17. 24-52763 Recommendation to adopt resolution authorizing City Manager, or designee, to execute a contract, and any necessary documents, including any necessary subsequent amendments, with C.S.I. Patrol Service, Inc., of Long Beach, CA, for providing unarmed security services for Belmont Shore on 2nd Street from East Toledo to Livingston Drive, in a total annual amount not to exceed $250,000, for a term through September 30, 2025. (District 3)

Levine Act: Yes

Office or Department:

Suggested Action: Approve recommendation.

CITY OF LONG BEACH

Public Works
411 West Ocean Boulevard, 5th Floor, Long Beach, CA 90802
(562) 570-6383

17

April 9, 2024

Honorable Mayor and City Council
City of Long Beach
California

RECOMMENDATION:

Recommendation to adopt a Resolution authorizing the City Manager, or designee, to execute a contract, and any necessary documents, including any necessary subsequent amendments, with C.S.I. Patrol Service, Inc., of Long Beach, CA, for providing unarmed security services for Belmont Shore on 2nd Street from East Toledo to Livingston Drive, in a total annual amount not to exceed $250,000, for a term through September 30, 2025. (District 3)

DISCUSSION

City Council approval is requested to enter into a contract with C.S.I. Patrol Service, Inc., for the purchase of unarmed security services in Belmont Shore on 2nd Street from East Toledo to Livingston Drive. The scope of services includes two fully licensed and bonded uniformed officers, for approximately 12-15 hours daily, seven days per week. Unarmed uniformed officers patrol 2nd Street in marked vehicles from 2:00 a.m. to 6:00 a.m., Sunday through Thursday, and 12:00 a.m. to 6:00 a.m., Friday and Saturday. Officers patrol with bicycles from 8:00 a.m. to 5:00 p.m., Monday through Sunday. The as-needed hours are subject to change for the Belmont Shore area upon approval from the Belmont Shore Parking and Business Improvement Area Advisory Commission (BSPBIAAC).

C.S.I. Patrol Service, Inc., is the current and only security service for the Belmont Shore area on 2nd Street since April 2020. These security services are a priority for the BSPBIAAC. The BSPBIAAC, which provides recommendations of the Belmont Shore Parking Fund, recommended C.S.I. Patrol Services, Inc. due to their bicycle patrol service and experience in similar business improvement areas, such as the Bixby Knolls Business Improvement Association and Downtown Long Beach Alliance. The bicycle patrol services offered by C.S.I. Patrol Services, Inc., are essential for the Belmont Shore area and not offered by the Citywide security service vendor. Additionally, C.S.I. Patrol Services, Inc., was also first selected due to their proposal for bicycle patrol services coming in at a cost of 50 percent less than the Citywide security service vendor for the Belmont Shore area. This reasonableness of cost, along with the bicycle and vehicle patrol services, were factors taken into consideration in continuing to use C.S.I. Patrol Services, Inc. Utilizing C.S.I. Patrol Services, Inc.'s security services will continue to help ensure public safety by deterring unwanted activity, providing public information assistance, and reducing additional Police Department resources that may be needed in the Belmont Shore area. At its February 22, 2024, meeting, the BPSBIAAC commissioners voted unanimously to continue private security services from C.S.I. Patrol Services, Inc., for the Belmont Shore area at an annual cost not to exceed $250,000.

City Charter Section 1801 requires that contracts for City purchases be awarded to the lowest responsible bidder after a competitive bid process but allows for awards without a competitive bid process when authorized by a Resolution adopted by the City Council.

This matter was reviewed by Deputy City Attorney Vanessa S. Ibarra and Budget Management Officer Nader Kaamoush on March 25, 2024, and Purchasing Agent Michelle Wilson on March 11, 2024.

TIMING CONSIDERATIONS

City Council action to adopt a Resolution and award a contract concurrently is requested on April 9, 2024, to ensure the contract is in place expeditiously.

