



Montgomery County Collaboration Council for Children, Youth and Families, Inc.

RE-ISSUE OPEN SOLICITATION #2019-68

**Identifying Live and Developed Webinars
for the Youth Development Community of Practice**

Request to Youth Development Community of Practice Facilitators

Issue Date: Tuesday, January 12, 2021

Deadline to Submit Questions Date: Tuesday, January 19, 2021

Closing Date: Thursday, February 2, 2021

Background:

Montgomery County Collaboration Council

The Montgomery County Collaboration Council for Children, Youth and Families, Inc. (the Collaboration Council), is a quasi-public non-profit organization and the Local Management Board for Montgomery County, Maryland. The Collaboration Council's mission is to improve the well-being of children, youth and families through collaborative partnerships. For information regarding the Montgomery County Collaboration Council, its initiatives and programs, visit our website at www.collaborationcouncil.org.

COMMUNITY OF PRACTICE FOR YOUTH DEVELOPMENT PRACTITIONERS:

The Youth Development Community of Practice (YD CoP) of the Collaboration Council coordinates the training and education for youth development practitioners working in youth-serving fields such as workforce development, mentoring, and recreation. The practitioners we serve are those professionals working in out of school time programs, with disconnected youth, with homeless youth and with court-involved youth in Montgomery County.

This request for proposals seeks to identify qualified trainers to deliver live or developed webinars or workshops to the YD CoP. The content and activities of each webinar must include principles and practices that supports/aligns with youth development philosophy, social emotional learning, and cultural linguistics. Facilitators are encouraged to submit webinar topics relevant to youth development practitioners, specifically webinars that increase practitioners understanding of:

- Youth Development practices for Programming Equity and Inclusion
- Best Practices to support youth experiencing homelessness and disconnection from supports and opportunities
- Virtual Strategies and practices to build healthy relationships with youth program participants
- Program Strategies that support youth coping with pandemic disruptions

All approved webinars will be recorded and archived on Youthdevelopmentnow.org for future use by practitioners in Montgomery County. Qualified trainers may submit multiple proposals for separate topics, or submit a proposal for multiple session trainings.

PROPOSAL INFORMATION:

The Collaboration Council seeks proposals from organizations and qualified individuals with experience using adult learning principles to facilitate online webinars. CoP webinars are expected to be 60-90 minutes in length, facilitated using adult learning and engagement principles, and support the youth development philosophy. We will be accepting proposals for live facilitated webinars as well as permissions to share previously recorded webinars. Each proposed webinar must contain original content that the facilitator can document has been previously delivered by them, either in person or via webinar. The maximum compensation for each live facilitated webinar will be \$450. In the proposal, each webinar must include:

1. An agenda with specific and clear objectives
2. A minimum of 2 participant engagement opportunities
3. Content with the most up to date research
4. Be a minimum of 60 mins and no more than 90 minutes

5. A poll for participant feedback and facilitator comments (Live Webinars Only)
6. Youth development principles
7. Adult learning and engagement principles
8. Sharable materials for participants to take away as resources

EACH PROPOSAL MUST INCLUDE:

1. List of materials included as part of the proposal
2. Prior training/facilitation experience with the specific webinar being proposed
3. Trainers who have not contracted with the Collaboration Council for in-person trainings or webinars must provide two references and, if available, documentation of participant feedback to show experience facilitating webinars
4. Links to relevant media showing virtual presentation skills (i.e: YouTube, Video Links)
5. Technical support/ Equipment needs
6. Webinar outline that include learning objectives, structure, length, and cost

Please submit any questions to info@collaborationcouncil.org

Deadline: February 2, 2021 4:00 p.m.

Send proposals to: info@collaborationcouncil.org

Re-Issue Open Solicitation

#2019-68

1801 Research Blvd., Ste. 103
Rockville, MD 20850



COVER PAGE

Identifying Trainers/Facilitators for the Youth Development Community of Practice

Applicant Contact Information

Organization/Business:

Address:

Address 2:

City:

State:

Zip Code:

Main Contact:

Phone:

Email:

Please indicate the Workshop Topic(s)/Theme(s) this Proposal is in reference to:

| Workshop Topics/Themes | |
|------------------------|---|
| | Youth Development programming for equity and inclusion |
| | Best Practices to support youth experiencing homelessness and disconnection from supports and opportunities |
| | Virtual Strategies and practices to build healthy relationships with youth program participants |
| | Program Strategies that support youth coping with pandemic disruptions |

If you are proposing multiple workshop topics only one Cover Page is required per organization/business unless the contact information is different.