 21 inclusive, shall be elected by the Leadership Team, upon nomination by the appropriate Work Group, to serve for a period of one (1) year. Following the example of the particular churches, the Leadership Team shall serve as “session” and “trustees” of Presbytery. The Leadership Team members are therefore elected to serve with all responsibility as The Trustees of the Presbytery. Only such members who are of the age of majority as defined by the State of New York may vote on corporate matters as a Trustee. In all other business before the Leadership Team, they serve as full members. Under extenuating circumstances, should Presbytery deem it necessary or prudent, Presbytery may vote to extend the term of an officer for up to one additional year.

The Presbytery Moderator, Vice Moderator, Stated Clerk, and Treasurer shall be ex officio members of the Leadership Team, with Voice and without Vote. **VOTED**

Ministry Work Group: Rev. Lorrie Cooney
“COM Work Group”
Church liaisons

Report of the Nominating Committee Elder Donna Hunt

Report on Synod Mission & Ministry Commission Elder Vic Jenkins

Greetings from Triennium Registrar Elder Leigh Anne Herd

Report of Communications Coordinator Sarah Buckshot

Sharing of Good News from Congregations & Worshipping Communities

New Business

2:15 pm People of God depart
Resolution of Thanks to our Hosts
Closing Prayer
Charge and Benediction

2:30 pm Adjournment

Go in Peace!

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Dates to Remember:

2019:

February 15	Triennium names to Leigh Anne Herd @ laherd02@gmail.com .
May 14	Presbytery Meeting at Presbyterian Church of Otisco
August 13	Presbytery Meeting at Faith United Church of Oswego
November 2	Presbytery Meeting at First PC of Baldwinsville

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APPENDIX #02: Minutes of the November 3, 2018 meeting

**MINUTES of the PRESBYTERY OF CAYUGA-SYRACUSE
STATED MEETING November 3, 2018
United Church of Fayetteville, New York**

The Presbytery of Cayuga-Syracuse held a Stated Meeting on Saturday, November 3, 2018 at the United Church of Fayetteville, New York. The body gathered at 9:00 a.m. for a time of learning about and experiencing the role of jazz music in worship under the leadership of the Rev. Bill Carter, pastor of First Presbyterian Church, Clarks Summit, PA.

The meeting was called to order at 10:00 AM by teaching elder Shawn Reyburn, Moderator, who opened with prayer.

Gathering of the People of God:

Moderator Reyburn introduced Rev. Jeremy Campbell, Stated Clerk for Elizabeth and Newton Presbyteries in New Jersey. Elder Linda Russell, Chair of the Leadership Team, made a motion that Jeremy Campbell be named Stated Clerk Pro-Tem. Motion was seconded and **voted APPROVED**. Elder Russell then made a motion that Elder/CLP Gail Banks be named as Recording Secretary. Motion was seconded and **voted APPROVED**.

Moderator Reyburn declared a quorum was present, attested by the Stated Clerk.

The Moderator then introduced Rev. Dr. Linda Even who welcomed all present on behalf of the host church. First-time ministers and commissioners were introduced and welcomed. Corresponding members were introduced and seated, and guests were also welcomed.

At the suggestion of our Stated Clerk, a motion was made, seconded and **voted APPROVED** that the following persons be given Temporary Membership in our Presbytery for the terms of their contracts: Interim Rev. Louise Barger, Fulton; Interim Rev. Anne Marie Meyerhoffer, Marcellus; and Interim Rev. Deborah Johnson, Oswego.

The Presbytery then gathered for worship.

The Rev. Bill Carter brought his "Presbybop Music" to the worship service and gave an inspiring message. The Rev. Dr. Linda Even officiated the Sacrament of the Lord's Supper.

Following worship the body gathered for the Work of the People of God.

Moderator Reyburn called for a motion to approve the docket. With the addition of the All Saints' Celebration, the Records and Overtures Work Group report, and the Communications Coordinator's report, the motion was made, seconded and **voted APPROVED**.

The Moderator then asked for approval of the Consent Agenda. It was asked that item #2 (Nominating Committee) and Recommendation R-4 from the Leadership Team Report be pulled, thus leaving the following items in the Consent Agenda: #1 (Approval of the minutes of the August 14, 2018 Presbytery meeting; #3 (Leadership Team report items A-1 through A-25); and #4 (Leadership Team recommendations R-1, R-2, R-3, R-5 and R-8). A motion was made and

seconded and the Consent Agenda was **voted APPROVED AS AMENDED**. It was noted that the 2019 Budget (R-8) was included under the Consent Agenda but that questions would be entertained later in the meeting. No questions were asked. The Leadership Team report covering items A-1 through A-25 and recommendations R-1 through R-8 is included in these minutes as **APPENDIX A**.

Leadership Team Chair, Elder Linda Russell, and Rev. Tom Oaks, chair of the Visioning for the Future Work Group, reported on the CNY Missional Structures Working Group that includes the Presbyteries of Northern New York, Utica, Susquehanna Valley and Cayuga-Syracuse. Linda encouraged anyone interested in participating with this work group to contact her. They then addressed plans to seek Presbytery leadership including re-naming the position to Resource Presbyter in the context of our CNY Presbyteries Partnership and the work of the proposed CNY Missional Structures Working Group.

A question was raised about Presbytery's search for a Stated Clerk. Linda reported that the search is on-going, reassuring the body that in the meantime assistance is available from the Synod's Stated Clerk as well as the Stated Clerks in our neighboring Presbyteries.

Elder Russell then called Rev. Garrett Anderson, Chair of the Ministry Work Group (MWG), to address **recommendation R-4** [Appendix A] that Presbytery commission the MWG to receive new permanent members into Presbytery, with the stipulation that all actions be reported to the Leadership Team and Presbytery. Following discussion, the recommendation was **AMENDED** to add "to receive new permanent members previously ordained by PC(USA) or other denominations" so that the final recommendation read: "That Presbytery commission the Ministry Work Group to receive new permanent members who are previously ordained into the Presbytery, with the stipulation that all actions be reported to the Leadership Team and Presbytery." The amended recommendation was moved, seconded and **voted APPROVED**.