LEVINE ACT

This item is subject to the Levine Act. The Mayor, Councilmembers, and Commissioners who have received a contribution of more than $250 within 12 months prior from a party, participant, or their representatives involved in this proceeding may do either of the following: (1) disclose the contribution on the record and recuse themselves from this proceeding; OR (2) return the portion of the contribution that exceeds $250 within 30 days from the time the elected official knew or should have known about the contribution and participate in the proceeding.

All parties, participants, and their representatives must disclose on the record of this proceeding any contribution of more than $250 made to the Mayor or any Councilmembers within 12 months prior to the date of the proceeding. The Mayor, Councilmembers, and Commissioners are prohibited from accepting, soliciting, or directing a contribution of more than $250 from a party, participant, or their representatives during a proceeding and for 12 months following the date a final decision is rendered.

FISCAL IMPACT

The total annual amount of the contract will not exceed $250,000. The annual estimated cost of the security patrol services for the Belmont Shore area on 2nd Street for fiscal year 2024 is $216,000. The Belmont Shore Parking Meter Fund Group has sufficient funding to pay for these services for the year and costs will be incurred in the Public Works Department. Staff will return to City Council at year end to request any additional appropriation for actual cost incurred that could not be absorbed in the current budget. This recommendation has no staffing impact beyond the normal budgeted scope of duties and is consistent with existing City Council priorities. The execution of this contract will provide continued support to our local economy by assisting in the preservation of employment for six employees residing in Long Beach.

SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,

Eric Lopez
Director
Public Works

APPROVED:

THOMAS B. MODICA
CITY MANAGER

ATTACHMENT: RESOLUTION

OFFICE OF THE CITY ATTORNEY
DAWN MCINTOSH, City Attorney
411 West Ocean Boulevard, 9th Floor
Long Beach, CA 90802-4664

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONG BEACH AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT AND ANY SUBSEQUENT AMENDMENTS THERETO WITH C.S.I. PATROL SERVICE, INC. WITHOUT ADVERTISING FOR BIDS FOR THE PURCHASE OF UNARMED SECURITY SERVICES FOR BELMONT SHORE ON 2ND STREET FROM EAST TOLEDO TO LIVINGSTON DRIVE IN AN AMOUNT NOT TO EXCEED $250,000, FOR A PERIOD OF TWO YEARS THROUGH SEPTEMBER 30, 2025

WHEREAS, the City Charter Section 1801 requires that contracts for City purchases be awarded to the lowest responsible bidder after a competitive bid process, but allows for awards without a competitive bid process when authorized by a Resolution adopted by the City Council; and

WHEREAS, the Belmont Shore Parking and Business Improvement Area Advisory Commission ("BSPBIAAC") is responsible for directing usage of the Belmont Shore Parking Fund; and

WHEREAS, the safety and security of the Belmont Shore neighborhood are a priority for the BSPBIAAC; and

WHEREAS, C.S.I. Patrol Service, Inc., is the current and only security service for the Belmont Shore area on 2nd Street since April of 2020; and

WHEREAS, the BSPBIAAC selected C.S.I. Patrol Service, Inc. due to their bicycle patrol service and experience patrolling similar business improvement areas, such as the Bixby Knolls Business Improvement Association and Downtown Long Beach Alliance; and

WHEREAS, the bicycle patrol services offered by C.S.I. Patrol Services, Inc., is essential for the Belmont Shore area and not offered by the Citywide security service vendor; and

WHEREAS, C.S.I. Patrol Services, Inc., was also first selected due to their proposal for bicycle patrol services coming in at a cost of 50% less than the Citywide security service vendor for the Belmont Shore area; and

WHEREAS, utilizing services from C.S.I. Patrol Service, Inc. will continue to help ensure public safety by deterring unwanted activity, providing public information assistance, and reducing additional Police Department resources that may be needed in the Belmont Shore area; and

WHEREAS, on February 22, 2024, the BSPBIAAC voted unanimously to continue private security services from C.S.I. Patrol Service, Inc.; and

WHEREAS, as a result, no useful purpose would be served by advertising for bids and to do so would constitute an idle and useless act and an unnecessary expenditure of public funds;

NOW, THEREFORE, the City Council of the City of Long Beach resolves as follows:

Section 1. The above recitals are true and correct and are incorporated herein.

