

St. Paul's Episcopal Church, Ventura
VESTRY MEETING
MEETING MINUTES HIGHLIGHTS
Wednesday, August 26, 2026

Welcome and Opening Prayer – Sr. Warden Miles Sexton opened the meeting and welcomed all at 6:35 PM. The meeting began with Vestry prayers and the upcoming Sunday Service Gospel read by Rose Hayden Smith.

1. **Vestry Meeting Minutes** – The July 29th Vestry meeting minutes were unanimously approved as presented.
2. **Treasurer's Report** – Peter Anderson reviewed the July Treasurer's report and St. Paul's financial position. The reports were unanimously approved as presented after some discussion.
3. **Parish Administrator's Report** – The Vestry reviewed and discussed the Parish Administrator's report items and addressed any issues that required Vestry action.
4. **Building and Grounds Update** – Suzanne McCombs updated the Vestry about the Verizon cellular tower construction that is expected to begin the beginning of October. The work is be completed in approximately seventy-five days. The reserve study of St. Paul's property will start the first week of September and the results will be available for Vestry review at the beginning of November.
5. **Real Estate Committee Update** – Suzanne McCombs informed the Vestry that the committee continues to work with users on the appropriate space for their use with their budget and St. Paul's rental rates.
6. **Transition Committee Update** – Rose Hayden-Smith reported that eighty-one online parish surveys were completed as of last week. The Vestry was invited to attend the survey results session on September 10th. The Transition Committee is working on "Story Day" being held Sunday, September 13th.
7. **Update of Running Grants Status'** – No updates were given.
8. **Emergency Preparedness Update** – Dan Campbell reported that he and Miles went to see the video on how to respond to an active shooter incident at the Ventura Police Department. Some next steps are setting up a video presentation by the police with the Vestry at St. Paul's; possible putting together "emergency go bags" training; annual campus tours and showing designated persons how to turn off water and gas in an emergency.

9. New Business –

- a. **Mutual Ministry Review** - Miles informed the Vestry about the Mutual Ministry Review to be led by Rev. Tom Quijada-Discavage on Saturday, October 31st for which all members are required to attend.

b. Vestry Consideration –

- i. The Vestry authorized implementation of a new form to track fundraising activities including recording of donations.
- ii. The Vestry approved a policy for the allocation of DIT investment returns.
- iii. The Vestry authorized designation correction of two prior bequests.
- iv. The Vestry authorized use of a bequest tracking form.

10. Upcoming Events/Dates

- a. Saturday, September 12 – Setup for Story Day
- b. Sunday, September 13 – Story Day
- c. Wednesday, September 23 – Vestry Meeting
- d. Saturday, September 26 – Oktoberfest
- e. Sunday, September 27 – Celebration of Fr. Greg Larkin's Ministry at St. Paul's
- f. Saturday, October 31 – Mutual Ministry Review

11. CLOSING PRAYERS - The meeting was closed with prayer at 8:40 P.M.

12. NEXT VESTRY MEETING: The next regular Vestry meeting will be held Wednesday, September 23, at 6:30 PM in the library and via Zoom.

Respectfully submitted,

Lori Burke

Lori Burke, Clerk