Garrett next addressed **recommendation R-6** [Appendix A] that Presbytery concur with the vote of the First Presbyterian Church of Skaneateles taken at a congregational meeting held at the church on October 21, 2018 to dissolve the pastoral relationship between the church and the Rev. Dr. Craig Lindsey effective November 11, 2018. Discussion was held including that the Ministry Work Group (MWG) is seeking a Bridge Pastor while the congregation will be searching for an Interim Pastor; and assurance was given that the MWG is handling Pastor-to-Pastor care for Rev. Lindsey. A motion was made, seconded and **voted APPROVED**.

Garrett then addressed **recommendation R-7** [Appendix A] that the Presbytery concur with the action of the First Presbyterian Church of Skaneateles to confer the status of Pastor Emeritus on the Rev. Dr. Craig Lindsey. After discussion, a motion was made, seconded and **voted APPROVED**.

The MWG stressed that all churches are required to have a Child/Youth Protection Policy in place. The Boundary Awareness Training by Dr. David Olsen that took place at First Presbyterian Church, Liverpool on October 24 was well received. A Pastors' Retreat will be held November 14-16 at Christ the King Retreat Center; and a Saturday Morning with Ray Jones open to pastors and laity will be held at Pebble Hill Church, November 17, 9AM-12Noon.

Leadership Team Chair, Linda Russell, thanked Presbytery for the opportunity to attend the Mid Council Leaders Gathering in Chicago in October and reported that it was a valuable experience for both networking and gathering information regarding the work of a Stated Clerk. She described how attendees also engaged in a one-day experience led by Gregory C. Ellison II in “Fearless Dialogues” which focuses on “creating unique spaces for unlikely partners to engage in hard heartfelt conversations that see gifts in others, hear value in stories, and work for change and positive transformation in self and other.”

The body then gathered around the table for fellowship and lunch.

As the body reconvened in the sanctuary, Moderator Reyburn led a meaningful All Saints’ Celebration, uplifting all churches in the Presbytery of Cayuga-Syracuse by the lighting of candles and prayer.

Upon reconvening for the work of the people, Leadership Team Chair, Linda Russell, reported for the Nominating Committee Chair, Elder Donna Hunt, who was unable to be present. The recommendation from the Nominating Committee that had been pulled from the Consent Agenda (**Appendix A, item R-2**) was now put before the body. The recommendation to elect Elder Roger Dilmore (Auburn-Westminister) to Presbytery’s Permanent Judicial Commission, Class of 2019, was presented. A time for additional nominations was given. Hearing none, a motion was made, seconded and **voted APPROVED** to close the nominations. The recommendation to elect RE Roger Dilmore to the Permanent Judicial Commission Class of 2019 was moved, seconded and **voted APPROVED**.

The Nominating Committee reported that it is seeking seven persons for the Leadership Team, two for the Class of 2021 and five for the Class of 2022; an additional five members for the Nominating Committee itself; a delegate to the Synod Mission and Ministries Commission for 2019-2020; delegates for Synod Assembly in 2020; and a candidate for Presbytery Treasurer to replace Gordie Howard at the end of May. Persons who are interested, or know of someone willing to participate, were invited to contact the Nominating Committee Chair, Donna Hunt.

Elder Russell then presented the report of the Records and Overture (R&O) Work Group on behalf of Rev. Sandy Sanderson, chair of R&O, that ten sessions were held in October and November for the **annual review of session minutes and records**. 20 churches had their churches’ minutes and records read and approved (Amboy Belle-Isle, Auburn-First, Auburn-Westminister, Cazenovia, Chittenango, Collamer, DeWitt-Pebble Hill, Fulton, Liverpool, Marcellus, Mexico, Onondaga Hill, Oswego, Otisco, Parish-New Hope, Skaneateles, Syracuse-Park Central, Syracuse-Westminister, Weedsport, and Whitelaw). Minutes and records for 17 churches were not submitted, and therefore not read (Aurora, Baldwinsville, East Syracuse, Fayetteville, Hannibal, Jamesville, King Ferry, LaFayette, Morrisville, North Syracuse (Northminster), Port Byron, Scipioville, Sennett, Syracuse-Korean, Syracuse-South Valley, Syracuse-Robinson Elmwood, and Taunton).

The Work Group thanked host churches Auburn-First, Fayetteville, Fulton, Liverpool and Syracuse-Westminister for their hospitality; Jill Fandrich, Steve Plank, Susan S. Smith and Linda Harrington for their assistance with the reading sessions; and all the clerks of sessions who participated in the review process.

The Records and Overtures Work Group announced they will assemble a small task group together to review the proposed amendments that came from the 223rd General Assembly. Recommendations from this task group will be shared with the Leadership Team and then brought to Presbytery for vote at the February 9, 2019 presbytery meeting. Folks who have a particular interest in serving with this group were invited to contact Rev. Sandy Sanderson or Linda Russell.

Leadership Team Chair, Linda Russell, drew attention to the written reports from our Commissioners to 2018 Synod Assembly, Rev. James Moore and Elder Bernie Epperson, who could not be present at this meeting. Both commissioners expressed great enthusiasm about their participation. The reports are **attached** as **APPENDIX B** and **APPENDIX C**.

