

DARTMOUTH HOUSING AUTHORITY

PARKING POLICY

The following rules govern the use of parking areas at the Dartmouth Housing Authority (DHA).

Waiting List for Developments with Assigned Parking: If no parking space is available when a tenant registers their vehicle, that tenant will be placed on a Waiting List in order of seniority. The tenant who has owned a vehicle the longest while living in the development will be assigned the next available space.

The DHA is not responsible for vandalism, theft, or damage to tenants' or guests' vehicles. Unauthorized vehicles will be towed at the Owner's expense.

The Executive Director can adjust the parking arrangements as they see fit if needed.

Only the DHA assigns one parking space per eligible household that wants one, except at the O'Connor Sisson House (no assigned parking at 262 State Road, first come, first serve). Eligible households must own a registered, insured, and inspected vehicle, and a household member must have a valid driver's license. The resident will need to provide the DHA with a copy of a valid Massachusetts Vehicle Registration and a copy of the residents active driver's license. Due to a lack of spaces, each eligible household is only assigned one parking space; if the household owns a **second vehicle, it must be parked off-site** so we have enough spots for visitors. Assigned parking is a privilege and is not a right and it may be revoked for good cause.

Parking Sticker: Developments with assigned parking spaces will be issued a DHA parking sticker to affix to the rear window of their registered vehicle.

Handicap Parking Spaces: The resident must show the handicap placard/plate while parked in Handicap Parking Spaces.

Snow: It is the responsibility of the resident to clear off and move their own car to allow for plowing of the parking areas. If the resident is unable to do so themselves, they must arrange to have a neighbor, relative, or friend assist them. If you are going away during the snow season you should notify the office as the DHA may ask you to park in a different spot just in case it snows while you are away. If the Authority needs your car to be moved and you are not available, DHA may tow the vehicle at the owner's expense.

Car Washing: Residents are not allowed to wash vehicles on DHA property.

Repairs: The only emergency repairs that may be conducted in the DHA parking area are changing a flat, battery replacement, and windshield glass repair. No other repairs are allowed on DHA property.

Parking Space Turnover for Development with Assigned Parking: Tenants who sell, dispose of, or otherwise give up their vehicle must report it to the DHA immediately and will no longer have an assigned parking space unless they register a new vehicle within 15 days. Tenants who, at any time, can no longer drive due to physical constraints, or whose license expires and is not renewed, are required to notify the DHA within one week. Tenants will be given 15 days to have the vehicle removed from the premises and the tenant will no longer have an assigned parking space. Tenants with an assigned parking space who do not park in their assigned space shall forfeit it to the next tenant on the DHA's Waiting List. No tenant may give their assigned space to another tenant. Only DHA can assign parking spaces.

Visitor Parking: All visitors (including Case Workers and Homemakers) must park in Visitor Parking or off-site. Visitor Parking is first come, first served. All cars must be registered, insured, and inspected, or the DHA may tow them at the owner's expense. No visitor may park in a tenant reserved parking spaces.

Munroe Terrace:

Visitor Parking: Visitor Parking is at either entrance to Anderson Way for Munroe Terrace.

Vacant Parking Spot: If a parking space is vacated at Munroe Terrace because a resident surrenders their auto and/or license, DHA will post it on the glass window of the DHA Office for seven (7) days. Residents may put their names on the list. At the end of the seven (7) day period, the Executive Director shall assign the parking place to the resident with the most seniority.

Sol E Mar Lane:

Visitor Parking: Visitor Parking is located alongside the dumpster.

Vacant Parking Spot: If a parking space is vacated at Sol E Mar Lane because a resident surrenders their auto and/or license, DHA will post it above the rent box in the Sol E Mar Community Center for seven (7) days. Residents may put their names on the list. At the end of the seven (7) day period, the Executive Director shall assign the parking place to the resident with the most seniority.

Unauthorized Parking:

- No parking outside of authorized parking spaces.
- No tenant may park in another tenant's reserved parking space.
- No parking on sidewalks or in front of dumpsters.
- No parking in Fire Lanes.
- No parking on grass area, walkways, common area or emergency vehicle pass through zones.
- No unregistered, uninspected and/or uninsured vehicles on DHA property.
- No parking where posted.
- No vehicle, which is determined by DHA to be inoperable or leaking oil/fluid of posing a threat to the safety of the tenants of DHA, shall be stored or parked on DHA property. Repairing vehicles on DHA property is prohibited.
- No boats, trailers, campers, or commercial vehicles are permitted to park on DHA property.
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Violations: Any violations to this policy may result in a fine of \$20.00 (twenty dollars) per incident and/or loss of the privilege to park on DHA property.

Towing: Any vehicle found violating any section of this Parking Policy shall be towed after 24-hour notice at the owner's expense. Except in an emergency for which no notice will be required to tow the vehicle at the owner's expense.

Board Approved: 6/9/2008

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