

JOB TYPE:

FULL TIME

# LOOKING FOR A CAREER IN REAL ESTATE?

## TITLE EXAMINER (ENTRY LEVEL)

Commonwealth Land Title Company is seeking an **Entry Level Commercial Title Examiner** for their Title Production Department. This position will require you to hone in on **your technical and analytical skills** to search and examine real estate related title documents, title chains, and complete various title reports and guarantees in Southern California counties.

### Qualifications:

- College degree or working towards a college degree preferred.
- Interest in real estate.
- Good communication abilities.
- Ability to follow all company procedures and policies including company service expectations.

### Duties will include:

- Examining title.
- Researching back plant (lot books) and Titlepoint.
- Running out Metes and Bounds legal descriptions.



### BENEFITS OFFERED:



- Health
- Dental
- Vision
- 401K with employer match

### SCHEDULE:

Monday- Friday, and OT as needed

### LOCATION:

Newport Beach, CA • Riverside, CA



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