Presbytery's Communications Coordinator, Sarah Buckshot, gave an overview of 'Best practices for promoting events' and handed out a flyer which included the following points:

1. Make a plan at least one month before an event.
2. Use all of your social media platforms.
3. Create an event poster and save as a .jpeg to post on social media. Posters should be clean, limited copy with answers to the 5 W's. Include cost, contact information and links.
4. Do not take a picture of the poster.
5. Create a Facebook event. Use previous event photos. Update often.
6. Invite everyone who likes your page to the event. Don't be shy.
7. Add event to local media—3 weeks before the event.
8. Facebook advertising works.
9. Gentle pressure relentlessly applied.
10. Ask members to share even if they can't attend.
11. Post event photos.
12. Post a thank-you.

Sarah then offered to make herself available to assist anyone who needs help in their church. Sarah can be reached at CaySyrNews@gmail.com to set up a time.

Sharing of Good News: A plea to volunteer at Vanderkamp was made, and the Godly Play program at Baldwinsville was described.

With no further business, the meeting concluded at 2:25 pm with a resolution of thanks to our hosts at the United Church of Fayetteville and a closing prayer led by Moderator Reyburn.

CLP Gail Banks, Cayuga-Syracuse, Recording Clerk
Minutes attested by:

Rev. Jeremy Clark
Stated Clerk Pro-Tem

APPENDIX #03: Summary of Proposed Amendments to the Book of Order Coming to Presbyteries from GA223 and Recommendations for the Presbytery of Cayuga-Syracuse to consider at its Stated Meeting Feb 9, 2019

From: LT Task Group—RE Jill Fandrich, Rebecca Wind (RE Commissioner), the Rev Diane Monger, (Minister Commissioner), Shavonn Lynch (TSAD)

Amendment - Affected BoO Section - Summary Description - GA Vote - Recommendation

18-A G-2.0401 The majority of members on a congregational nominating committee shall come from outside the session.

Committee: 54-0

Plenary 478-3

Affirmative

Rationale: *This revision clarifies ambiguous wording to specify that a nominating committee shall have a minimum of three members, with at least one an elder currently serving on session, and a majority being members-at-large (persons not currently serving on session). This is a helpful clarification and is consistent with past practice. We recommend approval. VOTED APPROVED.*

18-B.1 G2.0509 Congregations/PC(USA) entities may not employ Ministers of the Word and Sacrament who renounced jurisdiction during disciplinary proceedings as the accused. Ministers who wish to be restored to office must apply to the presbytery in which they renounced jurisdiction and resume disciplinary action.

Committee 45-3

Plenary 466-7

Affirmative

Rationale: *This is a continuation in a series of amendments from prior years to address situations where a minister renounces the jurisdiction of the PC(USA) while in the midst of a disciplinary proceeding. Renouncing jurisdiction then stops the proceeding because the denomination no longer has authority over the accused. This amendment would prohibit these individuals from then being employed (paid or volunteer) by churches or PC(USA) entities, without them applying to the presbytery in which they renounced jurisdiction and resuming the disciplinary action there. Although there are some procedural questions raised with the wording of this amendment, it does try to resolve a problem which could result in individuals avoiding disciplinary action and continuing to serve churches. We have some reservations about the procedural details, but because we feel it is a situation which needs addressed, we recommend approval. VOTED APPROVED.*

18-B.2 D-10.0401d Charges may continue to be filed (ie no time limit) against ministers who have rejoined the church after renouncing jurisdiction.

Plenary 478-2 Affirmative

Rationale: *This is a companion amendment to 18-B1 which sets no time limit for the continuation of charges being filed against ministers who have rejoined the church after renouncing jurisdiction. Because the Rules of Discipline Task Force is working on a complete overhaul of the "D-section," we felt that approving this amendment is a stop-gap measure which is being reviewed by the Task Force. We therefore recommend approval at this time. VOTED APPROVED.*

18-C G-3.0104 No congregation, session, presbytery, synod, or national office of the PC(USA), nor any individual acting on behalf of or in an official capacity, shall publicly endorse or oppose a candidate for public office.

Committee 31-24

Plenary 370-99

Negative

*Rationale: This amendment was proposed anticipating the possible repeal of the Johnson Amendment, a provision in the US Tax Code which prohibits charitable organizations, including churches, from endorsing or opposing political candidates in order to qualify for tax-exempt status. The Advisory Committee on the Constitution recommended disapproval of this overture for several reasons: (1) The Johnson Amendment has not been repealed or amended, so it is premature to address possible statutory changes, and (2) the PC(USA)'s long-standing foundational principles already address our freedom and our responsibility to express religious and moral views in public, individually and communally, to be witnesses in the public realm, and to advocate positions on public issues. This said, we agree with the stance of the PC(USA) that prohibits partisan political endorsements by the church or its leaders. We feel that this amendment is unnecessary at best, and potentially divisive and vindictive at worst. We recommend voting **against** it. **VOTED DISAPPROVED.***

18-D G-3.0306 Minister members of one presbytery who wish to work within the geographic bounds of another presbytery must receive annual permission from both presbyteries.

Committee 52-1

Plenary 442-13

Affirmative

*Rationale: This returns some language which was in the BoO prior to its major revision in 2011, providing a mechanism for seeking permission to labor beyond the geographic bounds of the presbytery wherein the Minister of the Word and Sacrament is a member. We recommend approval. **VOTED APPROVED.***

18-E G-3.0307 Tightens wording in the section describing a presbytery's responsibilities to be "pastor and counselor" by changing "pastors" to "Ministers of the Word and Sacrament" and "commissioned pastors" to cover "commissioned ruling elders."

Committee 52-0

Plenary 464-3

Affirmative

*Rationale: This amendment addresses some repetitive wording and corrects the section to use the now-preferred term "Ministers of the Word and Sacrament." The wording changes also correct an issue which implied that presbyteries are "pastor and counselor" only to installed pastors. We recommend approval. **VOTED APPROVED.***

18-F W-4.0202 Any baptized children who wish to participate in the Lord's Supper will be welcome at the table (ie no formal "first communion" required).

