

Administrative Council Minutes---February 17, 2021

Attending: Tom Frost, Sharon Wormser, Janet Stargell, Ron Wormser, Ann Hamner, Mary Curtis Ott, Staci Hainsworth, Kathryn Dodson

Chair's Report: Sharon asked if there were any additions or suggestions for the Mission Statement. A motion was made and passed to accept the Mission Statement.

Secretary's Report: January minutes were approved. Action items: Tom will work on the ad and job description for the technology support person. HCT is continuing to work on overflow seating.

Trustees' Report: Ann reported that the trustees would study the proposed security plan which was developed by the Disaster team in 2016 and 2017 but wasn't voted on. . They are working with Albemarle and Air to install HEPA filters in the system. . Ann thanked finance and the council for putting the surplus money in the trustees' project fund. The tree removal at the parsonage was completed. The next projects will include the drain pit and fence with free labor. When weather permits, work groups will complete projects inside and outside the church and parsonage. They have acquired a refrigerator, dishwasher and microwave for the parsonage .

Finance: Preschool--The preschool plans to open in September 2021. Lora Hooper will make sure the preschool complies with the VAUMC TAM restrictions. Laura Mowbray and Meredith Hynes will be paid for 3 ½ months to recruit students for the Fall of 2021. A preschool aide will need to be hired.

A motion was made and carried to accept the following Finance recommendations:

1. Remove Sunday School/Children's Church aide from budget to help fund new technology position
2. Use available funds for Worship Technology contractor in 2021
3. Use available funds plus \$12,100 of Caldwell fund withdrawal to fund most of the Trustees' project requests.
4. Defer recommendation on Worship Music position until more information is provided.

Finance Highlights:

Church:

- Tithes and offerings was \$2,100 above budget: a great start to the year!
- Investment income includes 3,602 distribution from Jubilee Assistance Fund. It will be transferred to a designated fund in February after the Administrative Council votes on 2021 budget requests.

- Net income is 1,423 after adjusting for the distribution from Jubilee Assistance Fund.
- \$1,000 of deferred investment income was budgeted for January but not required.
- 2020 net income of \$5,440 was transferred to the Parsonage Project Fund.

Preschool:

- Preschool account balance is \$534.

Endowments:

- Borrower loan balances totaling \$3,920 were paid from the Jubilee Assistance Fund, the remaining balance of \$3,602 transferred to the church checking account and the fund was closed.
- \$1,000 annual Patterson Fund Distribution was made to the Church Project fund.

Missions: See Mission team minutes.

SPRC: No report

Ministry: no report

Pastor's report: Tom and Ann attended the BOL meeting. St. Anne's Parish agreed to be in charge of the BOL organization matters for now. Ron agreed to help. Each of the churches should have liability coverage for its workers.

SUMC will host a Red Cross Blood drive April 1, 2021, from 10:00 to 4:00 in the fellowship hall.

Under the new district realignment, the Charlottesville District will combine with the Richmond district. Rev. Lee of Richmond will take care of the Charlottesville office through 2022.

Tom talked about rekindling SUMC and how to start rebuilding as a church. He will work with Roger and Debbie to gather stories from us to share with the new pastor.

Tom closed the meeting with prayer.

Next Admin Council meeting will be Wednesday, March 17, 2021 at 10:00 a.m. via Zoom.