



Student Drop Off and Pick up Procedures

We will be using new DROP OFF & PICK UP Procedures. Please read below and be patient while we work out our new system!

Drop Off:

Please drop off our child/children between 7:45-7:55am in the UPPER parking lot. Enter on 122nd Street and proceed toward the main school entrance. Drive along the front of the school building as far north as you can toward the playground before stopping to let your child/children out of your vehicle. Stop and let your child/children out the passenger side doors, then proceed straight to exit the parking lot on Hadley Street. Students will gather outside with their class until the bell rings at 7:55, then proceed inside. If you need to enter the school, please park and walk with your child/children to the main school entrance.

**PLEASE NOTE: There will be NO SUPERVISION PRIOR TO 7:45am.
DO NOT DROP OFF BEFORE 7:45am.**

Pick Up:

School ends at 3:10pm. Students will exit school and be picked up in the UPPER PARKING LOT. Enter the same as drop off, pulling as far forward (towards the playground) as you can. Please have your passenger side visor down with your last name *visible* (you will pick these up on Orientation Day - youngest or only). Students may proceed to their vehicle when in sight and enter passenger side only! Older siblings will meet up with youngest and proceed to their vehicle when in sight. Continue to exit parking lot onto Hadley Street. PLEASE DO NOT EXIT YOUR CAR – If you would like to socialize with other parents, please park first, then walk to get your child/children and meet back at your parked car.

Please be patient, as we work to make a smooth transition toward this new procedure Thank you!