Committee 50-1

Plenary approved by voice vote

Affirmative

*Rationale: The previous wording of this section implied that churches should hold something akin to "first communion classes" before children could participate in the Lord's Supper. This new wording clarifies that children are to be welcomed first, while still ensuring that they receive ongoing instruction in the meaning and mystery of the sacrament. We recommend approval. **VOTED APPROVED.***

18-G D-2.0203b A sentence is added to state that sexual abuse shall be considered an offense for purposes of church discipline.

Committee 53-0

Plenary 416-13

Affirmative

Rationale: *This amendment was in response to a recent ruling by a PJC which effectively indicated that actions in violation of council's sexual misconduct policy are not under the jurisdiction of the Rules of Discipline unless those actions are explicitly specified as contrary to the Scriptures or the Constitution. This amendment does that. We acknowledge some concerns over singling out one particular violation of a particular policy, and whether this might infer that other unnamed violations are not contrary to the Scriptures or the Constitution. But, if this addresses a problem that this particular PJC ruling caused, and because the Rules of Discipline Task Force is reviewing the entire "D Section," we feel that approving this amendment is a stop-gap measure which will be given another look by the Task Force. We therefore recommend approval at this time. **VOTED APPROVED.***

18-H.1

18-H.2

D-10.0401b

D-10.0401c(1)

There shall be no time limit for bringing forth sexual misconduct charges. Also adds no time limit for bringing charges against a person who should have taken reasonable steps to minimize the risk.

Broadens the parameters of diminished capacity for consent in matters of sexual conduct to include minors (under 18) and "anyone without the capacity to consent."

Committee 47-1

Plenary 455-16

Affirmative

Affirmative

Rationale: *These changes originate from the Advisory Committee on the Constitution, so we felt that they are addressing necessary changes. At the same time, these may be impacted by the work of the Rules of Discipline Task Force, which will report to GA 224 in 2020. We felt that these should be approved now, as well as being addressed by the Task Force. We recommend approval of both. **VOTED APPROVED.***

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APPENDIX #04 – Leadership Team Report

Leadership Team Report Presbytery of Cayuga-Syracuse Stated Meeting February 9, 2019

Since papers distributed for the November 3, 2018 Stated Meeting of the Presbytery, the Leadership Team held meetings on November 29, 2018 and January 24, 2019.

The Leadership Team met on November 29, 2018 at Robinson Elmwood United Church.

Present: Bob Davenport (call in), Linda Even, Lynn Jacques, Mark Kasdorf (call in),

Tom Oak, Howard Rose, Linda Russell, Linda Van Buskirk, Nancy Wind

Excused: Karen Green, Gordie Howard (ex officio), Beth DuBois, Banu Moore, Diane Monger

Not present: Rita Hooper (ex officio), Shawn Reyburn (ex officio)

The Leadership Team met on January 24, 2019 at Robinson Elmwood United Church.

Present: Howard Rose, Linda Russell, Nancy Wind, Beth DuBois (call in 6:25pm), Lynn Jacques, Diane Monger, Bob Davenport, Tom Oak, Linda Van Buskirk, Rita Hooper (ex officio)

Excused: Gordie Howard (ex officio), Karen Green, Mark Kasdorf, Banu Moore, Linda Even

Not present: Shawn Reyburn (ex officio)

Actions taken on behalf of the Presbytery on November 3, 2018:

- A-1 Current financial reports as presented by Bob Davenport, Finance & Property Work Group chair, were **received and filed for audit**. [See attached.]
- A-2 Discussed parameters that should be considered in seeking a treasurer to succeed Gordie Howard.
- A-3 **Endorsed** the F&P Work Group suggestion that churches be contacted to gather stories on how they have made use of the Great Commission dollars (\$8,974.00) sent to each church in December 2015.
- A-4 **Approved** the following Benevolent Care grants: Amboy Belle Isle: \$400; Health Tapestry: \$1500; Interfaith Works: \$2000; Presbyterian Manor (Skaneateles): \$2000; Weedsport PC: \$100; Westminster Manor (Auburn): \$2000; Korean Church: no award. Total \$8000.
- A-5 **Approved** a position description for a full-time “**Resource Presbyter**” to serve as a colleague in ministry, facilitate community building, and support the ongoing initiatives of the Presbytery as we continue working with our sister presbyteries in Central New York to discern new possibilities for our missional structure(s). The Team set aside December 6 through December 20, 2018 as an “open comment” period for members of Cayuga-Syracuse before officially posting the position on other sites. [See attached.]
- A-6 **Accepted** an invitation to host to host Jimmie Hawkins, Director of the Office of Public Witness (PCUSA) in early June in conjunction with his visit to Union Presbyterian Church in Endicott (Susquehanna-Valley) for their Bicentennial

Celebration on June 9. LT requested the date of Monday, June 10, for proposed events in the afternoon in the Syracuse area and in the evening, with dinner, in Cayuga area. The planning team will consist of Linda Van Buskirk, convener, plus Nancy Wind and Diane Monger.

- A-7 Heard from the Records and Overtures Work Group that they will form a task group to prepare recommendations on the amendments coming from the 223rd General Assembly which they will present to presbytery for vote at the February 9, 2019 presbytery meeting. Task group members to include Jill Fandrich, convener, Sandy Sanderson, Diane Monger, Becky Wind, and Shavonn Lynch.
- A-8 Heard from the Ministry Work Group that they are currently working with ten churches in transition.
- A-9 Learned that two pastors from Cayuga-Syracuse attended the Ray Jones pastors retreat on “Missional Discipleship” and that three elders attended the Saturday morning program. Ray Jones is Acting Director: Theology, Formation and Evangelism in the office of Theology and Worship, Presbyterian Mission Agency (PMA).
- A-10 Received news that funding requests from the Korean Church and Morrisville Community Church for use of PMA restricted funds were denied by PMA due to insufficient money in the applicable GA funds.

