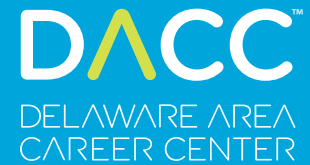


Second Look Day

Registration & Permission Form 2018-2019



PRINT First Name _____ **PRINT** Last Name _____

Street Address _____ Home School _____

City _____ Zip _____ Cell Phone (____) _____

Personal E-Mail (*Do not use school issued e-mail address*) _____

Parent E-Mail _____ Parent Phone _____

Second Look Date: _____ Dec. 12, 2018 _____ Jan. 16, 2019 _____ Jan. 30, 2019
_____ Feb. 13, 2019 _____ Feb. 27, 2019 _____ March 13, 2019

NORTH CAMPUS

A.M. Visit Only | 7:55-10:47 a.m.

- ____ Auto Collision Technology
- ____ Automotive Technology
- ____ Construction Technology
- ____ Cosmetology
- ____ Culinary Arts
- ____ Early Childhood Education
- ____ Equine Science* (*Delaware County Fairgrounds*)
- ____ Fire Service Training
- ____ Landscape & Turfgrass Management
- ____ Power Sports & Diesel Technology
- ____ Welding & Sheet Metal Fabrication

*Equine Science Transportation:

Delaware City School Shuttle Bus

After arriving at North Campus, students will board shuttle bus at 7:55 a.m. and be transported to the Delaware County Fairgrounds.

SOUTH CAMPUS

A.M. Visit Only | 7:55-10:47 a.m.

- ____ App. Development/Programming
- ____ Bioscience
- ____ Cybersecurity*
- ____ Dental Assisting
- ____ Digital Design
- ____ Food Service
- ____ Health Technology
- ____ Hospitality (*Satellite Program*)
- ____ Law Enforcement
- ____ Medical Assisting*
- ____ Pharmacy Technician
- ____ Wildlife & Resource Management
(*Satellite Program at Camp Lazarus*)

P.M. Visit Only | 11:27 a.m. - 2:18 p.m.

- ____ Engineering Technology

**Engineering Tech will be morning only visit January 30*

*If would like more information about the **Medical Assisting** or **Cybersecurity** programs, please contact:

Kathy Tornes, School Counselor
740-201-2215 | TornesK@DelawareAreaCC.org
Mary Siekman, Enrollment Coordinator
740-201-3224 | SiekmanM@DelawareAreaCC.org

This form must be **completed** and **turned in to your school counseling office** AT LEAST **3 days before** the field trip.

Please meet with your school counseling office to understand transportation procedures BEFORE the day of visit.

Zoo School at Columbus Zoo and Aquarium

Visits are available during

DACC OPEN HOUSE
December 6, 2018 | 5-7 p.m.

ZOO SCHOOL OPEN HOUSE
January 24, 2019 | 6-8 p.m.

www.DelawareAreaCC.org

Emergency Medical and Permission Form

In the event that reasonable attempts to contact me at the listed phone numbers have been unsuccessful, I hereby give my consent for (1) administration of any treatment deemed necessary by my preferred physician or dentist; and (2) the transfer of my child to my preferred hospital, or any hospital reasonably accessible. This authorization does not cover major surgery unless the medical opinions of two other licensed physicians or dentists, concurring in the necessity for such surgery, are obtained prior to the performance of such surgery.

Emergency Contact Information:

Emergency Contact Name _____	Relationship to Student _____
Daytime Phone Number _____	Alternate Phone Number _____
Preferred Physician _____	Phone Number _____
Preferred Dentist _____	Phone Number _____
Preferred Hospital _____	Phone Number _____

___ Check here if you do not give consent for emergency medical treatment of your child. In the event of illness or injury requiring emergency treatment, school authorities should take no action or:

Medical Information

Please list any allergies: _____

Allergy treatment: _____

Please list any medication or any medical considerations: _____

Parent/Guardian Permission

By signing below, you are giving your child permission to visit Delaware Area Career Center. Sign below and return this form to the home school guidance office.

Signature of Parent/Guardian _____	Date _____
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Parent/Guardian Name (Please Print) _____	Daytime Phone Number _____
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Instructor/Teacher Permission

Instructor Signature _____	Date _____
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Instructor Signature _____	Date _____
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Instructor Signature _____	Date _____
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Instructor Signature _____	Date _____
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Instructor Signature _____	Date _____
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Instructor Signature _____	Date _____
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If you have any questions, please contact:

Mary Siekman, Enrollment Coordinator, 740-201-3224, SiekmanM@DelawareAreaCC.org or

Tiffany McComas, Administrative Assistant to PR/Enrollment, 740-201-3216, McComasT@DelawareAreaCC.org

The Delaware Area Career Center (DACC) affirms that equal opportunities are offered without regard to race, color, religion, sex, military status, national origin, disability, age, and ancestry of person. For more information, visit our website at www.DelawareAreaCC.org.

Second Look Day

Policies & Procedures 2018-2019



Students visit in the morning only, unless otherwise noted. Students may visit one campus, but no more than two programs in a scheduled visit.

Second Look Dates

Dec. 12, 2018
Jan. 16, 2019

Jan. 30, 2019
Feb. 13, 2019

Feb. 27, 2019
March 13, 2019

Second Look Day Procedures

1. **Three (3) days prior to their scheduled day**, students bring their completed forms to the home school counseling office.
2. **Home school counseling office scans DACC all completed forms** (including medical information on the back) **and retains a copy** of the completed form.
 - We must have emergency medical information **BEFORE** visit day.
3. **Two (2) days prior to scheduled visit**, home school guidance office reports students attending by contacting the following:
 - Home school attendance office
 - Home school transportation department
 - E-mail or fax your students' completed Second Look forms to Tiffany McComas
 - McComasT@DelawareAreaCC.org.
 - Fax: 740-549-1397
 - This information serves as an attendance list for DACC lab instructors
4. **The original form needs to accompany the student on the trip**
 - Form serves as a bus pass to DACC.
5. **Tiffany McComas will report absences** to the home school attendance office by 9:30 a.m. the morning of the scheduled visit.



If you have any questions, please contact:

Mary Siekman, Enrollment Coordinator, 740-201-3224, SiekmanM@DelawareAreaCC.org or
Tiffany McComas, Administrative Assistant to PR/Enrollment, 740-201-3216, McComasT@DelawareAreaCC.org

www.DelawareAreaCC.org