



NATIONAL OFFICE

654 13th Street #2 | Oakland, CA 94612 | (510) 903-1809

## JOB OPENING: Organizing Director

Seeking a nonprofit Organizing Director to expand Black Cornerstone Project's membership base and increase community engagement.

*Center for Story-based Strategy (CSS) is a national movement-building organization dedicated to harnessing the power of narrative for social change. Website: [storybasedstrategy.org](http://storybasedstrategy.org)*

*Black Cornerstones Project is a fiscally sponsored project of CSS. Black Cornerstones Project (BCP) is a community engagement project that emboldens Black Stories, amplifies Black Voices, and carves out bold and amazing Black Spaces. BCP is looking to build collective power in Black communities in Chicago's Southside - where communities experience disproportionate rates of intra-community violence, community divestment and systemic poverty.*

*Black voices transforming radical dreams of freedom to construct new realities of liberation is the vision that shapes our tomorrow. BCP stands to eradicate racial oppression by challenging and dispelling anti-Black perspectives, co-creating bold Black-led spaces, building power together and providing equitable prosperity. Website: [blackcornerstones.com](http://blackcornerstones.com)*

### **JOB DESCRIPTION:**

The BCP Organizing Director will work closely with the BCP Project Director to set and implement a strategic plan and direction for the organization. Their primary responsibility will be to expand the membership base and increase community engagement.

This is a full-time (40 hrs/week) temporary non-exempt position. The position will start with a 3-month introductory period to determine fit.

We invite you to join our creative and powerful team!

### **Primary Responsibilities:**

#### **1. Fundraising & Development (45% FTE)**

- Serve in an accountable role for driving the process for writing grant proposals and reports, including grant writing
- Facilitate all grants management needs, including tracking deadlines and deliverables

- Manage the development and implementation of individual donations through major gifts and grassroots fundraising programs when applicable

## 2. Field Organizing (40% FTE)

- Expand the membership base and increase community engagement
- Support BCP with field organizing tasks such as (but not limited to): door-knocking, membership sign-ups, etc.)
- Artistically and creatively develop a personal community project (Kusanya Circle) that aligns with the vision, mission and values of the Black Cornerstones Project
- Work with the BCP Board and Staff to:
  - Plan and implement campaigns
  - Oversee all community-based programs
  - Raise and track organizational budget and finances
  - Supervise a team of community volunteers, residents, and members
  - Manage other organizational administrative duties.

## Additional Responsibilities (15% FTE)

The BCP Organizer will be integrated into a strong organizational culture (as appropriate relevant to areas of responsibility) of regular internal communications with the BCP Project Director, to promote smooth and transparent information-sharing, and alignment with organizational values.

## WHO WE'RE LOOKING FOR:

Ideal candidates have demonstrated strong dedication to protecting, strengthening and building Black and Pan-African communities. In addition, ideal candidates have demonstrated success with grassroots organizing, campaign strategy, fundraising, staff management, and nonprofit administration.

CSS seeks applicants committed and excited about supporting social justice issues in diverse multiracial, cross-sectoral movements. We want creative, bold, imaginative applicants; team players with the ability to manage stress and find the opportunity in the crisis; hard workers with excellent time management skills who deliver high quality results on tight timelines; and people with a demonstrated commitment to fundamental social change.

## QUALIFICATIONS & REQUIREMENTS:

- Embody a strong belief in the CSS mission, work within the framework of CSS values and commit to CSS goals and Theory of Change
- Comfortable working virtually via Google, Trello, Zoom, and Slack communication, etc.
- Computer skills and working knowledge of software
- Must be able to organize their time and develop/carry out plans with support and supervision
- Must be able to work collectively and collaboratively with their immediate supervisor and/or others as necessary

- Expected to lead by example - must be able to work with racially and ethnically diverse workers in both cities and rural areas; must be able to respect, learn from, and lead women, people of color and low-wage workers
- Embody a strong belief in the CSS mission, work within the framework of CSS values and commit to CSS goals and Theory of Change
- Be current in knowledge and skills required to do the job or project, including:
  - Familiarity and kinship with CSS's story-based strategy methodology as detailed in the book *Re:Imagining Change* and/or via participation in CSS' Training Program

#### **Additional Valuable Skills:**

- Live within or be familiar with the targeted community areas on the South or West Side of Chicago that BCP serves
- Multi-lingual in Swahili, Yoruba, Arabic, or Spanish
- Experience working with remote teammates
- Graphic and website design skills

#### **COMPENSATION:**

\$50K annual salary and sick time accrual based on California Sick Leave Law.

#### **HOW TO APPLY:**

Send resume/CV, cover letter, and three references to [shani831@hotmail.com](mailto:shani831@hotmail.com) with “[Your Name]: BCP Organizing Director” in the subject line. Please include in your cover letter why you are interested in working with CSS, and your qualifications for the position. Please send your application materials in PDF format, with your last name in each file name.

Position to start in February 2021.

**Applications preferred by January 15, 2021, but position will be open until filled. We encourage you to apply immediately, as applications will be reviewed on a rolling basis.**

*Center for Story-based Strategy (CSS) is a values-based organization with a deep commitment to building transformative culture and challenging racism, sexism, homophobia and oppression in all its forms. CSS is an equal opportunity employer committed to identifying and developing the skills and leadership of people from diverse backgrounds and challenging historic patterns of political marginalization and oppression. People of Color, working-class people, differently-abled people and LGBTQ persons are strongly encouraged to apply.*