Actions taken on behalf of the Presbytery on January 24, 2019:

- A-11 Received the report of the Finance and Property Work Group. 91% of 2018 per capita has been received; a new computer was purchased for the bookkeeper’s office and the cost is being split with Susquehanna Valley; and our current treasurer will continue his service through the audit review of the 2018 financials. Financial reports on per capita, the budget through 12-31-18, and a statement of financial position by fund were distributed for review. Reports will be **filed for audit**. [See attachments.]
- A-12 A letter from F&P chair, Bob Davenport, proposing new terms for the outstanding balance (\$16,740.79) of Auburn-First’s loan from presbytery was reviewed and **approved**.
- A-13 Tom Oak gave a report on the CNY Missional Structures Working Group. The four CNY Presbyteries (Northern New York, Utica, Cayuga-Syracuse and Susquehanna Valley) are working together to envision and “think outside the box” regarding new forms and structures of the presbyteries moving forward. Moderator Reyburn is contacting persons to identify 2-3 who will represent our presbytery and serve in this new CNY working group. Teaching elder Jenna Heery (at-large) has agreed to serve and Tom Oak will participate as a resource person for this working group.
- A-14 **Approved** the Ministry Work Group (MWG) recommendation that the “Negotiating a Dissolution Agreement” portion of Section 2-D, Appendix A (pages 59-60) of the COM/MWG Manual be amended as presented in the attachment to the docket mailing. [See attachment.]
- A-15 **Approved the** MWG recommendation that Teaching Elders Lorrie Cooney and Lorrie Day Anson be appointed as Co-chairs of the MWG for 2019.

- A-16 **Approved** the MWG recommendation that going forward this work group be known as the “COM Work Group” in order to facilitate communications with other councils and entities in the church which routinely continue to use the “COM” language.
- A-17 Received reports from the MWG on actions they took that must be reported to the Leadership Team and to Presbytery. As commissioned at the November 3, 2018 presbytery meeting, the MWG approved the following actions:
- Terms of Call for Rev. Stephanie Weaver, Robinson Elmwood United, beginning February 1, 2019. [See attached.]
 - A temporary supply pastor agreement between Scipioville and Rev. Pam Gnagy for service January 25, 2019 through May 1, 2019. [See attached.]
 - A one-year temporary supply pastor agreement between Chittenango and Pastor Charles Vollmer beginning January 1, 2019. [See attached.]
- A-18 MWG reported plans to remind all churches of their obligation to establish a child/youth protection policy, to provide examples for those who still need to create their policy, and to instruct all churches to send their policy to presbytery c/o lsruss@aol.com for the presbytery files.
- A-19 MWG reported that at the request of LT chair Linda Russell, they have identified three persons (TE Ginny Smith, TE Lorrie Cooney and RE Charles Albee) to assist in reviewing the COM/MWG paper files in the presbytery’s store room at 5811 Heritage Landing Drive, Syracuse, NY.
- A-20 MWG requested docket time at the February 9 presbytery meeting to talk about their church liaison plans.
- A-21 MWG reported plans to remind churches that they are obligated by New York State to establish a sexual harassment policy and to ensure that all church employees receive sexual harassment training by October 2019. This reminder, along with links to documents and resources, will be communicated to churches and pastors via the presbytery newsletters and will also be posted on the presbytery website.
- A-22 MWG is working with the following churches in transition: Baldwinsville, Fulton, Morrisville, Marcellus, Oswego, Scipioville, Skaneateles, and Syracuse-Westminster.
- A-23 MWG reported that MissionInsite (purchased in 2018 for \$1600) is being utilized by 14 churches plus Isaiah’s Table. A report by TE Scott Cupp, Presbytery Administrator for MissionInsite, was distributed with the docket mailing. [See attachment.]
- A-24 **Approved** sending presbytery’s PJC commissioners to a CNY Permanent Judicial Commissioner training event to be held in conjunction with Susquehanna Valley and Utica presbyteries, at United Presbyterian Church in Cortland on January 31, 2019 which will be led by Flor N. Vélez-Díaz, manager of judicial process in the Office of the General Assembly. Costs of \$20/person plus one-third of hotel and meals for Ms. Velez-Diaz to come from the Leadership Development budget line. PJC members from Cayuga-Syracuse include Roger Dilmore (Auburn-Westminster), Tina Casella (Fulton), Mary Anderson (Weedsport), Craig

- Williams (Park Central), James Moore (Auburn-First), Lorrie Cooney (Parish-New Hope) and Neil Rotach (King Ferry).
- A-25 **Approved** sending to Presbytery for their vote on February 9, 2019 recommendations from the Records and Overture WG task group (RE Jill Fandrich, Rev. Diane Monger, RE Becky Wind and Shavonn Lynch (TSAD)) on the proposed amendments coming from the 223rd General Assembly. Recommendations were “affirmative” for all the amendments except for 18-C for which they recommended voting “negative.” [See attached summary document.]
- A-26 Received reports from RE Linda Van Buskirk and Rev. Banu Moore on their recent experiences as **Exam Readers for ordination exams**. Both expressed the opinion that candidates were generally not well prepared for the exams, and not well prepared for beginning ministry.
- A-27 LT Chair Linda Russell expressed concerns about the search for a regular Stated Clerk for Cayuga-Syracuse, citing the need to reexamine expectations of a 10-hour position and/or the need to be willing to finance a more robust position. In the meantime, the LT Chair is still receiving assistance from the Stated Clerks of Synod and our sister presbyteries.
- A-28 LT Chair expressed concerns about identifying presbytery leadership going forward. It was noted that there is currently an imbalance in LT membership and a need to identify more pastors to serve on the LT. A robust discussion followed on the value of staggered terms for presbytery officers to ensure some continuity of presbytery experience, the value of having LT officers having some LT experience before assuming the office, the composition of the Leadership Team, term limits for LT members, how and when to elect LT officers, and a variety of steps forward which would require changes to the by-laws and/or standing rules. Following discussion, it was moved, seconded and **voted approved** to bring the **recommendations R-1 and R-2** to the February 9 presbytery meeting:
- A-29 Heard from Nominating Committee Chair, Donna Hunt, that the committee needs assistance and current Leadership Team members were strongly encouraged to help identify nominees for election to the LT classes of 2021 and 2022.

