## **School Closing Information**

When school is closed due to inclement weather, parents are notified through email. Typically, a decision to close school is made by 5:30am in order to give parents and students ample notice. Communication is then distributed as follows:

- The School Website is updated with a message on the Home Page.
- o The following major media outlets (TV and Radio) are notified to include:

WTMJ 4 CBS 58 Fox 6 WISN 12

A message will also be posted on the Facebook Parent Forum: www.facebook.com/groups/131769184129547/about

Please note: If the Wauwatosa School District or the Elmbrook School District closes due to weather conditions, St. Joseph School will be closed.

The decision to close school is always a difficult one. Every effort will be made to consider the safety of the students, the safety of the faculty, and the convenience to parents when making such decisions. Your cooperation and assistance is appreciated. It is always the parent or guardian's decision to determine the safety for their child during inclement weather. If you have questions regarding school dismissal, please call Ms. Cooney.

**Early Dismissal:** Families will be sent an email message in the event of an early dismissal. It is important to have plans for younger children when school is dismissed early. In the event a parent is not or cannot be home, arrangements should be made for the child to stay with a friend or relative. Parents should insist their children dress for protection against prolonged exposure to the weather as a safety precaution.

**Delayed Start:** All of the communications channels detailed above for school closings will be utilized to communicate a late start. If school is delayed by two hours, start time will be at 10:05am. Regular school closing times will be observed on delayed opening days.