Section 2. The City Manager is hereby authorized to enter a contract and any necessary subsequent amendments thereto with C.S.I. Patrol Service, Inc. for the purchase of unarmed security services for the Belmont Shore area on 2nd Street from East Toledo to Livingston Drive, in an amount not to exceed Two Hundred Fifty Thousand Dollars ($250,000).

Section 3. This resolution shall take effect immediately upon its adoption by the City Council, and the City Clerk shall certify the vote adopting this resolution.

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OFFICE OF THE CITY ATTORNEY
DAWN MCINTOSH, City Attorney
411 West Ocean Boulevard, 9th Floor
Long Beach, CA 90802-4664

I hereby certify that the foregoing resolution was adopted by the City Council of the City of Long Beach at its meeting of _____, 2024 by the following vote:

Ayes: Councilmembers: _____

_____

_____

_____

Noes: Councilmembers: _____

_____

Absent: Councilmembers: _____

_____

_____

City Clerk

OFFICE OF THE CITY ATTORNEY
DAWN MCINTOSH, City Attorney
411 West Ocean Boulevard, 9th Floor
Long Beach, CA 90802-4664

CITY OF
LONG BEACH

LEVINE ACT DISCLOSURE STATEMENT

California Government Code Section 84308, commonly referred to as the "Levine Act," prohibits any Long Beach City Councilmember, the Mayor, and Commissioner ("City Officer") from participating in any action related to a proceeding if they receive any political contributions totaling more than $250 within the previous twelve months, while a proceeding is pending, and for 12 months following the date a final decision in a proceeding concerning a license, permit, entitlement, franchise or, contract (collectively "license, permit, or contract") has been made, from the person or company awarded the said license or contract. The Levine Act also requires a City Officer that has received such a contribution to disclose the contribution on the record of the proceeding.

City Officers are listed at the following sites:

- The Mayor and Councilmembers - https://www.longbeach.gov/officials/
- Harbor Commissioners - https://polb.com/commission
- Water Commissioners - https://lbwater.org/about-us/current-water-commissioners/
- Planning Commissioners - https://www.longbeach.gov/mayor/action/commissions/
- Parks and Recreation Commissioners - https://www.longbeach.gov/mayor/action/commissions/
- Board of Examiners, Appeals, and Condemnation - https://www.longbeach.gov/mayor/action/commissions/
- Cultural Heritage Commission - https://www.longbeach.gov/mayor/action/commissions/
- Long Beach Community Investment Company - https://www.longbeach.gov/lbds/hn/lbcic/

Proposers are responsible for accessing these links to review the names prior to answering the following questions.

1. Have you or your company, or any agent on behalf of you or your company, made any political contributions of more than $250 to any City Officer in the 12 months preceding the date of the submission of your proposals or the anticipated date of any City Council, Board, or Commission action related to this license, permit, or contract?

   ☐ YES ☒ NO

   If yes, please identify the City Officer(s):

2. Do you or your company, or any agency on behalf of you or your company, anticipate or plan to make any political contribution of more than $250 to any City Officer in the 12 months following any City Council, Board, or Commission action related to this license, permit, or contract?

☐ YES ☒ NO

If yes, please identify the City Officer(s):

Answering yes to either of the two questions above does not preclude the City of Long Beach from awarding a license, permit, or contract to your firm or any taking any subsequent action related to the said license, permit, or contract. It does, however, preclude the identified City Officers from participating in any actions related to this license, permit, or contract.

3/11/24
Date

Signature of authorized individual

DENNIS COOK
Type or write name of authorized individual

CSI PATROL SERVICE, INC.
Type or write name of company