Recommendations to Presbytery from the Leadership Team:

- R-1 That Standing Rule 2.03 remain as written:
“The Moderator of Presbytery shall be elected for a two (2) year term, without renewal, and shall have authority and responsibilities according to G-3.0104; shall be a member of the Leadership Team without Vote; and shall have responsibility to speak on behalf of the Presbytery.”

And that Standing Rule 2.04 be amended to read as follows:

“The Vice Moderator of Presbytery shall be elected for a two (2) year term, without renewal, ~~concurrent with the Moderator of Presbytery~~ **and which shall not run concurrent with the Moderator**. In the absence or at the request of the Moderator of Presbytery, the Vice Moderator may discharge any or all of the functions of the Moderator.

Rationale:

Staggered terms for presbytery officers will help ensure some continuity of presbytery experience while still embracing new gifts and talents.

- R-2 That Article VI of the Bylaws be amended as follows to allow for members of the Leadership Team to be elected to two successive three-year terms:

The Leadership Team of the Presbytery is what has at various times been described as “The Council, The General Council, The Executive Committee, etc.” The Leadership Team shall consist of 15 individuals, each of whom shall be a member of one of our churches or of the Presbytery, and who shall be elected for a three (3) year term, ***and who shall be eligible for reelection to a second three-year term up to six consecutive years of service, after which they shall be ineligible for election to the Leadership Team for a period of one year. In the case of an individual elected to fill out parts of multiple terms, the maximum number of consecutive years of service shall be six years followed by a year of ineligibility.*** ~~without possibility for immediate renewal with the exception that under extenuating circumstances, should Presbytery deem it necessary or prudent, Presbytery may vote to extend the term of an officer for up to one additional year~~ In addition, One member, between the ages of 16 and 21 inclusive, shall be elected by the Leadership Team, upon nomination by the appropriate Work Group, to serve for a period of one (1) year. Following the example of the particular churches, the Leadership Team shall serve as “session” and “trustees” of Presbytery. The Leadership Team members are therefore elected to serve with all responsibility as The Trustees of the Presbytery. Only such members who are of the age of majority as defined by the State of New York may vote on corporate matters as a Trustee. In all other business before the Leadership Team, they serve as full members. ***Under extenuating circumstances, should Presbytery deem it necessary or prudent, Presbytery may vote to extend the term of an officer for up to one additional year.***

The Presbytery Moderator, Vice Moderator, Stated Clerk, and Treasurer shall be ex officio members of the Leadership Team, with Voice and without Vote.

Rationale:

The three-year restriction on its members poses a serious obstacle to the smooth functioning of the Leadership Team. Work of the presbytery is not simple. By restricting membership on the Leadership Team to three years, the presbytery is by default condemning itself to relatively inexperienced leaders. The restriction also limits the capacity of truly committed members to serve the presbytery by serving on the Leadership Team. The traditional Presbyterian way of renewable three-year terms followed by

one year of ineligibility has proven to be functional for the majority of Presbyterian churches.

Furthermore, the three-year restriction seems to express doubt regarding the honor and probity of Leadership Team members, which is offensive in view of the Theological and Operating Principles enumerated at the beginning of our bylaws, particularly the points listed under item 5 on page 2. Item 5 states: “This new creation **depends on** a) trust among ourselves; b) responsible behavior; c) encouraging fellowship; d) seeking communion; e) choosing to do mission and ministry together as the Church; f) being community; and g) making effective use of the social media revolution.” Restricting the renewal of the three-year term appears to be in direct contradiction of the principles under item 5. Presbytery should not undercut its own “Theological and Operating Principles” by so sharply restricting the ability of committed leaders to serve.

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APPENDIX #05: Financial Reports

**SUMMARY OF CAYUGA-SYRACUSE
PRESBYTERY FINANCES as of December 31, 2018**

**Prepared for February 9, 2019 Presbytery Meeting by Treasurer Gordie Howard
(Treasurer)**

1. **OUTSTANDING DEBTS.** The Presbytery has no long term debts.
2. **ANNUAL OPERATING BUDGET.** The annual operating budget of the Presbytery for 2018 is about \$156,000. That includes about \$47,000 in per capita that must be paid to General Assembly and the Synod. The Presbytery per capita rate for 2018 is \$35.22.
3. **PERMANENTLY RESTRICTED FUNDS.** The Presbytery has \$24,000 (gift from Fay Giddings) that is permanently restricted and must be used to support clergy education.
4. **OUTSTANDING LOANS.** The Presbytery has loaned \$30,000 to Auburn First Presbyterian Church. The balance is \$16,741.
5. **NET ASSETS.**

a. Benevolent Care Fund (To Support Elderly)	\$179,936
b. Fay Giddings (Clergy Education)	\$ 44,987
c. Endowment Fund (Supports Annual Budget)	\$529,424
d. Care Fund (Clergy Support)	<u>\$ 1,337</u>
	\$755,684
6. The Presbytery also has a **MISSION INITIATIVES FUND** of about \$407,000 which is permanently under the control of the Presbyterian Foundation that periodically provides income to the Presbytery for mission initiatives. The income from this fund is expected to be about \$16,500 per year.
7. Most of the **ENDOWMENT FUND** is invested to generate income to be used to reduce per capita required for the annual budget. In 2018, the Presbytery planned to use about \$29,000 from the Endowment Fund to support the annual budget. Since nearly \$60,000 of funds intended for Personnel in 2018 were not used, we did not use funds from Endowment to support the 2018 operating budget.
8. **INVESTMENTS.** The Presbytery has about \$650,000 invested almost equally between Vanguard index funds and Presbyterian Foundation Permanent Fund (can be used by Presbytery if needed). These funds are a part of, not in addition to, the net assets shown in item 5.

Cayuga-Syracuse Presbytery 2018 Budget as of 12/31/18				2018	As of
				Approved	12/31/2018
INCOME					
Per Capita				\$ 141,937	\$ 130,257
LESS: Reserve for unpaid Per Capita				\$ (13,692)	
Total Per Capita Income				\$ 128,245	\$ 130,257
Other Income					
Undesignated Funds from Investments				\$ 28,668	\$ 22,011
TOTAL INCOME				\$ 156,913	\$ 152,268
EXPENSES					
Total Per Capita Expense				\$ 47,675	\$ 47,262
Program					
Committee on Ministry				\$ 3,800	3802
Committee Prep. of Ministry				\$ 500	0
Early Ministries Institute -Synod				\$ 450	400
Leadership Team				\$ 2,000	1748
Leadership Development				\$ 1,000	217
Mileage Non-staff				\$ 100	0
Presbytery Meetings				\$ 200	256
Total Program Expenses				\$ 8,050	\$ 6,423
Administrative					
Rent(Storage at Synod Office)				\$ 1,200	1200
Liability Insurance				\$ 2,145	2118
Telephone				\$ 2,000	436
Website /Internet Access				\$ 3,448	1883
Equipment /Maintenance and Repairs				\$ 250	278
Supplies				\$ 500	816
PO Box rental				\$ 500	
Postage				\$ 150	64
Audit - External				\$ 3,000	3300
Bookkeeping assistance				\$ -	0
Contract Services Bookkeeper				\$ 8,000	9126
Payroll Service				\$ 600	113
Unbudgeted Items/ Misc. Expense				\$ 600	412
Total Administrative				\$ 22,393	\$ 19,746
Human Resources					
Stated Clerk/Communicator (part-time SC in 2018)				\$ 18,600	\$ 12,286
Communications Coordinator				\$ -	\$ 6,551
Human Resources reserve				\$ 60,000	0
Total Human Resources				\$ 78,600	\$ 18,837
TOTAL EXPENSES				\$ 156,718	\$ 92,268
TOTAL BUDGET (Income - Expenses)				\$ 195	\$ 60,000
Other Spending					
1. Mission Initiatives \$15,000					
2. Fay Giddings Grant of \$3,000					
3. Benevolent Care Grants totaling \$8,100					
4. Youth Connection expenditure of \$1,000					

December 2018 Per Capita Report

[Green = Paid in full. Pink = Did not report to GA so membership was taken from preceding year.]

PIN #	Church	2016 Mem.	Per Capita Apport.	Per Capita Pd to Date	% Paid Per Capita
5924	Amboy Belle	28	\$986.16	\$986.16	100%
5400	Auburn First	99	\$3,486.78	\$1,743.40	50%
9454	Auburn Westminster	203	\$7,149.66	\$7,149.66	100%
5404	Aurora	41	\$1,444.02	\$1,444.02	100%
5923	Baldwinsville	225	\$7,924.50	\$7,924.50	100%
5927	Cazenovia	253	\$8,910.66	\$8,910.66	100%
5928	Chittenango	141	\$4,966.02	\$4,966.02	100%
10355	Collamer	83	\$2,923.26	\$2,923.26	100%
5929	Dewitt Pebble Hill	208	\$7,325.76	\$7,325.76	100%
10070	East Syracuse	115	\$4,050.30	\$4,050.30	100%
5932	Fayetteville	120	\$4,226.40	\$1,955.00	46%
5933	Fulton	37	\$1,303.14	\$1,303.14	100%
5934	Hannibal- God's Vision	16	\$563.52	\$563.52	100%
5936	Jamesville	68	\$2,394.96	\$2,394.96	100%
5412	King Ferry	27	\$950.94	\$950.94	100%
5937	LaFayette	129	\$4,543.38	\$4,543.38	100%
5938	Liverpool	138	\$4,860.36	\$4,860.36	100%
5939	Marcellus	146	\$5,142.12	\$5,142.12	100%
5940	Mexico	43	\$1,514.46		0%
9633	Morrisville	102	\$3,592.44		0%
5957	Northminster	167	\$5,881.74	\$5,881.74	100%
11123	Oswego- Faith United	53	\$1,866.66	\$1,866.66	100%
5955	Otisco	55	\$1,937.10	\$1,937.10	100%
11724	Parish/Hastings	20	\$704.40	\$704.40	100%
5415	Port Byron	22	\$774.84	\$164.36	21%
5416	Scipioville	71	\$2,500.62	\$2,501.24	100%
5417	Sennett	43	\$1,514.46	\$1,410.22	93%
5944	Skaneateles	507	\$17,856.54	\$17,856.54	100%
11006	Syr- Korean	107	\$3,768.54	\$2,000.00	53%
5954	Syr- Onon. Hill	122	\$4,296.84	\$4,296.84	100%
5951	Syr- Park	113	\$3,979.86	\$3,979.86	100%
15117	Robinson-Elmwood	187	\$6,586.14	\$6,586.14	100%
15004	Syr- South Valley	52	\$1,831.44	\$1,831.44	100%
4131	Syr- Westminster	54	\$1,901.88	\$1,901.88	100%
0640	Taunton	83	\$2,923.26	\$2,923.26	100%
5419	Weedsport	64	\$2,254.08	\$2,254.08	100%
5926	Whitelaw	88	\$3,099.36	\$2,531.25	82%
	Totals	4030	\$141,936.60	\$129,764.17	91%
Extra	Isaiah's Table			\$493.08	

Statement of Financial Position by Fund
 December 31, 2018

PRESBYTERY OF CAYUGA-SYRACUSE							
STATEMENT OF FINANCIAL POSITION BY FUND							
December 31, 2018							
	Operating & Endowment Funds	Benevolent Care	**Fay Giddings	Care Fund	Youth Connections	*Mission Initiatives	Total
CURRENT ASSETS:							
Checking	\$ 62,293	\$ 385	\$ 11,834	\$ 1,337	\$ 5,915	\$ 34,752	\$ 116,516
Investments-PILP	\$ 10,000						\$ 10,000
Investments-Vanguard	\$ 237,949	\$ 89,551	\$ 8,942				\$ 336,442
Investment - Pres. Foundation	\$ 200,153	\$ 90,000	\$ 24,211				\$ 314,364
Accounts Receivable	\$ 11,926	\$ -	\$ -			\$ -	\$ 11,926
Total Current Assets	\$ 522,321	\$ 179,936	\$ 44,987	\$ 1,337	\$ 5,915	\$ 34,752	\$ 789,248
OTHER ASSETS:							
Loans Receivable (Auburn First Presbyterian)	\$ 16,742						\$ 16,742
* Investments-Pres. Foundation-Mission Initiatives						\$ 369,251	\$ 369,251
* Investments-Pres. Foundation-N Weil Fund						\$ 37,677	\$ 37,677
Total Other Assets	\$ 16,742	\$ -	\$ -	\$ -	\$ -	\$ 406,928	\$ 423,670
LESS LIABILITIES	\$ 9,639						\$ 9,639
TOTAL ASSETS	\$ 529,424	\$ 179,936	\$ 44,987	\$ 1,337	\$ 5,915	\$ 441,680	\$ 1,203,279
* These funds are part of Presbyterian Foundation Permanent Fund and are not available to Presbytery. Presbytery gets income from these funds quarterly. Investment Return from these funds is to be used for missions.							
** \$24,211 of Fay Giddings Fund is permanently restricted. Fay Giddings Fund is to be used for clergy education.							

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Appendix #06: Report of Synod Commissioner ruling elder Victor Jenkins

**Report on the Synod of the Northeast Mission and Ministry Commission
January 25-26, 2019**

To: Presbytery of Cayuga-Syracuse, Stated Meeting February 9, 2019
From: Elder Victor Jenkins (Baldwinsville)

On January 25-26, 2019 I attended a gathering of the Synod of the Northeast Mission and Ministry Commission in Albany, the first of three meetings in 2019.

I was assigned to the Mission Working Group (MWG) and participated in awarding five grants totaling over \$66,000. An Ecumenical Support grant for \$500 was awarded to the New Song Ecumenical Choir which gathers members from and serves churches in New York and New Jersey.

The four Innovation & Emerging Gospel Community Grants went to:

***C.A.F.E. para el Alma, Presbytery: New Brunswick, \$15,000**

C.A.F.E. para el Alma is an emerging gospel community whose Spanish acronym stands for Comunion, Amor, Fe, Esperanza (Communion, Love, Faith, Hope), the four components of the basic structure of Christian life. This EGC serves the diverse Spanish-speaking community in the Trenton, NJ area who struggle to belong and face many challenges.

***Martin Luther King Jr. Community Presbyterian Church, Presbytery: Southern New England**

\$20,000 (Year 2). This grant supports the revitalization/restart of a historic Black congregation in Springfield, MA. After surviving for many years without regular pastoral leadership or support from the presbytery, this community is embarking on a new journey together, and with the presbytery, to explore the possibilities that lie under the surface for new vitality, new life, and new opportunities for service in the community.

***Twenty Thirty Dream Hub, Presbytery: New York City, \$19,280**

A new endeavor of the [First Presbyterian Church of Jamaica, Queens](#), the Twenty Thirty Dream Hub will be a center of 20-somethings and 30-somethings in the Southeast Queens area empowering each other to live out their God-given dreams and visions. Adulting is better when you adult together, so the 20/30 Dream Hub hosts “Adulting 101” workshops on topics such as financial literacy, small business development, setting goals, mental and physical wellness, and other essential life skills. The centerpiece will be a co-working space for young adult entrepreneurs and innovators making entrepreneurship more accessible in Jamaica & Southeast Queens.

***Walking Together & Walking With Me, Presbytery: Northern New England, \$12,000
(Year 2)**

Recognizing that formalized support for grief arising from the death of a loved one is a significant but often overlooked need, and that the programs that do exist are often time-bounded while grief is a long-range and ongoing process, the [Londonderry Presbyterian Church](#), through its pastor Karla Dias, felt called to form a ministry to provide ongoing support through community and care.

Due to market volatility, by the decision of the Commission the MWG is limiting the awards funded in the first half of 2019 and anticipates postponing its major Innovation & Emerging Gospel Community Grant review cycle from May (April deadline) to September (early September deadline). The current policy is up to \$20,000 a year for up to 2 years. I did suggest that a member of the Mission Working Group and someone from an organization being funded should meet face-to-face before a second round of funding occurs. I would hope to get ideas to help us with projects and potential funding.

The Synod is creating a Diversity council which plans to start meeting soon to look at ways to reach and serve diverse congregations especially those in New Jersey. The Synod Moderators conference was recently held in Montgomery, Alabama where attendees toured the national Lynching museum. Discussions were also held on moving forward with contacts in Cuba. One of the better statements I heard during this gathering was Synod Leader Harold Delhagen's emphasis on the need to move "from governance to engagement." (I look for more hands-on ministry with slightly less reflection.) I appreciated the two nice worship services led by Leslie Lathan, and I found the entire experience a learning one.

Respectfully submitted,

Elder Victor Jenkins
First Presbyterian Church, Baldwinsville, NY

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